



Voting Instructions for the 2014 Campus Affairs Committee Election Administrative Staff

For the purposes of the UTSC Campus Affairs Committee election, Administrative Staff means the employees of the University, University College, the Constituent Colleges, and the Federated Universities who are not members of the Teaching Staff, and who hold their major appointment at the University of Toronto Scarborough.

Please read the instructions and the candidates' statements provided below before voting.

A. Paper Ballots

1. Administrative staff who do not have an email account within the utoronto.ca domain registered in the Human Resources Information System (HRIS) are eligible to vote in the Administrative Staff UTSC Campus Affairs Committee election using a paper ballot; they cannot vote online.
2. Paper ballots were mailed by the Office of the Governing Council on February 5, 2014.
3. Ballots must be returned to the Office of the UTSC Campus Council, c/o Reception, 4th Floor, Arts and Administration Building, by 5:00 p.m. on Friday, February 21, 2014. Ballots received after this time will be invalid.

B. Online Voting

1. All administrative staff who have an email account within the utoronto.ca domain registered in the Human Resources Information System (HRIS) must vote on-line at the website listed below.
<https://elections.governingcouncil.utoronto.ca/surveyviewer2/index.php?surveyID=8KXYM>
2. **Voting commences at 9:00 a.m. on Monday, February 10, 2014, and concludes on Friday, February 21, 2014 at 5:00 p.m.**
3. You may vote for up to (3) candidates out of the four (4) candidates.
4. To access the on-line ballot, you must enter your personnel number and date of birth¹.
5. Verification of your eligibility to vote in the administrative staff election will be determined by records provided by the HRIS.
6. Once you have accessed the ballot, you **MUST** cast your vote. If you log-on and then exit the ballot without voting, you will not be able to re-access the ballot.
7. If you do not select a candidate, a warning message will inform you that a selection has not been made. If you choose to cast a blank vote, the ballot will be accepted as submitted.
8. After your vote is registered, you cannot access the ballot a second time

¹ Please note that your personnel number and your vote are stored separately in order to protect confidentiality.

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Administrative Staff (cont'd)

Candidates' Statements

Mr. Shahryer Ahmed

I have been a member of university staff since 2005. Prior to 2005, I was a student at UTSC who thoroughly enjoyed my undergraduate experience. I am now seeking an opportunity to fully immerse myself in dealing with matters that concern the quality of student and campus life whilst being cognizant of the operational methods of this large and complex institution. If elected to Campus Affairs Committee, I would be committed and driven to enhance the learning experience for all our students.

Ms Erin Bradford

Erin Bradford is a Personal Counsellor and Team Leader for the Counselling Team at the UTSC Health & Wellness Centre, where she has worked since 2008. Erin has served on the Campus Affairs Committee for the 2013/2014 year. Her interest in continuing her role stems from her ongoing commitment to the health and wellbeing of students, and her desire to ensure student needs are met via thoughtful and effective collaboration between students, staff, faculty and community members. Erin is excited to bring her unique perspective as a personal counsellor to this forum.

Mr. Kamal Hassan

Kamal Hassan has been a member of the University of Toronto Scarborough community for the past three years after seven years at St. George Campus. As a student leader, community liaison, and a staff member, he has had the pleasure of working and collaborating with diverse faculty, staff, and students alike. His broad institutional knowledge encompasses divisional and departmental experiences. Kamal's background includes academic administration, recruitment, and community outreach to Toronto's underprivileged neighborhoods. He is committed to bringing the voice of the administrative staff concerning the quality of student and campus life, and relations with the surrounding community.

Ms Tammy Tennisco

As Manager, Miller Lash House for over 3 years, I have had the opportunity to interact with numerous departments, faculties, and students; to develop budgets; to manage key partnerships and to build relationships within the community in which we live, work and play. As your Campus Affairs Committee Representative, these experiences will allow me to be an objective member to ensure quality of student and campus life; to monitor, review and make recommendations concerning a broad range of planning issues and priorities, and for the use of campus resources while supporting the University's mission, vision, strategies and objectives.

If you are ready to vote, click here:

<https://elections.governingcouncil.utoronto.ca/surveyviewer2/index.php?surveyID=8KXYM>