

UNIVERSITY OF TORONTO
THE GOVERNING COUNCIL
REPORT NUMBER 181 OF
THE UNIVERSITY AFFAIRS BOARD

April 29, 2014

To the Governing Council,
University of Toronto.

Your Board reports that it met on Tuesday, April 29, 2014 at 4:30 p.m. in the Council Chamber, Simcoe Hall, with the following members present:

Ms B. Elizabeth Vosburgh, In the Chair
Mr. Andrew Szende, Vice-Chair
Professor Jill Matus, Vice-Provost,
Students & First-Entry Divisions
Ms Rida Ali
Ms Alexis Archbold
Mr. Marc Arnold
Mr. Yuan Chung
Mr. Rastko Cvekic
Mr. Aidan Fishman
Ms Aislin Flynn
Professor Ira Jacobs
Mr. Asad (A.J) Jamal
Professor Bruce Kidd
Professor Joseph Leydon
Ms Eleni Patsokas
Professor Salvatore Spadafora
Mr. Chirag Variawa

Non-Voting Assessors:

Professor Angela Hildyard, Vice-President,
Human Resources and Equity
Mr. Mark Overton, Dean of Student
Affairs, University of Toronto
Mississauga (UTM)
Mr. Desmond Pouyat, Dean of Student
Affairs, University of Toronto
Scarborough (UTSC)
Ms Meredith Strong, Director, Office of the
Vice-Provost, Students and Student
Policy Advisor

Secretariat:

Ms Cristina Oke, Acting Secretary

Regrets:

Mr. Eric Carvalho
Ms Lucy Fromowitz
Ms Sue Graham-Nutter
Dr. Gary P. Mooney
Ms Rita O'Brien
Professor Elizabeth M. Smyth
Professor Janice Stein
Ms Roxanne Wright

In Attendance:

Ms Susan Froom, Member-elect of the Governing Council; President, Association of Part-time Undergraduate Students (APUS)
Ms Padraigin Murphy, Member-elect of the Governing Council
Mr. Colin Ancor, Head of Trinity College – Male [incoming]
Ms Sonia Borg, Assistant Director Ancillary & Student Services, Business Services, University of Toronto Mississauga (UTM)
Ms Sarah Burley, Acting Manager, Student Policy Initiatives and High Risk
Ms Sandra Carnegie-Douglas, Anti-Racism & Cultural Diversity Officer
Mr. Benjamin Crace, Head of Trinity College – Male [outgoing]
Mr. Jim Delaney, Assistant Secretary of the Governing Council
Dr. Anthony Gray, Director, Strategic Initiatives and Research, Office of the President
Ms Joan Griffin, Assistant Director, Office of the Vice-Provost, Students and First-Entry Programs
Mr. Pierre Harfouche, UTSU Vice-President-elect, University Affairs
Ms Nataleah Hunter-Young, Program Coordinator, Anti-Racism and Cultural Diversity Office
Mr. Mike LeSage, Coordinator, Student Policy Initiatives, Office of the Vice-Provost, Students and First-Entry Programs
Mr. David Newman, Assistant Director, Office of Student Life
Mr. Anthony O'Brien, President, Kinesiology & Physical Education Undergraduate Association
Ms Carol Ramm, Financial Administrator, Graduate Students' Union
Mr. Munib Sajjad, President, UTSU
Mr. Ken Stower, Station Manager/Program Director, CIUT
Ms Agnes Su, Vice-President, University Affairs, UTSU
Mr. VipulanVigneswaran, student
Mr. Alex Yeo, President, Graduate Business Council

ALL ITEMS ARE REPORTED FOR INFORMATION

The Chair welcomed members and guests to the meeting. She informed members that two students had requested to address the Board under item 2 (c) of the agenda. They had been asked to work together and would be invited to speak at the appropriate time in the agenda.

1. Student Societies: Report on Audited Financial Statements

The Chair reminded members that the *Policy for Compulsory Non-Academic Incidental Fees*¹ required each student society that received the proceeds of a compulsory non-academic incidental fee to either submit financial statements audited by a public accountant by December 31st each year, or, as provided in the *Policy*, obtain an exemption from the University's Internal Auditor. The External auditors' comments on the 2012-13 financial statements were available for viewing by Board members through the Office of Vice-Provost, Students and First Entry Divisions. The Report was presented to the Board for information.

