

**FOR APPROVAL**

**PUBLIC**

**OPEN SESSION**

**TO:** UTSC Campus Council

**SPONSOR:** Desmond Pouyat, Dean of Student Affairs  
**CONTACT INFO:** (416) 287-7673, dpouyat@utsc.utoronto.ca

**PRESENTER:** See Sponsor  
**CONTACT INFO:**

**DATE:** March 3, 2020 for March 10, 2020

**AGENDA ITEM:** 5b

**ITEM IDENTIFICATION:**

Operating Plans - UTSC Student Affairs and Services.

**JURISDICTIONAL INFORMATION:**

Under the Terms of Reference for the University of Toronto Scarborough Campus Affairs Committee, section 4, the Committee is concerned with matters that directly concern the quality of student and campus life. Campus and student services, co-curricular programs, services and facilities, and compulsory non-academic incidental fees are among the areas within the responsibility of the Campus Affairs Committee (Section 5.1).

Section 5.3.2 (a) of the Campus Affairs Committee's Terms of Reference provide that "Policy matters concerning the Campus's co-curricular programs, services and facilities are the Committee's responsibility. Section 5.3.2 (b) states that "Annual approval of the campus's co-curricular programs', services' and facilities' operating plans is the responsibility of the Committee." Similarly, section 5.3.3 provides that "The Committee is responsible for policy concerning campus and student services and for overseeing their operation. Changes to the level of service offered, fees charged for services and categories of users require the Committee's approval."

The Operating Plans for campus and student services, as well as co-curricular programs, services and facilities, are recommended to the UTSC Campus Council for approval. Section 5.4.1 of the Committee's Terms of Reference require that compulsory non-academic incidental fees for

student services “are approved by the UTSC Council on the recommendation of the UTSC Campus Affairs Committee.”

Pursuant to the terms of the *Memorandum of Agreement between The University of Toronto, The Students' Administrative Council, The Graduate Students' Union and The Association of Part-time Undergraduate Students for a Long-Term Protocol on the Increase or Introduction of Compulsory Non-tuition Related Fees (the Protocol)*, approved by Governing Council on October 24, 1996, the UTSC Council on Student Services (CSS) reviews in detail the annual operating plans, including budgets and proposed compulsory non-academic incidental fees, and offers its advice to the Committee on these plans.

According to the terms of the Protocol, in the absence of approval by CSS (or by referendum among the relevant students), the Governing Council may approve (a) permanent increases in existing fees by a percentage less than or equal to the lesser of the Consumer Price Index (CPI) increase or the University of Toronto Index (UTI) increase; and (b) temporary three-year increases in existing fees by a percentage less than or equal to the greater of the CPI increase or the UTI increase. CPI is drawn from the University's long-range budget guidelines, and UTI is an indexation, as defined by the Protocol, of a fee.

#### **GOVERNANCE PATH:**

1. UTSC Campus Affairs Committee [For Recommendation] (February 11, 2020)
2. **UTSC Campus Council [For Approval] (March 10, 2020)**
3. University Affairs Board [For Information] (March 11, 2020)
4. Executive Committee [For Confirmation] (March 24, 2020)

#### **PREVIOUS ACTION TAKEN:**

The Operating Plans for UTSC Student Affairs and Student Services for the current fiscal year were presented to UTSC Campus Affairs Committee on March 28, 2019 and approved by the UTSC Campus Council on April 16, 2019.

Please see the documentation under item -- on this agenda concerning consideration of the Administration's proposed plans by the UTSC Council on Student Services (CSS).

The current (2019-20) fees for Student Affairs and Services are:

Health & Wellness Service Fee: \$75.52 per full-time student per session (\$15.10 for part-time students)

Athletics & Recreation Fee: \$145.93 per full-time student per session (\$29.19 for part-time students)

Career Services Fee: \$85.85 per full-time student per session (\$17.17 for part-time students)

Academic Support Fee: \$39.90 per full-time student per session (\$7.98 for part-time students)

Student Buildings Fee: \$33.44 per full-time student per session (\$6.69 for part-time students)

Other Student Services Fee: \$20.64 per full-time student per session (\$4.13 for part-time students)

## **HIGHLIGHTS:**

The experiences of Student Services and programs this past year and operating plans for 2020-21 are summarized in the documentation provided to the Committee by Desmond Pouyat, Dean of Student Affairs, UTSC.

