



MEMORANDUM

September 16, 2013

To: Faculty of Arts and Science
Elections Committee
Chair and Vice Chair – Academic Board
University of Toronto Faculty Association

From: Anwar Kazimi, Chief Returning Officer

Subject: 2013 Academic Board - Call for Nominations (Re-Issued)

Nominations have now re-opened for one teaching staff representative from the Faculty of Arts and Science to serve a term on the Academic Board of the Governing Council to begin immediately and end on June 30, 2015. Nominations forms **are being accepted until 5:00 p.m. on Monday, September 23, 2013**. The nomination form is available at <http://uoft.me/ABNomForm>.

and from the Office of the Governing Council, Room 106, Simcoe Hall, 27 King's College Circle.

The Academic Board is composed of 123 members, 51 of whom are elected teaching staff. The Board is responsible for such matters as admissions and awards policies; establishment of new academic programs; establishment, termination, or restructuring of academic units; academic appointments policy; budget guidelines and annual budgets; capital plans and projects; curriculum and academic regulations; academic discipline; and research policy.

Prospective candidates are advised to review the *Elections Guidelines, 2013*, available at: <http://uoft.me/EG2013>. The *Guidelines* provide important information regarding election procedures, nominator and nominee eligibility requirements, campaign principles, allowable campaign expenses, etc. The definition of teaching staff, for the purposes of this by-election, is provided on page 19 of the *Guidelines*.

Comprehensive information about the Academic Board is available at: http://www.governingcouncil.utoronto.ca/Governing_Council/bac/ab.htm

Eligibility to be Nominees and Nominators:

- The nominee and all nominators must be members of the teaching staff of the Faculty of Arts and Science.
- For constituencies with more than one elected member on the Academic Board, no more than one person shall be elected from each department or equivalent unit within that particular constituency. As such, teaching staff members from the following departments are *ineligible* to submit a nomination: Astronomy and Astrophysics; Cell and Systems Biology; Classics; Computer Science; Economics; Geology; Germanic Language and Literature; Munk School; History; Philosophy; Political Science; Sociology; Spanish and Portuguese.
- A nominator may nominate no more than one candidate.

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Additional information about serving on the Academic Board may be obtained by contacting the Chief Returning Office, Mr. Anwar Kazimi (416-978-8427; anwar.kazimi@utoronto.ca) or by contacting the Office of the Governing Council (416-978-6576; governing.council@utoronto.ca).