Professor Matus commented that the report was an important annual accountability mechanism. Compulsory non-academic incidental fees were charged to students and collected by the University on behalf of the organizations. Societies with relatively low fees and other revenue were eligible for an exemption from the audit requirement.

¹<http://www.governingcouncil.utoronto.ca/Assets/Governing+Council+Digital+Assets/Policies/PDF/ppsep232003.pdf>

1. Student Societies: Report on Audited Financial Statements (cont'd)

Fees were withheld from organizations failing to submit statements until such time as the statements were received in good order. The student life offices on each campus worked with such organizations to ensure that proper statements were eventually received. Significant auditors' qualifications and other concerns were noted if they arose and, if appropriate, student life staff worked with the society to address the inadequacies.

The review of audited statements was conducted by the Office of the Vice-Provost, Students & First-Entry Divisions and, when necessary, with expert advice from the Internal Audit Department. Previously, the Internal Audit Department had conducted these reviews. The Internal Audit Department continued to consider requests from small student societies to receive an exemption from the audit requirement. The Department also continued to review the financial statements for societies which had received an exemption.

2. Student Societies: Requests for Fee Increases

The Chair commented that, as a result of the implementation of the new University of Toronto Mississauga (UTM) and University of Toronto Scarborough (UTSC) Campus Council structures, compulsory non-academic incidental fees for representative student committees and divisional student societies were approved by the Campus Council on the recommendation of the Campus Affairs Committee. The increases were reported to the University Affairs Board for information.

Professor Matus explained that this was an annual item of business for the Board. In general, all requests for student society fee increases to fees had to be supported by constitutional and fair processes within the student society. The administration relied considerably on the assurances of the officers of societies that proper procedures had been used.

Increases which were greater than the cost of living had to be supported by referendum. Other increases had to be supported by a previous referendum approving the concept of annual increases by the cost of living or an explicit inflation factor.

a) University of Toronto Mississauga

The Chair stated that the requests for fee increases had been approved by the UTM Campus Council on March 5, 2014. Professor Leydon commented that the process had proceeded according to plan.²

b) University of Toronto Scarborough

The Chair stated that the requests for fee increases had been approved by the UTSC Campus Council on March 4, 2014. Mr. Pouyat commented that the approval process had been smooth.³

²Minutes of the UTM Campus Affairs Committee meeting held on January 8, 2014 are available at http://www.utm.utoronto.ca/governance/sites/files/governance/public/shared/CAMPUS_AFFAIRS_COMMITTEE/2013-14/Report%203%20Campus%20Affairs%20Committee%2001%2008%202014.pdf

Minutes of the UTM Campus Council meeting held on February 6, 2014 are available at http://www.utm.utoronto.ca/governance/sites/files/governance/public/shared/CAMPUS_COUNCIL/2013-14/Report%203%20UTM%20Campus%20Council%2002%2006%202014.pdf.

³Minutes of the UTSC Campus Affairs Committee meeting held on February 12, 2014 are available at <http://www.utsc.utoronto.ca/governance/sites/utsc.utoronto.ca.governance/files/u10/Report%20Number%204%20%20of%20the%20CAC%20Feb%2012%202014.pdf>. Minutes of the Campus Council meeting held on March 4, 2014 are available at <http://www.utsc.utoronto.ca/governance/campus-council-2013-2014>.

2. Student Societies: Requests for Fee Increases (cont'd)

c) University of Toronto St. George

Introduction

The Chair reminded members that the University Affairs Board approved increases to compulsory non-academic incidental fees for university-wide as well as St. George campus representative student committees and divisional student societies. She noted that Mr. Pierre Harfouche and Mr. Vipulan Vigneswaran had requested to speak to this agenda item and would be invited to speak once the item had been introduced and the motion made and seconded.

Professor Matus stated that the requests for fee increases had to meet the requirements set out in Section B.4 of the *Policy for Compulsory Non-Academic Incidental Fees*. No complaints had been received by the administration with respect to the fee increase requests.

