

UNIVERSITY OF TORONTO
THE GOVERNING COUNCIL
REPORT NUMBER 129 OF THE COMMITTEE ON
ACADEMIC POLICY AND PROGRAMS

March 28, 2007

To the Academic Board,
University of Toronto.

Your Committee reports that it met on Wednesday, March 28, 2007 at 4:10 p.m. in the Council Chamber, Simcoe Hall, with the following present:

Professor Andrea Sass-Kortsak (Chair)
Professor Douglas McDougall
(Vice-Chair)

Professor Edith Hillan, Vice-Provost,
Academic

Professor David Farrar, Deputy Provost
and Vice-Provost, Students

Professor Derek Allen

Professor Ragnar Buchweitz

Mr. Ryan Mathew Campbell

Mr. Tim Corson

Ms Linda B. Gardner

Ms Bonnie Goldberg

Dr. Chris Koenig-Woodyard

Professor Janet Paterson

Professor Cheryl Regehr

Professor J.J. Berry Smith
Miss Maureen Somerville

Non-Voting Assessors:

Dr. Tim McTiernan, Assistant Vice-
President, Research

Professor Susan Pfeiffer, Vice-Provost,
Graduate Education and Dean, School of
Graduate Studies

Ms Karel Swift, University Registrar

Secretariat:

Mr. Neil Dobbs

Mr. Henry Mulhall

Regrets:

Professor Gage Averill
Professor Luc De Nil
Professor Dickson Eyoh
Mr. Billeh Hamud
Dr. Wajahat Khan
Dr. Lesley Ann Lavack

Professor Louise Lemieux-Charles
Mr. Matto Mildenerger
Professor Sioban Nelson
Professor John Wedge
Ms Johanna L. Weststar

In Attendance:

Dr. Bart Harvey, Past-member of the Governing Council, Associate Chair, Department
of Public Health Sciences

Mr. Jason Bechtel, Counsel, Office of the Vice-President, Research and Associate
Provost

Ms Helen Lasthiotakis, Director, Policy and Planning, Office of the Vice-President
and Provost

Ms Mae-Yu Tan, Special Projects Officer, Office of the Governing Council

Ms Linda Vranic, Director of Operations, Office of the Vice-President, Research and
Associate Provost

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ITEMS 2 TO 5 CONTAIN RECOMMENDATIONS TO THE ACADEMIC BOARD. ALL OTHER ITEMS ARE REPORTED FOR INFORMATION.

1. Report of the Previous Meeting

Report 128 (March 7, 2007) was approved.

2. School of Graduate Studies / Faculty of Medicine: Master of Science Degree Program in Community Health

Because of the Chair's involvement in this proposal, she asked the Vice-Chair, Professor McDougall, to assume the Chair for consideration of the item.

Professor Hillan introduced the proposal for a new Master of Science in Community Health degree program. A copy of the proposal is attached hereto as Appendix "A". The proposed program was intended for practising health professionals who had, or planned to assume, teaching or leadership positions within their professional fields. It was a non-thesis, professional program, not intended as a lead-in to a doctoral program. The program would include four fields: Family and Community Medicine, Health Practitioner Teacher Education, Public Health Nutrition, and Wound Prevention and Care. The teaching in the program would include both course work and practica. Some courses would be taught by electronic learning and others would include e-learning components, but the program would not be offered as an e-learning program. The program would be offered in modular format, requiring five full-course equivalents to be completed over twelve months of full-time study. It could also be completed on a part-time basis, subject to a five-year time limit. In exceptional cases, where students found that they could not complete the full program, they could be eligible to complete a Graduate Diploma in Community Health (a type 1 diploma in the Ontario Council on Graduate Studies classification scheme). The Diploma would require the successful completion of 3.5 full-course equivalents, including the required courses in the field. The proposal had been reviewed extensively and endorsed by all of the appropriate governance bodies in the participating Departments and in the Faculty of Medicine, and it had been approved by the School of Graduate Studies' Graduate Education Council. The Faculty of Medicine would ensure the provision of appropriate resources, and the planning and resource implications of the proposal would be reviewed by the Planning and Budget Committee on April 16, 2007.