The Health & Wellness Centre proposes an increase to the sessional fee for a full-time student to \$77.04 per full-time student per session (\$15.41 per part-time student per session); which represents a year over year increase of 2.01 % (\$1.52 for full-time student; \$0.30 for part-time student);

The Department of Athletics & Recreation proposes an increase to the sessional fee for a full-time student to \$147.29 per full-time student per session (\$29.46 per part-time student per session); which represents a year over year increase of 0.93 % (\$1.36 for full-time student; \$0.27 for part-time student);

The Dean of Student Affairs proposes an increase to the Career Services sessional fee for a full-time student to \$88.64 per full-time student per session (\$17.73 per part-time student per session); which represents a year over year increase of 3.25 % (\$2.79 for full-time student; \$0.56 for part-time student);

The Dean of Student Affairs proposes an increase to the sessional Academic Support Fee for a UTSC-registered or UTSC-affiliated full-time student to \$42.09 per full-time student per session (\$8.42 per part-time student per session); which represents a year over year increase of 5.50 % (\$2.19 for full-time student; \$0.44 for part-time student); (resulting from a permanent increase of 2.0% and three year temporary increase of 3.5% on the eligible portion)

The Dean of Student Affairs proposes an increase to the sessional Student Buildings Fee for a UTSC-registered or UTSC-affiliated full-time student to \$33.45 (\$6.69 per part-time student per session); which represents a year over year increase of 0.03 % (\$0.01 for full-time student; \$0.00 for part-time student);

The Dean of Student Affairs proposes a decrease to the Other Student Services Fee for a UTSC-registered or UTSC-affiliated full-time student to \$19.78 (\$3.96 per part-time student per session); which represents a year over year decrease of -4.17 % ((\$0.86) for full-time student; (\$0.17) for part-time student);

**FINANCIAL IMPLICATIONS:**

The UTSC Student Services operate without drawing substantially on the University's operating income.

**RECOMMENDATION:**

Be It Resolved,

THAT subject to confirmation of the Executive Committee,

THAT, the 2020-21 operating plans and budgets for the UTSC Student Affairs and Services (including the Health & Wellness Centre, Athletics & Recreation, Career Services, Academic Support, Student Buildings and Other Student Services), as presented in the documentation from Mr. Desmond Pouyat, Dean of Student Affairs, be approved; and

THAT the sessional Health & Wellness Service Fee for a UTSC-registered or UTSC-affiliated full-time student be increased to \$77.04 per full-time student per session (\$15.41 per part-time student per session); which represents a year over year increase of 2.01 % (\$1.52 for full-time student; \$0.30 for part-time student);

THAT the sessional Athletics and Recreation Fee for a UTSC-registered or UTSC-affiliated full-time student be increased to \$147.29 per full-time student per session ( \$29.46 per part-time student per session); which represents a year over year increase of 0.93 % (\$1.36 for full-time student; \$0.27 for part-time student);

THAT the sessional Career Services Fee for a UTSC-registered or UTSC- affiliated full-time student be increased to \$88.64 per full-time student per session (\$17.73 per part-time student per session); which represents a year over year increase of 3.25 % (\$2.79 for full-time student; \$0.56 for part-time student);

THAT the sessional Academic Support Fee for a UTSC-registered or UTSC- affiliated full-time student be increased to \$42.09 per full-time student per session (\$8.42 per part-time student per session); which represents a year over year increase of 5.50 % (\$2.19 for full-time student; \$0.44 for part-time student); (resulting from a permanent increase of 2.0% and three year temporary increase of 3.5% on the eligible portion)

THAT the sessional Student Buildings Fee for a UTSC-registered or UTSC- affiliated full-time student be increased to \$33.45 (\$6.69 per part-time student per session); which represents a year over year increase of 0.03 % (\$0.01 for full-time student; \$0.00 for part-time student);

THAT the sessional Other Student Services Fee for a UTSC-registered or UTSC-affiliated full-time student be decreased to \$19.78 (\$3.96 per part-time student per session); which represents a year over year decrease of -4.17 % ((\$0.86) for full-time student; (\$0.17) for part-time student);

**DOCUMENTATION PROVIDED:**

1. Student Services Fee Budget, Accountabilities and Fee Process
2. Executive Summary and Priorities
3. FAQ Concerning Compulsory Fees Charged for University Operated Services
4. Brief Summary of Relevant Polices and Regulations Which Govern Compulsory Non-Academic Incidental Fees at the University of Toronto
5. Operating Plans Summary
6. SSF Schedule
  - a. Proposed to CSS
  - b. Proposed to CAC
7. CPI/UTI Calculations:
  - a. Health and Wellness Service Fee
  - b. Athletics and Recreation Fee
  - c. Career Services Fee
  - d. Academic Support Fee
  - e. Student Buildings Fee
  - f. Other Student Services Fee