It was duly moved and seconded:

- a) THAT beginning in the fall 2014 session, the **89 Chestnut Residence Council** fee be increased as follows: (a) an increase of \$0.14 per session in the society portion of the fee.
- b) THAT beginning in the Fall 2014 session, the **Association of Part-time Undergraduate Students** fee be increased as follows: (a) an increase of \$0.06 in the Canadian Federation of Students (CFS)/CFS-Ontario portion of the fee; (b) an increase of \$4.08 per session in the Accident & Prescription Drug Insurance Plan portion of the fee; and (c) an increase of \$3.40 in the Dental Plan portion of the fee.
- c) THAT beginning in the fall 2014 session, the **Engineering Society** fee be increased as follows: (a) an increase of \$0.36 (\$0.33 part-time) in the society portion of the fee; and (b) continuation of the SkuleNite portion of the fee through 2015-16.
- d) THAT beginning in the fall 2014 session, the **Graduate Business Council** fee be increased as follows: (a) an increase of \$17.50 in the society portion of the fee.
- e) THAT beginning in the fall 2014 session, the **Graduate Students' Union** fee be increased as follows: (a) an increase of \$5.25 in the Supplementary Health Coverage portion of the fee (full-time only); (b) an increase of \$0.58 in the Dental Plan portion of the fee (\$0.58 part-time); and (c) an increase of \$0.07 in the Canadian Federation of Students (CFS)/CFS-Ontario portion of the fee (\$0.04 part-time).
- f) THAT beginning in the fall 2014 session, the **Physical Education & Health Undergraduate Association (operating as Kinesiology and Physical Education Undergraduate Association)** society fee be increased as follows: (a) an increase of \$1.00 in the society portion of the fee.
- g) THAT beginning in the fall 2014 session, the **Nursing Undergraduate Society** fee be increased as follows: (a) the establishment of a new designated portion of the fee of \$8.00 (\$8.00 part-time) for the Registered Nurses Association of Ontario.

2. Student Societies: Requests for Fee Increases (cont'd)

c) St. George (cont'd)

- h) THAT beginning in the fall 2014 session, the **Students' Administrative Council (operating as the University of Toronto Students' Union; UTSU)** fees be increased as follows: (a) an increase of \$0.26 per session in the society portion of the fee; (b) an increase of \$0.01 per session in the Student Refugee Program portion of the fee; (c) an increase of \$0.11 per session in the Canadian Federation of Students (CFS)/CFS-Ontario portion of the fee; (d) an increase of \$4.56 in the Accident & Prescription Drug Plan portion of the fee; (e) an increase of \$4.11 in the Dental Plan portion of the fee; and (f) for full-time undergraduates on the St. George Campus only, an increase of \$0.75 in the Student Commons portion of the fee.
- i) THAT beginning in the fall 2014 session, the **Varsity Publications Inc.** society fee be increased as follows: (a) an increase of \$0.03 per session in the society portion of the fee.

External Speakers

Mr. Vigneswaran expressed his concerns about the elections of the Students' Administrative Council (operating as the University of Toronto Students' Union; UTSU), and encouraged members of the Board to defer the approval of the proposed increase in UTSU fees.

Motion to Divide

On motion duly moved, seconded and carried,

YOUR BOARD APPROVED

THAT the motion be divided to consider part (h) separately from the rest of the motion.

Discussion

A member stated that, in his view, irregularities in the UTSU's elections meant that UTSU did not meet the standard of operating in an open, accessible and democratic fashion, which was required by the *Policy for Compulsory Non-Academic Incidental Fees*. A member commented that the increases were procedurally in order as no complaints had been received about the fees themselves. Professor Matus explained that, if the Provost believed a society was not operating in an open way, an investigation would be conducted and fees could be withheld.

On motion duly moved, seconded and carried,

YOUR BOARD APPROVED

THAT beginning in the fall 2014 session, the **89 Chestnut Residence Council** fee be increased as follows: (a) an increase of \$0.14 per session in the society portion of the fee.