Discussion focused on the following topics.

(a) The graduate diploma. Invited to respond to questions, Professor Harvey said that students would be admitted only to the Master's degree program. However, the program was aimed at practitioners who might find that changes in their professional lives would prevent them from completing their programs. In particular, students in part-time

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programs might transfer to a position in another city or might take on additional responsibilities that would preclude continuing with the program. In such circumstances, it would be appropriate that they receive some certification if they had completed a substantial part of the degree program, including the required courses in the field. Professor Sass-Kortsak added that because the basic-income-unit weight differed for degree and diploma students, it was intended that all students be admitted to, and fully committed to, the degree program. They would be permitted to transfer into the diploma program only in exceptional circumstances.

(b) Requirement of professional experience for admission. A member observed that the proposal stated that relevant professional experience, including professional licensure in three of the four fields, “will normally be expected.” Professor Harvey replied that the program was aimed at health professionals. However, the language was permissive to allow the admissions committee to consider others and make offers of admission, if appropriate, in exceptional circumstances.

(c) Provisions for part-time study. In response to a question, Professor Harvey said that while there were insufficient resources available to make all courses available during the evening or summer, the program would be as flexible as possible in accommodating the needs of part-time students. Provisions would include some courses using week-long periods of intensive instruction at their beginning and end with independent study in between, and some web-based courses.

On motion duly moved and seconded,

YOUR COMMITTEE RECOMMENDS

- (a) THAT the proposed Master of Science in Community Health (M.Sc.C.H.) Program at the Faculty of Medicine, Department of Public Health Sciences, be approved, effective September 2007; and
- (b) THAT the proposed Graduate Diploma in Community Health (Dip.C.H.) Program at the Faculty of Medicine, Department of Public Health Sciences, be approved, effective September 2007.

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3. Research Policies: Publication Policy

Dr. McTiernan said that the proposal represented an update of the Publications Policy approved by the Governing Council in 1975. The proposal had emerged from the work of a committee appointed by the Vice-President, Research and Associate Provost to conduct a broad-ranging review of research-related policies. The proposed revised Policy was a step in the work of harmonizing the University's policy, the Faculty of Medicine's 2006 Guidelines on Protection of Intellectual Freedom and Publication Rights, and the comparable policies of the affiliated teaching hospitals.

Invited to respond to a question, Mr. Bechtel said that there were two key changes. First, there would be a reduction in the maximum time to publication that could be used by sponsors to protect their intellectual property rights. The normal delay would be no greater than 90 days, with a delay of no more than six months as an absolute maximum. Second, there were protections for human subjects. A sponsor could not preclude disclosure of research results to study participants, the study steering committee, relevant research ethics boards and regulators if such disclosure was necessary to protect the health of the study subjects and to maintain their informed consent.

On the recommendation of the Vice-President, Research and Associate Provost,

YOUR COMMITTEE RECOMMENDS

THAT the proposed revised Publication Policy, a copy of which is attached hereto as Appendix "B", be approved, replacing the Policy approved by the Governing Council on February 27, 1975.

4. Research Policies: Copyright Policy

Dr. McTiernan recalled that the 2002 Copyright Policy had emerged from the work of a Task Force on Intellectual Property Related to Instructional Media, chaired by then-Dean of the Faculty of Law, Professor Ron Daniels. Section 5.3 called for a review of the Policy and its implementation. That review had been undertaken by the committee appointed by the Vice-President, Research and Associate Provost to review all of the research policies. The outcome of the review was the recommendation that no substantive revisions be made. In response to a question, Mr. Bechtel said that the only significant changes were (a) to reflect the current title of the Vice-President, Research and Associate Provost, and (b) to improve the dispute-resolution process by mandating the use of mediation before implementing the arbitration process.

