

**UNIVERSITY OF TORONTO**  
**THE GOVERNING COUNCIL**  
**REPORT NUMBER 168 OF THE COMMITTEE ON**  
**ACADEMIC POLICY AND PROGRAMS**

**May 13, 2014**

To the Academic Board,  
University of Toronto.

Your Committee reports that it met on Tuesday, May 13, 2014 at 4:10 p.m. in the Council Chamber, Simcoe Hall, with the following present:

Professor Elizabeth Peter (Vice-Chair)  
Professor Sioban Nelson, Vice-Provost,  
Academic Programs  
Professor Brian Corman, Vice-Provost,  
Graduate Education and Dean,  
School of Graduate Studies  
Mr. Andrew Girgis  
Dr. Graeme Norval  
Ms Jennifer Raso  
Ms Catherine Riddell

Professor Elizabeth M. Smyth  
Professor Vincent Tropepe  
Professor Cameron Walter  
Professor Sandy Welsh

Secretariat:

Ms Cristina Oke, Acting Secretary

Regrets:

Professor Jan Barnsley  
Ms Sara Dolcetti  
Professor Zhong-Ping Feng  
Professor Paul Kingston  
Mr. Yingxiang Li  
Professor Douglas McDougall  
Dr. Gary P. Mooney  
Ms Jessica Ng  
Professor Emmanuel Nikiema  
Professor Russell Pysklywec  
Ms Daisy Qin  
Professor Michael Ratcliffe  
Ms Aditi Ratho  
Professor Markus Stock  
Professor Scott Thomas  
Professor Steven J. Thorpe

In Attendance:

Professor Avrum Gotlieb, Member of the Governing Council; Acting Vice-Dean,  
Graduate Affairs, Faculty of Medicine  
Professor Cheryl Regehr, Member of the Governing Council; Vice-President and Provost  
Ms Jennifer Francisco, Graduate Affairs Administrator, Faculty of Medicine  
Dr. Jane E. Harrison, Director, Academic Programs and Policy, Office of the  
Vice-President and Provost  
Professor Wendy Levinson, Chair, Department of Medicine, Faculty of Medicine  
Professor Mingyao Liu, Associate Director, Institute of Medical Science (IMS), Faculty  
of Medicine  
Professor Howard Mount, Graduate Coordinator, IMS  
University Professor Marla Sokolowski, Inaugural Director, Institute for Human  
Development  
Ms Mae-Yu Tan, Acting Coordinator, Academic Planning and Reviews, Office of the  
Vice-Provost, Academic Programs  
Ms Emma Thacker, Governance and Policy Coordinator, School of Graduate Studies

ITEMS 2 AND 3 ARE RECOMMENDED TO THE ACADEMIC BOARD FOR APPROVAL,  
ALL OTHER ITEMS ARE REPORTED FOR INFORMATION.

The Chair welcomed members and guests to the meeting.

### **1. Graduate Collaborative PhD Program in Human Development**

The Chair reminded members that the Committee on Academic Policy and Programs approved new collaborative graduate programs. She welcomed Professor Sokolowski, who was present to answer questions.

Professor Nelson explained that the lead Faculty for the proposed new collaborative program would be the Faculty of Medicine. It would be actively supported by the Fraser Mustard Institute of Human Development. It was the second graduate collaborative program introduced in this governance year, and the fourth introduced under the University of Toronto Quality Assurance Process (UTQAP). The proposed collaborative program would be effective September 2014, pending approval in University governance and by the Quality Council.

A member commented that the proposed program included a nice cross-section of programs and was an excellent example of a collaborative program.

On motion duly moved, seconded and carried

IT WAS RESOLVED

THAT the proposed graduate collaborative program in Human Development, as described in the proposal from the Faculty of Medicine dated February 2014, be approved effective for the academic year September 2014.

## **2. Master's of Health Science (MHSc) degree program in Translational Research in the Health Sciences**

The Chair noted that the Committee on Academic Policy and Programs had the authority to recommend to the Academic Board the approval of new graduate programs and degrees. She introduced Professor Gotlieb, Professor Mount, and Professor Liu who were available to answer questions.

Professor Nelson explained that the proposed new graduate program was a full-time twenty-month professional master's program intended for students with a background in the health sciences. It was the sixth new graduate degree program to be brought forward since the establishment of the University of Toronto Quality Assurance Process (UTQAP).

A member complimented those involved with the development of the degree program and noted that it was the first program of its kind in Canada.

On motion duly moved, seconded and carried

YOUR COMMITTEE RECOMMENDED

THAT the proposed Master of Health Science degree program in Translational Research in the Health Sciences, as described in the proposal from the Faculty of Medicine dated February 18, 2014, be approved effective for the academic year September 2015.

## **3. University of Toronto/Toronto School of Theology Memorandum of Agreement**

The Chair stated that the Committee on Academic Policy and Programs recommended approval of proposals for the addition and termination of joint degrees and programs with external institutions to the Academic Board.

At the invitation of the Chair, Professor Regehr described the history of the Memorandum of Agreement (MOA) between the University of Toronto (U of T) and the Toronto School of Theology (TST). The current MOA had been reviewed by the parties involved. The proposed MOA had been completely rewritten to ensure clarity, accessibility and precision. The main changes in the proposed Memorandum of Agreement were:

- The establishment of the Vice-President and Provost as the locus of authority and responsibility within the U of T.
- A revised statement of purpose that emphasized the commitment to promote the academic quality of programming in theology, the provision of opportunities for students to engage in theological education; and facilitation of research and inquiry in this area.
- An increased emphasis on academic quality.
- Distinction between conjoint and non-conjoint degree programs.
- Updated financial arrangements to reflect current practice.

