

## UNIVERSITY OF TORONTO

### COLLEGE OF ELECTORS

Minutes of the College of Electors meeting held on Thursday, March 4, 2010 at 5:35 p.m. in the Council Chamber, Simcoe Hall, at which the following were present:

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| Dr. Françoise Ko (In the Chair)                      | Mr. Peter Murchison (Social Work)                        |
| Dr. Mahadeo Sukhai, Vice-Chair (SGS)                 | Ms Florence Newman (Victoria)                            |
| Mr. Doug Allen (Architecture, Landscape, and Design) | Ms Paula Paunic (Physical Education and Health)          |
| Dr. Pauline Blendick (OISE)                          | Mr. Lennox Phillips (Mississauga)                        |
| Ms Ruhee Chaudhry (Community Health)                 | Ms Linda Prytula (Pharmacy)                              |
| Ms Tiffany Chow (Engineering)                        | Mr. Devin S. Ragwen (Scarborough)                        |
| Professor Mary Condon (SGS)                          | Mr. John Richardson (Victoria)                           |
| Dr. Don H. Cowan (Medicine)                          | Professor Peter Russell (Trinity)                        |
| Ms L. Diane Dyer (Victoria)                          | Ms Barbara Salmon (Physiotherapy & Occupational Therapy) |
| Ms Celeste Francis (Woodsworth)                      | Mr. Gordon Shantz (Mississauga)                          |
| Dr. Magdalena Goledzinowska (SGS)                    | Mr. Al Smith (Mississauga)                               |
| Ms Sue Graham-Nutter (Scarborough)                   | Dr. Valerie Stavro (Dentistry)                           |
| Mr. Aran Hamilton (Rotman)                           | Ms Ann Sullivan (St. Michael's)                          |
| Mr. Norm Hann (Engineering)                          | Mr. Colin Swift (New)                                    |
| Mr. Craig Hegins (New)                               | Mr. Todd Will (OISE)                                     |
| Ms Erica Henderson (University)                      | Ms Susan Q Wilson (Music)                                |
| Ms Victoria Hurlihey (University)                    | Mr. Jason Wong (University)                              |
| Dr. Sema Kenan (OISE)                                | Mr. William Wrigley (Woodsworth)                         |
| Mr. Scott MacKendrick (Engineering)                  | Mr. Rob Wulkan (Scarborough)                             |
| Dr. Claire Mallette (Nursing)                        |  |
| Mr. John Minardi (St. Michael's)                     |  |
| Mr. Paul Morrison (Law)                              |  |
| <b>Regrets:</b>                                      | Mr. Michael Meth (Information)                           |
|  | Mr. Rajesh Uttamchandani (SGS)                           |
| Ms Sadia Butt (Forestry)                             | Ms Anne Venton (OISE)                                    |
| Dr. Vic Chiasson (Innis)                             |  |

Secretary: Ms Mae-Yu Tan

The College met *in camera* to consider items 5, 6, and 7.

#### 1. Chair's Remarks

The Chair welcomed members of the College. She also welcomed the following new members:

- Ms Sue Graham-Nutter, University of Toronto at Scarborough
- Ms Paula Paunic, Faculty of Physical Education and Health

#### 2. Minutes of the Previous Meeting – November 26, 2009

The minutes of the meeting of November 26, 2009 were approved.

### **3. Business Arising**

#### Item 6. Proposal for the Establishment of an Interview Committee

The Chair noted that under Item 6 from the minutes of the previous meeting, some suggestions had been made with respect to the interview format and the layout of the Council Chamber. Members agreed that those matters would be discussed later in the meeting under Item 7, Interview Procedures.

### **4. Overview of Required Skills Identified by the Chair of the Governing Council**

The Chair reviewed the desired skills and characteristics of future alumni members of Governing Council that had been identified by the Chair of Governing Council, the President of the University, and the President of the University of Toronto Alumni Association at the previous meeting. She asked members to consider the following attributes when making decisions about which candidates to invite to an interview:

- Understanding of post-secondary education, particularly graduate education, given the University's focus on strengthening its graduate and professional programs.
- Desire and ability to serve as an advocate for post-secondary education and for the University.
- Willingness to invest a significant amount of time in activities in support of the University.
- Knowledge of industries such as biotechnology, information technology, and other fields of innovation.
- Entrepreneurs whose experience in exploring and developing wide-reaching concepts would add value to the work of the Council.
- Experience in financial oversight, especially in areas of investment and pension funds.
- Diversity in backgrounds and perspectives; consider more recent as well as less recent graduates.
- Graduates of new and innovative programs and alumni with expertise in multidisciplinary programs or emerging disciplines that would offer diverse perspectives among members of the Council.
- Potential to rise to leadership positions.
- Strong connections within the community.
- Ability to provide "an" external viewpoint on University governance.

On a motion duly moved, seconded, and carried, the College moved *in camera*.

### **5. Review of Applications Received**

The College reviewed the application forms that had been received.

### **6. Interview Questions for 2010**

The College reviewed the draft 2010 interview questions.

### **7. Interview Procedures**

The College discussed the interview procedures to be followed.

The College moved to Open Session.

## **8. Nominations for Executive Committee 2010-2011**

The Chair stated that Professor Mary Condon, Mr. Gordon Shantz, and Mr. Colin Swift, all of whom were in the final year of their term on the College, were members of the College's 2009-2010 Nominating Committee. The Committee was now seeking nominations to the 2010-2011 Executive Committee.

Invited by the Chair to speak, Mr. Swift outlined the nomination process. He explained that a Vice-Chair and three other members would be needed to serve on the Executive Committee in 2010-2011; the Chair of the College served as Chair of the Executive Committee. The responsibilities of the Executive Committee were to advise the Chair on electoral procedures and to undertake duties as assigned by the College. Mr. Swift stated that, having sat on the Committee, he could attest to the interesting and invaluable experience provided by such service.

Outlining the selection process, Mr. Swift said that the Nominating Committee would review the submitted nomination forms and would recommend a slate for the Executive Committee to the College at the fall meeting. With respect to the time commitment, Committee members would need to attend approximately three meetings for the year in addition to the four regular meetings of the College. Members were encouraged to nominate themselves or others to serve on the Executive Committee. However, members in their first year on the College were ineligible to serve. Members who had served on the College for not quite one calendar year were encouraged to assess whether or not they were ready to assume such a role. The deadline to submit the completed and signed nomination form to the Secretary was Thursday, March 25, 2010.

## **9. Date of Next Meeting**

The Chair said that the next meeting would be held on Thursday, March 25, 2010, from 4:00 to 8:00 p.m. The first interview would be scheduled for 4:15 p.m.

## **10. Other Business**

### Governance Meetings

The Chair encouraged members to continue to attend meetings of the Governing Council and its Boards and Committees in order to broaden their knowledge of University governance. A member provided a detailed report of the recent Governing Council meeting, which she had attended on February 25, 2010.

### Mentoring Initiative

The Chair noted that the first year of the College's Mentoring Program was drawing to an end, and she invited mentors and mentees to provide some feedback about their experiences. Some members who had participated in the program stated that they had had a positive experience and had found it helpful to have a seasoned member of the College available to address their questions and concerns. The Chair thanked everyone who had taken part in the program.

The meeting adjourned at 8:05 p.m.

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Secretary  
March 12, 2010

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Chair