



FOR INFORMATION

PUBLIC

OPEN SESSION

TO: Academic Board

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DATE: May 19, 2022 for May 26, 2022

AGENDA ITEM: 6

ITEM IDENTIFICATION:

Revisions to the University of Toronto Faculty of Medicine Procedures Manual for the Policy for Clinical (MD) Faculty (2018 Edition)

JURISDICTIONAL INFORMATION:

Excerpt from the University of Toronto Faculty of Medicine Procedures Manual for the *Policy For Clinical (MD) Faculty*:

Ratified changes in Procedures are reported for information to the next meeting of the Faculty of Medicine Faculty Council by the Dean of Medicine and the Academic Board of the Governing Council of the University of Toronto by the Provost. Changes that are not material revisions, such as editorial formatting and reorganization of material, shall be reported annually to the Faculty Council and Academic Board.

GOVERNANCE PATH:

- 1. Academic Board [information] (May 26, 2022)**

PREVIOUS ACTION TAKEN:

In 2018, the Clinical Relations Committee (CRC) approved changes to the Procedures Manual for Policy for Clinical (MD) Faculty (aka Procedures Manual), which were designed to enhance clarity.

HIGHLIGHTS:

Since the 2018 revision, with continued use by many different stakeholders, it has become clear that a refresh of the text will further improve readability. To that end, minor revisions were presented to the CRC for review and approval. On December 6 2021, the CRC approved the revisions. The revisions are highlighted below. For detailed information, please refer to the attached chart, which compares, verbatim, the 2018 text with the 2021 text.

Revision highlights

- The name of the Faculty of Medicine has been updated to reflected its new name: Temerty Faculty of Medicine
- Inclusive pronouns have been adopted
- A new message from the CRC to all clinical faculty has been drafted. The 2021 draft message speaks to the Faculty’s commitment to respect and allyship
- All clinical faculty members must have an academic position description, regardless of appointment category.
- The self-reporting to one’s clinical department Chair information relevant to one’s appointment has been broadened to include reporting of investigations as well as findings.
- The text regarding clinical full-time faculty makes explicit that participation in a conforming academic practice plan (or equivalent) is mandatory.
- The section on continuing appointment review has been clarified to indicate the sequence of steps to be followed by the department Chair, the performance review committee, and the candidate.
- The section on leaves of absence has been revised to indicate the Procedures Manual pertains to academic leaves of absence only.
- The parameters within which the Clinical Faculty Advocate (CFA) works have been clarified, namely that the CFA does not assist clinical faculty on strictly clinical matters, offer client privilege, as would legal counsel, nor adjudicate disputes.

FINANCIAL IMPLICATIONS:

There are no financial implications.

RECOMMENDATION:

For Information.

DOCUMENTATION PROVIDED:

Comparison Chart

Final copy of the revised University of Toronto, Faculty of Medicine, Procedures Manual for the *Policy for Clinical (MD) Faculty*