2. Student Societies: Requests for Fee Increases (cont'd)

c) St. George (cont'd)

THAT beginning in the Fall 2014 session, the **Association of Part-time Undergraduate Students** fee be increased as follows: (a) an increase of \$0.06 in the Canadian Federation of Students (CFS)/CFS-Ontario portion of the fee; (b) an increase of \$4.08 per session in the Accident & Prescription Drug Insurance Plan portion of the fee; and (c) an increase of \$3.40 in the Dental Plan portion of the fee.

THAT beginning in the fall 2014 session, the **Engineering Society** fee be increased as follows: (a) an increase of \$0.36 (\$0.33 part-time) in the society portion of the fee; and (b) continuation of the SkuleNite portion of the fee through 2015-16.

THAT beginning in the fall 2014 session, the **Graduate Business Council** fee be increased as follows: (a) an increase of \$17.50 in the society portion of the fee.

THAT beginning in the fall 2014 session, the **Graduate Students' Union** fee be increased as follows: (a) an increase of \$5.25 in the Supplementary Health Coverage portion of the fee (full-time only); (b) an increase of \$0.58 in the Dental Plan portion of the fee (\$0.58 part-time); and (c) an increase of \$0.07 in the Canadian Federation of Students (CFS)/CFS-Ontario portion of the fee (\$0.04 part-time).

THAT beginning in the fall 2014 session, the **Physical Education & Health Undergraduate Association (operating as Kinesiology and Physical Education Undergraduate Association)** society fee be increased as follows: (a) an increase of \$1.00 in the society portion of the fee.

THAT beginning in the fall 2014 session, the **Nursing Undergraduate Society** fee be increased as follows: (a) the establishment of a new designated portion of the fee of \$8.00 (\$8.00 part-time) for the Registered Nurses Association of Ontario.

THAT beginning in the fall 2014 session, the **Varsity Publications Inc.** society fee be increased as follows: (a) an increase of \$0.03 per session in the society portion of the fee.

On motion duly moved, seconded and carried,

YOUR BOARD APPROVED

THAT beginning in the fall 2014 session, the **Students' Administrative Council (operating as the University of Toronto Students' Union; UTSU)** fees be increased as follows: (a) an increase of \$0.26 per session in the society portion of the fee; (b) an increase of \$0.01 per session in the Student Refugee Program portion of the fee; (c) an increase of \$0.11 per session in the Canadian Federation of Students (CFS)/CFS-Ontario portion of the fee; (d) an increase of \$4.56 in the Accident & Prescription Drug Plan portion of the fee; (e) an increase of \$4.11 in the Dental Plan portion of the fee; and (f) for full-time undergraduates on the St. George Campus only, an increase of \$0.75 in the Student Commons portion of the fee.

In Favour: 10

Opposed: 5

Abstentions: 1

3. Annual Report: Equity Offices

The Chair informed members that the 2013 *Annual Report of Equity, Diversity, and Excellence (Report)*⁴ was a consolidation of the work and achievements of the Equity Offices in partnerships with central and divisional offices across all three campuses, from January 1 - December 31, 2013. Incorporated throughout the Report was the work of the Equity Offices to enhance awareness of the University's values of equity, diversity, and inclusiveness; to identify and address concerns and needs as they arose; and to create a vibrant and welcoming community. The report was being presented for information.

Professor Angela Hildyard stated that the University of Toronto was the only university that had a policy *Statement on Equity, Diversity, and Excellence*.⁵ The University's equity and diversity initiatives were proactive rather than complaint-driven. The Equity Offices on all three campuses had welcomed new staff members during 2013. A number of initiatives and outreach activities had been undertaken during 2013 and were highlighted in the *Report*.

The Chair thanked Professor Hildyard for her report.

CONSENT AGENDA

On motion duly moved, seconded, and carried

YOUR BOARD APPROVED

THAT the consent agenda be adopted.

