



THE GOVERNING COUNCIL

**BUSINESS BOARD**

**Monday, April 8, 2002 at 5:00 p.m.**

Council Chamber, Simcoe Hall

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([Cover Memo](#))  
**AGENDA**

1. **Report of the Previous Meeting:** [Report Number 116 - January 21, 2002](#)\*\*
2. **Business Arising from the Report of the Previous Meeting**
3. **Tuition-Fee Schedules, 2002 - 2003**
  - (a) **Enrolment Report, 2001-02** (for information)\*\*
  - (b) **Student Financial Support, 2000-01: Report of the Vice-Provost, Students** (for information)\*\*
  - (c) [Tuition-Fee Schedules for Publicly Funded Programs](#)\*

Be It Recommended to The Governing Council

THAT the proposed tuition-fee schedules for publicly funded programs for 2002-03, copies of which are attached to Professor Sedra's March 22, 2002 memorandum to the Business Board as Tables 1 and 3, be approved.

Continued, . . . / 2

3. Tuition-Fee Schedules, 2002 - 2003 (Cont'd)

(d) Tuition-Fee Schedule for Self-Funded Programs\*

Be It Recommended to The Governing Council

THAT the proposed tuition-fee schedule for self-funded programs for 2002-03, a copy of which is attached to Professor McCammond's March 22, 2002 memorandum to the Business Board as Table 1, be approved.

4. Budget

(a) Budget: Operating Fund Forecast for the Year Ending April 30, 2002\*

(b) Budget Report, 2002 - 03\*

Be It Resolved

THAT the Business Board concur with the recommendation of the Academic Board

THAT the Budget Report, 2002 - 03, be approved.

5. Capital Project: Faculty of Arts and Science - Sidney Smith Hall Infill\*

Be It Resolved

Subject to Governing Council approval in principle of the revised Sidney Smith Infill project at a cost of \$3,075,000 and the allocation of an additional \$711,000 for the project from the University Infrastructure Investment Fund, and

Subject to the decision of the Vice-President and Provost, the Vice-President, Business Affairs and the Chair of Business Board that this project is the most cost effective way of providing the needed additional faculty office space for the departments of History and Political Science,

THAT the Vice-President - Business Affairs be authorized to execute the Sidney Smith Hall Infill project at a cost not to exceed \$3,075,000.

**6. Other Items for Approval**

Be It Resolved

(a) *Capital Project: New College Residence - Appropriation Increase*\*\*\*

THAT the following decision, made by a ballot of members of the Board, be confirmed:

- (i) THAT the Vice-President, Business Affairs be authorized to expend up to \$26,760,000 for the construction of a new residence at New College subject to the understandings (a) that the total cost of the project will be the maximum cost, (b) that every effort be made to seek cost reductions, and (c) that strict controls be placed on the use of the contingency reserve and that any user changes have the express approval of the Vice-President, Business Affairs; and
- (ii) THAT the Vice-President, Business Affairs undertake a review of existing processes to minimize recurrence of the need for appropriation increases for future projects.

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6. Other Items for Approval (Cont'd)

(b) Administrative User Fees and Fines, 2002-03\*\*\*

THAT the following amendments to the University Schedule of Administrative Users Fees and Fines, 2002-03 be approved:

- (i) That the following fees be added to the Administrative User Fee Schedule
- the Occupational Therapy licensing fees
  - the Physical Therapy licensing fees
  - the Scarborough Humanities Co-op fee (Year 1 and Year 2 entry)
  - the Scarborough Cell and Molecular Biology Co-op fees (Year 1 and Year 2 entry)
  - the Scarborough Psychology Co-op fees (Year 1 and Year 2 entry)
  - the Scarborough Social Sciences Co-op fees (Year 1 and Year 2 entry), which now includes the International Study and Public Policy Co-op Program fees, approved in 2001
  - the Scarborough Teaching Placement fee for students entering the program in September 2002 and thereafter
  - the Woodsworth College International Summer Program to Tours placement fee and course fee
  - the Woodsworth College International Summer Program to Berlin placement fee and course fee
  - the Woodsworth College International Summer Program to Jordan placement fee and course fee
  - the Occupational Therapy fieldwork placement fees
  - the Social Work Application fee

and

- (ii) That the following fees be discontinued:
- the Post-Graduate Medical Education Calendar Replacement (in person or by mail) fee
  - the Post-Graduate Medical Education Duplicate Tax Receipt fee (as a separate fee from the University-wide fee)

**6. Other Items for Approval (Cont'd)****(c) Ancillary Operations: Real Estate - Operating Results and 2002-03 Budget\*\*\***

THAT the operating budget for the Real Estate Ancillary for 2002-03, as contained in the fourth column of the Five-Year Operating Plan, attached to Mr. Chee's memorandum, be approved.

**(d) Budget: Interim Operating Budget Appropriation\*\*\***

THAT the administration be authorized to spend up to \$155-million for the normal operation of the University of Toronto for the period May 1st, 2002 to June 30th, 2002.

**(e) Human Resources: Extension of Application Deadline for the Early Retirement Window for Non-Unionized Administrative Staff\*\*\***

THAT the University extend to June 30th, 2003 the application deadline for the current the early retirement window for members of the non-unionized administrative staff whose age plus years of service equal at least 75.

**(f) Human Resources: Policies for English-as-a-Second-Language Instructors at the School of Continuing Studies\*\*\***

THAT the proposed Policies for English-as-a-Second-Language Instructors at the School of Continuing Studies be approved.

**7. Vice-President - Human Resources: Annual Report, 2000-01\*****8. Employment Equity: Annual Report, 2000-01\*\*****9. Other Reports for Information:****(a) Cost-Recovery Ancillary Fees, 2002-03\*\*\*****(b) Report on Gifts over \$250,000, November 1, 2001 - January 31, 2002\*\*\***

- 10. Reports of the Administrative Assessors**
  - 11. Date of Next Meeting - Monday, May 6, 2002**
  - 12. Other Business**
  - 13. Closed Session Reports**
  - 14. Striking Committee, 2002: Appointment\*\*\*\***
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\* Documentation attached.

\*\* Documentation distributed previously.

\*\*\* Consent agenda documentation attached. The "other items for approval" and the "other reports for information" are not given individual consideration by the Board, unless a member so requests. Therefore,

- Members with questions are invited to telephone the contact person shown on the green sheet in advance of the meeting.
- Members with concerns who would like an item to be discussed by the Board are invited to notify the Secretary, Mr. Neil Dobbs, as soon as possible at 416-978-8425, or e-mail [neil.dobbs@utoronto.ca](mailto:neil.dobbs@utoronto.ca).

\*\*\*\* Confidential documentation attached for members only.