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4. Research Policies: Copyright Policy (Cont'd)

On the recommendation of the Vice-President, Research and Associate Provost,

YOUR COMMITTEE RECOMMENDS

THAT the proposed revised Copyright Policy, a copy of which is attached hereto as Appendix "C", be approved, replacing the Policy approved by the Governing Council on June 3, 2002.

5. Research Policies: I'Anson Fund Terms of Reference

Dr. McTiernan recalled that the terms of reference of the Mary Gertrude I'Anson Fund had been approved by the Governing Council in 1988. Since that time, it had been decided to use the bulk of the capital of the estate for an endowed chair matching program for the Faculty of Medicine. The remaining capital amounted to approximately \$3.25-million. The use of the income of the fund was managed by the Connaught Committee. Grants were made, pursuant to the terms of the bequest, to support of medical research at the University in the tradition of the research once carried out by the University's Connaught Medical Research Laboratories. The terms of the bequest did not require a separate structure and separate reporting to the Governing Council. It was therefore proposed that the terms of reference be rescinded. A copy of the proposal is attached hereto as Appendix "D". The administratively approved terms of reference are included in the proposal, for information. Under the new arrangements, the Connaught Committee would continue to make grants and awards using the income from the endowment, and the use of the I'Anson Fund would continue to be reported in the annual report of the Connaught Committee to the Committee on Academic Policy and Programs.

In response to a question, Mr. Bechtel said that the proposal was consistent with the terms of the bequest. The purpose of the endowed fund would continue to be served. The University was unaware of the existence of any living relatives of Mary Gertrude I'Anson to consult concerning the proposed change. A member said that the Connaught Committee was a large group that made awards through a formal process. Retaining its responsibility for making awards from the income of the I'Anson fund would ensure ongoing good governance. Dr. McTiernan and Ms Swift said that it was entirely appropriate that the two endowed funds maintain their separate identity. The requirements of the bequest limited the use of the I'Anson Fund to medical research, whereas the Connaught Fund supported other areas as well. Therefore, the income from the I'Anson Fund could not simply be used to top up Connaught Fund awards. But, because the process used to make awards from the two funds was very similar, there would be no significant added cost for their separate administration.

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5. Research Policies: I'Anson Fund Terms of Reference (Cont'd)

On the recommendation of the Vice-President, Research and Associate Provost,

YOUR COMMITTEE RECOMMENDS

THAT the Terms of Reference of the Mary Gertrude I'Anson Fund, approved by Governing Council on June 6, 1988, be rescinded.

6. Annual Report on Student Awards Established, Amended and Withdrawn, July 1, 2005 to June 30, 2006

The Committee received for information the Annual Report on Student Awards Established, Amended and Withdrawn, July 1, 2005 to June 30, 2006.

7. Date of Next Meeting

The Chair reminded members that they had received a proposal to move the final regular meeting of the Committee from Wednesday, May 16 to Friday, May 25 at 9:30 a.m. Most members would be available on that new date, and the next regular meeting would therefore be held on **Friday, May 25 at 9:30 a.m.**

The Chair said that the main item on the agenda would be consideration of the annual report on the Review of Academic Programs and Units. The report would consist of summaries of all University-commissioned reviews during the preceding year. The consideration of the report would be a key element of the accountability framework for the University's academic programs and units. A record of the Committee's discussion would be forwarded to the Academic Board's Agenda Committee, which would determine if there are issues of academic importance that should be drawn to the attention of the full Board. It was the Committee's practice that each member be asked to read a number of the full reviews and be prepared to make a very brief report to the Committee (a) to attest that the summary provided to the Committee was a fair representation of the review, and (b) to bring to the Committee's attention any potentially problematic areas. The Secretariat would be in touch with members early in May to ask them to undertake responsibility as one of the lead readers of a number of reviews. The Chair stated that this responsibility was a very important one, and she urged members to make every effort to attend and to participate.

The meeting adjourned at 4:40 p.m.

Secretary

Chair

April 25, 2007
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