

UNIVERSITY OF TORONTO
COLLEGE OF ELECTORS

Minutes of the College of Electors meeting held on Thursday, October 13, 2011 at 4:00 p.m. in the Council Chamber, Simcoe Hall, at which the following were present:

Dr. Françoise Ko (UTAA) (Chair)	Dr. Sema Kenan (OISE)
Mr. Scott MacKendrick (Engineering) (Vice-Chair)	Mr. David Lucatch (UTSC)*
Mr. Ryan Ackers (University College)	Ms Sadia Mahmood (Public Health)*
Ms Jeannie An (Information)	Dr. Lesley Pollard (Dentistry)
Dr. Alexandra Berezowskyj (Medicine)	Ms Ceta Ramkhalawansingh (New)
Mr. Bob Boeckner (University College)	Mr. John Richardson (Victoria)
Ms Sadia Butt (Forestry)	Professor Peter Russell (Trinity)
Mr. Corwin Cambray (SGS)	Ms Denise Ryner (Woodsworth)
Mr. David Clark (Victoria College)	Ms Mary Shenstone (Trinity)
Ms Elizabeth Di Chiara (Physical Therapy and Occupational Therapy)*	Dr. Malcolm Stewart (Social Work)
Ms L. Diane Dyer (Victoria College)	Dr. Edward Thompson (OISE)
Ms Tammy Fernandes (University College)	Ms Joanne Uyede (Innis)
Ms Bobbie France (Woodsworth College)	Ms Anne Venton (OISE)
Ms Sue Graham-Nutter (UTSC)	Professor Emerita Judy Watt-Watson (Nursing)
Mr. Aran Hamilton (Rotman)	Ms Susan Wilson (Music)
Rev. David Harrison (SGS)	Mr. David Windross (Pharmacy)
	Mr. Grant Worden (Law)

Regrets:

Ms Carol Bisnath (UTM)	Mr. Kristopher Kibsey (UTM)
Ms Tiffany Chow (Engineering)	Ms Paula Paunic (Physical Education and Health)
Mr. Norm Hann (Engineering)	Mr. Al Smith (UTM)
Mr. Craig Hegins (New)	Mr. Todd Will (OISE)
Mr. Rodney Hurd (UTSC)	

*joined by teleconference

Secretary: Ms Mae-Yu Tan

Guests: Mr. Louis Charpentier, Secretary of the Governing Council
Ms Barbara Dick, Assistant Vice-President, Alumni Relations
Ms Satpal McCaughey, Manager, Volunteer Leadership, Division of University
Advancement
Ms Cindy Ross Pedersen, University of Toronto Alumni Association

1. Chair's Remarks

The Chair introduced herself and welcomed members and guests. She thanked members for volunteering to serve on the College and for making time in their busy schedules to attend meetings. She noted that the starting time for meetings had been moved to 4:00 p.m. this year in order to align with that of meetings of the Governing Council and its Boards and Committees and also to enable members to leave at an earlier time in the evening. Members were reminded that they had been invited to attend the first part of the alumni Council of Presidents' meeting immediately following the meeting of the College to hear a presentation from Mr. David Palmer, Vice-President, Advancement.

The Chair stated that she looked forward to having respectful and full debates and she encouraged members to participate freely during meetings. She noted that it was possible for members to join some of the meetings of the College by teleconference. However, that option would not be available for meetings when confidential agenda items were discussed.

Members then introduced themselves, stated the alumni group that they represented, and spoke of their involvement at the University. The Chair reported that there were currently five vacant seats on the College – John H. Daniels Faculty of Architecture, Landscape and Design (1); School of Graduate Studies (2); and St. Michael's College (2). The respective alumni associations and alumni officers were working on identifying appropriate individuals to serve on the College and would notify the Secretary once the seats had been filled.

2. Orientation

A three-part orientation was provided for members. Ms Barbara Dick, Assistant Vice-President, Alumni Relations, provided an overview of alumni relations at the University; Mr. Louis Charpentier, Secretary of the Governing Council, spoke of governance at the University and the role of the College within University governance; and the Chair and Vice-Chair of the College briefly outlined the specific functions of the College and the milestones for the coming year. The Powerpoint slides used during the presentations are attached as [Appendix "A"](#).

During the discussion, members inquired about the University's success in contacting alumni. Ms Dick replied that, while the University compared favorably to Canadian institutions with respect to electronic communications, American counterparts were able to achieve higher penetration rates due to greater access to information. Members also asked about the recruitment process for alumni governors. Mr. Charpentier explained that, in the past, the number of candidates had exceeded slightly the number of vacancies. Ideally, the largest possible pool of candidates for both the alumni members and government appointee members of the Governing Council would be achieved. Members were informed that governors could serve a maximum of nine years (three three-year terms). Student governors served one-year terms and could stand for re-election. Alumni governors could also stand for re-election, if they so chose. When evaluating each candidate for an alumni governor position, including an incumbent, the College considered their skill sets in relations to the needs of the Governing Council for a specific year.

3. Minutes of the Previous Meeting – May 10, 2011

The minutes of the meeting of May 10, 2011 were approved.

4. Business Arising

There was no business arising from the minutes of the previous meeting.

5. 2011-2012 Nominating Committee for Alumni Governors

The Chair stated that the application deadline for membership on the College's Nominating Committee for Alumni Governors (NC-AG) had been extended to Thursday, October 27, 2011 to allow more time for new or continuing members to submit an application. The NC-AG was composed of the five members of the Executive Committee and three members elected annually by and from among the College. Functions of the NC-AG included assessing potential alumni governors relative to existing or projected needs within governance in consultation with the College, interviewing the candidates, and providing the College with a list and report of recommended candidates.

6. Date of Next Meeting

The Chair informed members that the next meeting of the College was scheduled for Wednesday, November 16, 2011 at 4:00 p.m. in the Council Chamber, Simcoe Hall.

7. Other Business

The Chair drew members' attention to a sheet contained in their agenda package that contained some key items of business that would be considered by the Governing Council's Boards and Committees in the coming months. Members were encouraged to attend at least one meeting of the Governing Council and one meeting of a Board or Committee in order to gain a better sense of the type of business considered by members of the Governing Council.

The meeting adjourned at 5:45 p.m.

Secretary

Chair

October 31, 2011