



Memorandum to: University of Toronto Scarborough Students

From: William Gough, Chair of the Elections Committee
Louis R. Charpentier, Secretary of the Governing Council

Date: August 27, 2013

Subject: **Proposed Changes to Distribution of Student Seats on Campus Council Committees**

We write to ask for your input on a specific aspect of distribution of student seats on the University of Toronto Mississauga (UTM) and University of Toronto Scarborough (UTSC) [Academic Affairs Committees](#) (AACs) and [Campus Affairs Committees](#) (CACs). The distribution is addressed in the [Election Guidelines 2013](#).

Current Process

Currently, full-time undergraduate, part-time undergraduate, and graduate student seats on the AACs and CACs are distributed between both Campus Council and non-Campus Council student members. (See table below.) A complex staggered elections process followed by an appointment process is needed in order to allow for the possible contributions of elected and appointed students on these governance bodies. The Campus Council has the responsibility to approve the appointment of students from among its elected members to the AAC and CAC. The existing process requires non-Campus Council student candidates to wait until the end of May, after the completion of the Governing Council student elections, the Campus Council student elections, and the Campus Councils' appointment processes, to learn whether they have been elected to serve on the AAC or CAC.

Proposed Changes

The Elections Committee recommends that Section 11.6.(3) and 11.7.(3) of the *Guidelines* be amended so that the Campus Council student members' constituencies do not have an impact on the distribution of seats of non-Campus Council student members on the AACs and CACs. This would allow non-Campus Council student candidates to learn much earlier - by mid-April - whether they had been elected to the AAC or CAC. The total number of student seats on both the AACs and CACs would remain unchanged. Please see the table below for the proposed distribution of non-Campus Council seats for full-time undergraduate, part-time undergraduate, and graduate students. This proposal has been developed in order to strengthen the election/appointment process for future years, beginning with the 2014 elections.

	Campus Council Student Members	Non-Campus Council Student Members	Total
AAC Current Structure	2	7	5 full-time undergraduate 2 part-time undergraduate <u>2 graduate</u> 9
AAC Proposed Structure	2 (full-time or part- time undergraduate or graduate - no restrictions)	4 full-time undergraduate 1 part-time undergraduate <u>2 graduate</u> 7	9
CAC Current Structure	1	6	5 full-time undergraduate 1 part-time undergraduate <u>1 graduate</u> 7
CAC Proposed Structure	1 (full-time or part- time undergraduate or graduate – no restriction)	4 full-time undergraduate 1 part-time undergraduate <u>1 graduate</u> 6	7

Consultation Sessions

Consultation sessions with student governors, student leaders, and UTM and UTSC students are planned for September, 2013. The Elections Committee of the Governing Council will then consider all feedback it has received, before finalizing its revisions to the 2014 *Guidelines* at its meeting of October 10, 2013. It is hoped that information about the 2014 election processes could be shared with the University community by November, well in advance of the opening of the nomination period in early January, 2014.

The dates and times for the consultation sessions are listed below.

Tuesday, September 10, 2013, 11:00 a.m. to 12:00 noon

University of Toronto Scarborough

Council Chamber, Room 160

Arts and Administration Building

(For UTSC Students)

Please RSVP to campuscouncil@utsc.utoronto.ca by Monday, September 9th at 12:00 noon.

Tuesday, September 17, 2013, 11:00 a.m. to 12:00 noon

University of Toronto – St. George Campus

Simcoe Hall Board Room, 27 King's College Circle

(For Student Governors)

Please RSVP to governing.council@utoronto.ca by Monday, September 16th at 12:00 noon.

Wednesday, September 18, 2013, 11:00 a.m. to 12:00 noon

University of Toronto Mississauga

Council Chamber, Room 3130

William G. Davis Building

(For UTM Students)

Please RSVP to council.utm@utoronto.ca by Tuesday, September 17th at 12:00 noon.

Students may also submit written comments on the proposed changes by **e-mail** to gc.elections@utoronto.ca or attend a consultation session on another campus. Written comments should be submitted by **Tuesday, October 2, 2013 at 5:00 p.m.**

Thank you.