



FOR ENDORSEMENT AND FORWARDING TO THE GOVERNING COUNCIL

MEMORANDUM

TO: Members of the Executive Committee

SPONSOR: William Gough, Chair of the Elections Committee

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DATE: June 10, 2013 for June 17, 2013

AGENDA ITEM: 2c

**ITEM IDENTIFICATION: Dalla Lana School of Public Health Teaching Staff
Representation on the Governing Council and Academic Board**

JURISDICTIONAL INFORMATION:

The Governing Council, established by the *University of Toronto Act, 1971*,¹ is composed of 50 members. The *Act* specifies the Council's five estates² and authorizes Council to determine constituencies within these estates for the purpose of elections. While the *Act* specifies the total number of seats for each estate, the Governing Council is authorized to determine the distribution of seats among constituencies within an estate. Under this authority, the Governing Council has established the *Election Guidelines*, which is updated annually. The *Guidelines* outlines the distribution of twelve seats for teaching staff governors among ten constituencies.³ Major amendments of the *Guidelines* are approved by the Executive Committee, on recommendation of the Elections Committee.

The Terms of Reference of the Academic Board, which is approved by the Governing Council, outlines the Board's membership.⁴ This includes 25 division heads (deans and

¹<http://www.governingcouncil.utoronto.ca/Assets/Governing+Council+Digital+Assets/Policies/uoftact.pdf>

² For election purposes, definitions of each of the five estates of administrative staff, alumni, students, teaching staff, and Lieutenant Governor in Council appointees are provided in the *Election Guidelines 2013* available from the website below (see pages 18-19).

<http://www.governingcouncil.utoronto.ca/Assets/Governing+Council+Digital+Assets/Elections/2013+Elections/m1118.pdf>

³ The distribution of the twelve seats is as follows: three for the Faculty of Arts and Science (FAS), one for the University of Toronto Mississauga (UTM), one for the University of Toronto Scarborough (UTSC), one for the Faculty of Applied Science and Engineering (FASE), three for the Faculty of Medicine, one for the health science faculties (including the Faculty of Kinesiology and Physical Education), one for the Ontario Institute for Studies in Education (OISE) and one for the other professional faculties.

⁴<http://www.governingcouncil.utoronto.ca/Assets/Governing+Council+Digital+Assets/Boards+and+Committees/Academic+Board/abtor.pdf>

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principals) who serve as *ex officio* teaching staff members. The *Guidelines* outlines the distribution of the 50 seats for teaching staff Board members among 18 constituencies.

BACKGROUND:

The Faculty of Medicine is currently allocated three seats for elected teaching staff governors and eleven seats for elected teaching staff members of the Academic Board. As well, the Dean of the Faculty of Medicine is an *ex officio* member of the Board.

HIGHLIGHTS:

On June 27, 2013, the Governing Council will be asked to consider a proposal for the disestablishment of the Dalla Lana School of Public Health as an Extra-Departmental Unit A (EDU-A) in the Faculty of Medicine and its establishment as a Faculty, effective July 1, 2013. Subject to approval of the proposal, there is need to consider the matter of teaching staff representatives of the new Faculty on the Governing Council and on the Academic Board. To date, Dalla Lana teaching staff have been included in the Faculty of Medicine constituency for both the Governing Council and the Academic Board.

Academic Board

When the Academic Board was established, the membership was intended to allow for effective, broadly-based representation from each academic division rather than to be strictly proportional to each group's percentage of the total teaching staff.⁵ The majority of faculties have been allocated one seat for an elected, non-Governing Council teaching staff member, with the larger faculties having additional representatives. As well, the head of each faculty, constituent and federated colleges of the Faculty of Arts and Science, UTM and UTSC are *ex officio* members.

In keeping with this principle, it is recommended:

- 1) That the Dean/Director of the Dalla Lana School serve as an *ex officio* member of the Academic Board, effective July 1, 2013; and
- 2) That one seat for an elected teaching staff member of the Dalla Lana School on the Academic Board be added, effective July 1, 2013.

If the above recommendation were to be adopted, the following steps would occur:

- 1) The current Dalla Lana teaching staff member of the Academic Board would be asked to resign as of July 1, 2013.

⁵ Report of the Chairman's Advisory Committee on Governance (May 10, 1988):
<http://www.governingcouncil.utoronto.ca/Assets/Governing+Council+Digital+Assets/Policies/PDF/ppmay101988.pdf>

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- 2) A by-election for the vacated Faculty of Medicine teaching staff seat on the Academic Board would be held in the Fall, 2013.
- 3) A by-election for the newly added Dalla Lana School teaching staff seat on the Academic Board would be held in the Fall. The Dalla Lana teaching staff member who would have resigned from the Board would be eligible to run for that seat.

Governing Council

Regarding the larger issue of the redistribution of governance seats, the Elections Committee began consultation in the fall, 2012. The intent of the Committee had been to develop recommendations on the distribution of elected seats on the Governing Council and the Academic Board to be considered for implementation for the 2014 election period. However, since that time, it has been agreed that it would be appropriate for the Committee to pause now and resume its work when fewer uncertainties with respect to changes in governance and administrative leadership need to be taken into account.

Appropriate representation of the Dalla Lana School teaching staff on the Governing Council should be considered in this context.

It is recommended:

That the Dalla Lana School of Public Health continue to be included in the Faculty of Medicine constituency of Governing Council seats until such time as the Governing Council has had the opportunity to consider proposals for the redistribution of the teaching staff seats.

If this recommendation were to be adopted, then the current Dalla Lana teaching staff member could be permitted to remain on the Governing Council and would begin to serve a second three-year term on the Governing Council as of July 1, 2013.

RECOMMENDATION:

Be it Resolved

THAT the following recommendations be endorsed and forwarded to the Governing Council:

- 1) That the Dean/Director of the Dalla Lana School of Public Health serve as an *ex officio* member of the Academic Board, effective July 1, 2013;
- 2) That one seat for an elected teaching staff member of the Dalla Lana School of Public Health on the Academic Board be added, effective July 1, 2013; and
- 3) That the Dalla Lana School of Public Health continue to be included in the Faculty of Medicine constituency of Governing Council seats until such time as the Governing Council has had the opportunity to consider proposals for the redistribution of the teaching staff seats.