Professor Regehr commented that the review process had been productive, with all those involved working together to resolve challenges.

**3. University of Toronto/Toronto School of Theology Memorandum of Agreement (cont'd)**

On motion duly moved, seconded and carried

YOUR COMMITTEE RECOMMENDED

THAT the proposed Memorandum of Agreement between the University of Toronto and the Toronto School of Theology and its Member Institutions, 2014, be approved effective July 1, 2014.

**4. Ontario Co-Operative Education Tax Credit: Approved List of Programs**

The Chair stated that the Committee had general responsibility for policy on, and for monitoring, the quality of education of the University. The list of University of Toronto programs eligible for the Ontario Co-operative Education Tax Credit was brought forward annually to the Committee for approval.

Professor Nelson explained that businesses were able to claim a tax credit of up to \$3,000 for any qualifying paid student work placement. The list of programs represented a fraction of the co-operative opportunities open to students.

On motion duly moved, seconded and carried

IT WAS RESOLVED

THAT the 2014-2015 List of University of Toronto Programs Eligible for the Ontario Co-operative Education Tax Credit, dated May 6, 2014, be approved.

**CONSENT AGENDA**

On motion duly moved, seconded, and carried

YOUR COMMITTEE APPROVED

THAT the consent agenda be adopted and items approved.

**5. Report of the Previous Meeting: Report 167 – April 1, 2014**

Report Number 167 of the meeting of April 1, 2014 was approved.

**6. Business Arising from the Report of the Previous Meeting**

There was no business arising from the Report of the previous meeting.

**7. Date of Next Meeting – Tuesday, September 16, 2014 at 4:10 p.m.**

## **8. Academic Programs: Annual Report on Major Modifications to Degree and Diploma Programs Approved by Divisional Councils**

The Chair reminded members that the Councils of the academic divisions had delegated authority to approve modifications to existing degree programs. The Committee received for information an annual report on modifications to existing programs that were defined in the University of Toronto Quality Assurance Process (UTQAP) as major modifications. In addition, a list of administrative changes and minor modifications to programs was included for reference and to provide a complete perspective on on-going changes affecting the structure of programs.

Professor Nelson commented that the report indicated the work on changes to academic programs that was being done within the divisions.

## **9. Report on Reviews of Graduate Collaborative Programs: 2013-2014**

The Chair noted that the report on the reviews of Graduate Collaborative Programs was also being brought forward to the Committee for information.

Four external reviews of collaborative programs had been commissioned by the Vice-Provost, Graduate Education and Dean of the School of Graduate Studies in 2013-14, and three had been completed – Cardiovascular Sciences; Health Services and Policy Research; and Knowledge Media Design. The fourth review, that of the Collaborative Program in Astrophysics, had been cancelled, as the Faculty of Arts and Science planned to bring forward a proposal to close the Collaborative Program. The submission to the Committee consisted of a table that summarized the review outcomes, administrative responses, and implementation plans for each review.

It was noted that this was the third report on the reviews of graduate collaborative programs. The Memorandum of Agreement (MOA) for each collaborative program was now being considered as part of the review process and updated if necessary.

Professor Corman thanked Professor Smyth and Ms Thacker for their work with respect to the reviews.

## **10. Report on Reviews of Clinical Departments, 2013-2014**

The Chair reminded members that the Committee had general responsibility for monitoring the quality of education and the research activities of the University, and received annual reports on reviews of academic units and programs.

In 2013-14, the Dean of the Faculty of Medicine had commissioned reviews of the Department of Medicine and the Terrence Donnelly Centre for Cellular and Biomolecular Research (CCBR). The submission included a table that summarized the review outcomes and decanal response and implementation plan for each review.

Professor Nelson commented that the Report was intended to highlight the reviews that were done outside UTQAP.

At the invitation of the Chair, Professor Levinson remarked on the positive review of the Department of Medicine.

## **11. Reports of the Administrative Assessors**

There were no reports from the Administrative Assessors.

## **12. Other Business**

There were no items of Other Business.

## **Closing Remarks**

The Chair thanked members for their service on the Committee over the past year, especially for their careful review of agenda material, thoughtful and efficient participation in meetings, and preparation for the two meetings devoted to the reviews of academic programs and units.

On behalf of the Committee, she thanked Professor McDougall for his work as Vice-Chair from July 1, 2006 until June 30, 2012, and as Chair for the past two years. She also thanked Professor Nelson for her excellent presentations of items of business and for her overall leadership of the Committee.

The Chair recognized the contributions of the administrative assessors and acknowledged the work of Professor Corman, who had served with distinction as a voting assessor since July 1, 2009.

The Chair thanked Dr. Jane Harrison, Ms Justine Garrett and Ms Mae-Yu Tan for their key role in the work of the Committee, including coordinating the flow of business, advising the divisions on what was needed in terms of governance consideration of their proposals, and drafting cover sheets. She also acknowledged the work of the members of the Governing Council Secretariat who had supported the Committee over the past year.

The meeting adjourned at 4:50 p.m.

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Acting Secretary

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Chair

May 18, 2014