



To: Governing Council
Academic Board
Business Board
University Affairs Board
UTM Campus Council
UTSC Campus Council
Principals, Deans, Academic Directors, and Chairs
Professionals and Managerial Staff
Confidential Staff
President of UTFA
Presidents of Employee Unions
Presidents of APUS, GSU, SCSU, UTMSU and UTSU

From: Professor Meric Gertler, President

Date: September 14, 2016

Re: **Call for Nominations for the Advisory Committee on the Appointment of a Vice-President, University Operations**

On December 31, 2016 Professor Scott Mabury will complete his first term as Vice-President, University Operations, a position that he has held concurrently with his position of Vice-Provost, Academic Operations. Professor Mabury is eligible for reappointment.

I am writing to call for nominations of individuals to serve on the Advisory Committee for the Vice-President, University Operations. The membership of the Advisory Committee will comprise:

- 4 to 6 members of the teaching staff, including academic administrators,
- 1 to 2 members of the administrative staff, and,
- 2 Lieutenant Governor-in-Council (LGIC) and/or Alumni members of the Governing Council.

The Committee's first task will be to undertake a review and advise me on the University Operations portfolio and on priorities that should be considered for the Vice-President. Given that Professor Mabury is eligible to be re-appointed, the Committee will also consider whether to recommend re-appointment or to proceed with a search.

Ms Sheree Drummond, Secretary of the Governing Council, will serve as secretary to the Committee. Mr. Anwar Kazimi, Deputy Secretary, will also provide support.

Nominations for membership on the Advisory Committee should be sent by **5:00 p.m. on Wednesday, September 21, 2016** using the confidential online form available at: <https://uoftgc.wufoo.com/forms/nomination-form-vp-university-operations-2016/>

Questions should be directed to the Secretary at sheree.drummond@utoronto.ca or 416-978-2118.