3. Report of the Previous Meeting: Report Number 180, March 18, 2014

The report of the previous meeting was approved

4. Business Arising from the Report of the Previous Meeting

There was no business arising from the Report of the Previous Meeting

5. Date of Next Meeting: Tuesday, May 27, 2014 at 4:30 p.m.

6. Report of the Senior Assessor

Professor Matus reported on the following matters.

a) Update on the Report of the Student Society Summit

Professor Matus informed members that the *Report on the University of Toronto Student Societies Summit* had been received by the Provost's Office on April 14, 2014. The *Report*, written by Professors Don Ainslie, Joe Desloges, Graham White and Linda White, contained a number of recommendations and was posted on the Provost's website. <http://www.provost.utoronto.ca/public/reports.htm>

⁴ The report is available at <http://www.hrandequity.utoronto.ca/about-hr-equity/reports/annualreport/annualreport2013/equitydiversity.htm>

⁵ <http://www.governingcouncil.utoronto.ca/Assets/Governing+Council+Digital+Assets/Policies/PDF/ppdec142006.pdf>

2. Report of the Senior Assessor (cont'd)

a) Update on the Report of the Student Society Summit (cont'd)

The Provost's Office would now analyse the *Report* and its recommendations, and assess policy options and implications. In the next few months, the Provost's Office, consulting with others, would prepare a formal administrative response to the *Report*, which would be presented to governors.

In view of the resolution of the Executive Committee at its meeting of June 17, 2013⁶, the Provost would assess the proposed Student Commons Agreement in light of the *Report* and report back to the Executive Committee on the implications of the *Report* for this Agreement.

b) Inter-campus transportation between the UTSC and St. George campus.

Professor Matus reported that a survey on inter-campus transportation between the UTSC and St. George campus was being launched. All students, faculty and staff members from UTSC and St. George would be invited to participate in the short survey to assess the need of improved transportation between the two campuses. The Scarborough Campus Students' Union, and the Graduate Students' Union, as well as colleagues at the Scarborough campus and the Office of Student Life, had provided input to the survey.

c) Provostial Committee on Student Mental Health

Professor Matus explained that the work of the Committee continued through its working groups on

- Awareness & Anti-stigma and Education & Training;
- Inclusive Curriculum Design & Pedagogy;
- Policies & Procedures; and
- Services and Programs.

Approximately 26 focus groups had been held across the three campuses, with 180 graduate and undergraduate students participating to date. Many students had self-identified throughout the discussions as having struggled emotionally, having a "mental health issue" or diagnosis and/or being on medication/in treatment.

The 26 Groups had been set up in conjunction with :

- University of Toronto Students' Union (UTSU) (1)
- Engineering (2)
- Music (1)
- Nursing (2)
- School of Graduate Studies (4)
- University of Toronto Scarborough (UTSC) (4)
- University of Toronto Mississauga (UTM) (4, including 1 with UTM graduate students)
- Accessibility Services (1)

⁶THAT the proposed Student Commons Agreement, as outlined in the memorandum dated May 1, 2013 from the Vice-President and Provost, and the Project Planning Committee Report for the Student Commons at 230 College Street, dated April 16, 2013, be brought back to the Executive Committee for consideration for inclusion on a Governing Council meeting agenda within a reasonable time during which issues among the Students' Administrative Council (SAC / UTSU) and various divisional student societies, which may impinge on aspects of the Student Commons Agreement, may be further discussed and satisfactorily resolved or constructively dealt with by the societies and the Administration.

2. Report of the Senior Assessor (cont'd)

c) Provostial Committee on Student Mental Health (cont'd)

- Centre for International Experience (CIE) (1)
- Colleges (Wordsworth, University College) (2)
- Student groups: (4), [Health-Out-Loud (1), Grad Minds (2), Health and Wellness Student Advisory Committee (1)]

Further groups would be booked to ensure cohorts such as part-time students, LGBTQ students, students identifying as minorities (First Nations, persons of colour, etc.) were included. Focus groups of staff and faculty would also be held over the summer.

d) Student Financial Support at UofT: Video

As a follow-up to the overview of Student Financial Aid presented at the University Affairs Board meeting of February 4, 2014, members were shown the video entitled "[Facts About Financial Aid](#)" that had been created, and was available on the University's YouTube channel and as well as linked from the Vice-Provost Students main web page.

8. Other Business

There was no other business.

The meeting adjourned at 5:40 p.m.

Acting Secretary

Chair

May 12, 2014