

Dear Member of the University Community,

Every year the University of Toronto seeks energetic, committed, and judicious members of its broader community who wish to add their strengths to the Boards and Committees of the Governing Council.

To apply for a co-opted (appointed) position, please complete this application form. If you have any comments or questions about the process, please send an email to [governing.council@utoronto.ca](mailto:governing.council@utoronto.ca) or call 416-978-6576.

**Please note that only fully completed applications will be considered.**

In the event that you would like to make changes to your application, you will have to clear the cache in your web browser. If you experience any problems with your submission please send an email to [governing.council@utoronto.ca](mailto:governing.council@utoronto.ca).

Required fields are identified by an asterisk "\*" and must be completed before you may continue. Please click the "Next" button at the bottom of the page when you are ready to proceed. Please be sure to click the "Done" button on the last page of this form in order to submit your application. If you have questions about the application process, please contact Ms Mae-Yu Tan (416-978-8794; [maeyu.tan@utoronto.ca](mailto:maeyu.tan@utoronto.ca)).

## 1. General Information

(Please note: Students should provide their contact information effective June 1, 2013.)

### \*1. Title

- Mr.
- Ms.
- Dr.
- Professor

### \*2. First Name

### \*3. Surname

#### \*4. Preferred E-Mail Address

#### 5. Home Address

Address	<input type="text"/>
Apt # / Suite	<input type="text"/>
City:	<input type="text"/>
Province:	<input type="text"/>
Postal Code:	<input type="text"/>
Country:	<input type="text"/>
Phone Number:	<input type="text"/>

#### 6. University or Business Address

Company Name	<input type="text"/>
Building / Department Name	<input type="text"/>
Address	<input type="text"/>
Unit # or Suite:	<input type="text"/>
City:	<input type="text"/>
Province:	<input type="text"/>
Postal Code:	<input type="text"/>
Country:	<input type="text"/>
Bus. Phone #:	<input type="text"/>

#### \*7. Constituency

- Administrative/Professional Staff
- Alumni
- Full-Time Undergraduate Student
- Part-Time Undergraduate Student
- Graduate Student

**2. Please complete the following section corresponding to your constituency**

## A. Administrative / Professional Staff

### 8. Position Title

### 9. Campus

### 10. Faculty/College

### 11. Department

Please proceed to Section 3. Preferences - Boards of the Governing Council.

## B. Alumni

**12. Position / Title**

**13. Employer**

**14. Faculty / College / Department / Campus in which you were registered at U of T**

**15. Degree(s) completed**

**16. Year last registered at U of T**

Please proceed to Section 3. Preferences - Boards of the Governing Council.

## C. Student

Please complete based on expected registration status for 2013-14. Students who are planning to graduate in June or November 2013 are not eligible to apply.

### 17. Student Number

### 18. Program of study

### 19. Year of study

### 20. Campus

### 21. Faculty or College

### 22. Department

### 3. Preferences - Boards of the Governing Council

Prospective applicants are encouraged to read the [Terms of Reference for the relevant Board or Committee](#), before completing the following questions, in order to gain an understanding of the scope, responsibilities, and composition of the governance bodies. Please be sure to outline on this page your reason(s) for wanting to serve on a particular Board. This information will assist the Board Striking Committee in assessing your application.

The 2013-2014 Meeting Schedule is available [here](#).

Please rank the Boards on which you would like to serve in order of preference, from 1 (most preferred) to 3 (least preferred). Please avoid assigning two preferences the same rank. If you do not wish to be considered for a Board, please select 'N/A'.

**23. Academic Board. (Please note that the Academic Board normally meets on Thursdays from 4:10 p.m. - 6:00 p.m. six times a year.)**

- n/a
- 1
- 2
- 3

**24. Why do you wish to serve on the Academic Board? Please limit your answer to 200 words or less.**

**25. Business Board. (Please note that the Business Board usually meets on Mondays from 5:00 p.m. - 7:00 p.m. seven times a year.)**

- n/a
- 1
- 2
- 3

**26. Why do you wish to serve on the Business Board? Please limit your answer to 200 words or less.**

**27. University Affairs Board. (Please note that the University Affairs Board normally meets on Tuesdays from 4:30 p.m. - 6:30 p.m. six times a year.)**

- n/a
- 1
- 2
- 3

**28. Why do you wish to serve on the University Affairs Board? Please limit your answer to 200 words or less.**

**\*29. Agreement to serve:**

**I agree to serve in 2013 - 2014 if selected for membership on a Governing Council Board or Committee. Please check the box below.**

- Yes

## 4. Preferences - Committees of the Academic Board

**If you have ranked the Academic Board as your first choice**, please also rank in order of preference the following 3 standing committees of the Board. Please note you must be a member of the Academic Board in order to serve on any of its Committees.

**30. --- Agenda Committee (Please note that the Agenda Committee normally meets on Tuesdays from 3:00 p.m. - 4:00 p.m. nine times a year.)**

- n/a
- 1
- 2
- 3

**31. --- Committee on Academic Policy and Programs (Please note that the Committee on Academic Policy and Programs normally meets on Tuesdays from 4:10 p.m. - 6:00 p.m. six times a year.)**

- n/a
- 1
- 2
- 3

**32. --- Planning and Budget Committee (Please note that the Planning and Budget Committee normally meets on Wednesdays from 4:10 p.m. - 6:00 p.m. six times a year.)**

- n/a
- 1
- 2
- 3

## 5. General Application Questions

Your response to each of the questions below will assist the Board Striking Committees in assessing your application.

**\* 33. Please list any University groups, organizations, or committees of which you have been a member. Please limit your answer to 200 words or less.**

**\* 34. Please list any relevant volunteer experience you have. Please limit your answer to 200 words or less.**

**\* 35. Please describe a particular contribution you have made to the University, how you made it happen, and why you feel it made a significant difference. Please limit your answer to 200 words or less.**

**\* 36. Is there anything else the Striking Committee should consider? Please limit your answer to 200 words or less.**

**37. Have you ever served on any of the following:**

- Academic Board
- Business Board
- University Affairs Board

**38. Please list any other U of T governance bodies on which you have served.**

**39. If possible, please indicate which (if any) of the following days of the week you would be **unavailable** to attend a meeting in the late afternoon:**

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday

**40. Other U of T Volunteer Opportunities:**

**I would like to be considered for other volunteer positions within the University of Toronto at a subsequent time. I grant permission for this application form to be kept on file for one year and used for this purpose.**

**Please check the box below.**

- Yes

## 6. Thank you

Thank you for completing the application form for the Boards and Committees of the Governing Council. If you complete more than one application, only your most recent one will be considered. All applicants will be contacted by the end of June 2013.

Thank you for your interest in institutional governance at the University of Toronto.

The University of Toronto respects your privacy. The information on this form is collected pursuant to section 2(14) of the University of Toronto Act, 1971. It is collected for the purpose of administering the Governing Council co-opted application process. At all times it will be protected in accordance with the *Freedom of Information and Protection of Privacy Act*. If you have any questions, please refer to <http://www.utoronto.ca/privacy> or contact the Office of the Governing Council at 416-978-6576.