

UNIVERSITY OF TORONTO
THE GOVERNING COUNCIL
REPORT NUMBER 195 OF THE AGENDA COMMITTEE

November 6, 2013

To the Academic Board,
University of Toronto.

Your Committee reports that it held a meeting on Wednesday, November 6, 2013, at 3:05 p.m. in the Board Room, Simcoe Hall.

Present: Professor Ellen Hodnett (Chair)
Professor Andrea Sass-Kortsak (Vice-Chair)
Professor Elizabeth Cowper
Mr. David Kleinman
Professor Ron Levi
Professor Doug McDougall
Professor Sioban Nelson
Professor Cheryl Regehr

Mae-Yu Tan, Secretary

Regrets: Professor Alison Keith

In Attendance: Dr. Jane Harrison, Director, Academic Programs and Policy, Office of the Vice-President and Provost
Mr. Christopher Lang, Director, Appeals, Discipline and Faculty Grievances*
Ms Archana Sridhar, Assistant Provost

*In attendance for discussion of a portion of Item 2b.

1. Reviews of Academic Programs and Units: April – October 2013

- i. Faculty of Applied Science and Engineering: Department of Materials Science and Engineering and its Programs
- ii. Follow-up Report: Toronto School of Theology

The Chair said that the Agenda Committee received the summary reports of reviews of academic programs and units and the minutes of the Committee on Academic Policy and Programs

1. Reviews of Academic Programs and Units: April – October 2013 (cont'd)

meeting at which the reviews were discussed. Under the *Policy for Approval and Review of Academic Programs and Units*, the Committee was responsible for identifying any specific academic issues raised by the overview of reviews that warranted discussion by the Academic Board.

Following discussion, members agreed that a brief report of the review and follow-up report should be provided to the Academic Board at its meeting of November 21, 2013. Members noted that it was anomalous to receive only one review. Typically, multiple reviews were received for review by the Committee on Academic Policy and Programs; that was expected to be the case in the Spring, 2014.

2. Academic Board

a) Orientation Evaluation

The Chair commented on the Academic Board orientation that had been held on October 3, 2013 immediately before the Board meeting. Of the approximately 30 new and continuing members who had attended the session, 53% had completed the online evaluation form. In general, the responses indicated that members had found the orientation valuable. The panel discussion of current and former Board members that had been moderated by the Vice-Chair had been well-received. As well, Professor Regehr's presentation on the development of academic proposals had been informative. It would be important to continue to identify means of helping Board members develop a strong understanding of their role and facilitate ongoing learning experiences.

A member said that service on committees of the Board would contribute to a deeper understanding of Board functions; to that end, members should be encouraged to consider such service. A member observed that one portion of the orientation, which had consisted of a step-by-step guide to the use of governance cover sheets, had been very favourably rated. Perhaps, in the future, a similar step-by-step approach could be applied to other sections of the orientation for the benefit of Board members.

2b) Review and Approval of Agenda – Thursday, November 21, 2013

The Committee reviewed and approved the draft agenda for the November 21, 2013 Board meeting. With respect to the three academic plans that would be provided to the Board for information and discussion (Faculty of Information, Faculty of Kinesiology and Physical Education, and University of Toronto Libraries), it was agreed that, following an overview of University academic plans that would be provided by Professor Regehr, the Deans and Chief Librarian would be invited to speak for a few minutes about the process followed in developing their respective plans.

2b) Review and Approval of Agenda – Thursday, November 21, 2013 (cont'd)

Mr. Lang responded to comments from members on the 2012-2013 Academic Discipline Annual Report and the Fall 2013 University Tribunal and Academic Appeals Committee Semi-Annual Reports of Individual Cases. It was suggested, that in the future, further information be included in the Academic Discipline Annual Report that would enable readers to understand better the variability of offences among divisions. Mr. Lang noted that the number of offences in some divisions was masked because they were included in the School of Graduate Studies data. A member suggested that it would be helpful to learn more about the type of offences that were committed by students in each division.

CONSENT AGENDA

On motion duly moved, seconded, and carried

YOUR COMMITTEE APPROVED

THAT the consent agenda be adopted.

3. Approval of the Report of the Previous Meeting: Report Number 194
– September 24, 2013

Report Number 194 of the meeting held on September 24, 2013 was approved.

4. Business Arising from the Report of the Previous Meeting

There was no business arising from Report Number 194.

5. Date of Next Meeting – Tuesday, December 17, 2013, 3:00 – 4:00 p.m.

6. Other Business

There were no items of other business.

The Committee moved *in camera*.

7. Academic Administrative Appointments

On motion duly moved, seconded, and carried

YOUR COMMITTEE APPROVED

the following academic administrative appointments.

UNIVERSITY OF TORONTO MISSISSAUGA

Professor Shyon Baumann	Chair, Department of Sociology July 1, 2014 – June 30, 2016 [Renewal]
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Professor Sasa Stefanovic	Chair, Department of Biology January 1, 2014 – June 30, 2018
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In addition, the following portfolio title change was reported for information.

FACULTY OF MEDICINE

Professor Jay Rosenfield	Vice-Dean Undergraduate Medical Professions Education
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The Committee returned to closed session.

The meeting adjourned at 3:50 p.m.

Secretary
November 12, 2013

Chair