

UNIVERSITY OF TORONTO  
THE GOVERNING COUNCIL  
**REPORT NUMBER 175 OF**  
**THE UNIVERSITY AFFAIRS BOARD**

**April 30, 2013**

To the Governing Council,  
University of Toronto.

Your Board reports that it met on Tuesday, April 30, 2013 at 4:30 p.m. in the Council Chamber, Simcoe Hall, with the following members present:

Ms B. Elizabeth Vosburgh, In the Chair  
Mr. Chirag Variawa, Vice-Chair  
Professor Jill Matus, Vice-Provost,  
Students  
Ms Lucy Fromowitz, Assistant Vice-  
President, Student Life  
Ms Denisse Albornoz  
Ms Alexis Archbold  
Mr. Andrew O.P. Drummond  
Ms Kimberly Elias  
Mr. Aidan Fishman  
Professor Ira Jacobs  
Professor Bruce Kidd  
Mr. Samuel Oduneye  
Dr. Gary P. Mooney  
Professor Elizabeth M. Smyth  
Mr. Andrew Szende  
Ms Gina Trubiani

**Non-Voting Assessors:**

Professor Angela Hildyard Vice-President,  
Human Resources & Equity  
Mr. David Newman, Acting Director,  
Office of the Vice-Provost, Students  
Dr. Mark Overton, Dean of Student Affairs,  
University of Toronto Mississauga  
(UTM)  
Mr. Desmond Pouyat, Dean of Student  
Affairs, University of Toronto  
Scarborough (UTSC)

**Secretariat:**

Mr. David Walders, Acting Secretary

**Regrets:**

Professor Robert L. Baker  
Mr. Daniel CiCenzo  
Mrs. Renu Kanga Fonseca  
Mr. Sammy Lau  
Ms Anne MacDonald  
Ms Gail Milgrom  
Ms Arlen Orellana

**In Attendance:**

Professor Don McLean , Dean, Faculty of Music  
Professor Mark McGowan, Special Advisor to the Vice Provost, Students  
Steve Moate, Senior Legal Counsel

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Mr. Bob Boeckener, College of Electors Member  
Ms Allison Burgess, Sexual & Gender Diversity Officer  
Ms Sandra Carnegie-Douglas, Anti-Racism and Cultural Diversity Officer  
Ms Andrea Carter, Director, High Risk & AODA  
Ms Katy Francis, Strategic Communications Officer  
Ms Anne Marie Kwan, Student Counselor (Y3 & Y4)  
Ms Rita O'Brian, Chief Administrative Officer, Hart House  
Ms Rosie Parnass, Director, Organizational Development & Learning Centre  
Ms Paddy Stamp, Sexual Harassment Officer

ALL ITEMS ARE REPORTED FOR INFORMATION

The Chair welcomed members and guests to the meeting. She congratulated Professor Jill Matus, Vice-Provost, Students on her reappointment as Vice-Provost and her expanded profile which now included first-entry students.

**1. Student Societies: Report on Audited Financial Statements**

Professor Jill Matus explained that this report constituted an important accountability mechanism under the *Policy for Compulsory Non-Academic Incidental Fees*. She reminded members that each year, organizations were required to submit financial statements or seek exemptions and that exemptions could be granted to societies with relatively low fees. She further noted that the Office of Student Life worked with societies to make sure statements were received and indicated that fees were withheld from societies if statements were not received or not in good order. Finally, she noted that on occasion, advice would be sought from Internal Audit to review fees and requests for fee exemptions.

A member inquired about the write-off of advances for the UTMSU Blind Duck pub. Professor Matus replied that the Office of Student Life had been working closely with the UTMSU to develop a strategic plan for the Blind Duck to reduce costs and that costs were lower than in previous years. She noted that although there was an amount written-off in 2012, progress was being made. In response to a follow-up question she clarified that the funds came out of the student societies' budget.

A member inquired about the repayment of the grant for the purchase of broadcasting equipment by the U of T Community Radio from the Ontario Trillium Foundation. Professor Matus explained that the agreement to purchase the equipment was signed before the grant expired but was actually purchased after the grant expired. The University of Toronto Corporate, Research and Innovation (UTCRI) unit was currently negotiating an extension of the grant. If an extension was not granted, the UTCRI would have to repay the used portion of the grant (\$35,889) to Trillium.

**REPORT NUMBER 175 OF THE UNIVERSITY AFFAIRS BOARD – April 30, 2013****2. Student Societies: Requests for Fee Increases**

Professor Matus noted that the terms of reference of the University Affairs Board provided that the Board approve the establishment of and changes to compulsory non-academic incidental fees including those collected on behalf of student societies. She further explained that the administrative procedures were outlined in the *Policy on Compulsory Non-Academic Incidental Fees* and the *Handbook for Student Societies* (published by the Office of the Vice-Provost, Students). Pursuant to the *Policy*, requests for increases to fees must be supported by due constitutional and fair processes within student societies.

A member inquired about the fees associated with the Association of Erindale Part-Time Undergraduate Students (EPUS) and how this would change with the implementation of the UTM Students Association (UTMSU). Dr. Mark Overton, Dean of Student Affairs, UTM, explained that fees would cease to be collected by EPUS in Fall, 2013, at which time fees would begin to be collected by UTMSU.

A member inquired about the large increase in the fee charged by the Varsity newspaper, an increase of \$0.51 for the Fall 2013, for a total fee of \$1.87. Mr. David Newman, Acting Director, Office of the Vice-Provost, Students explained that the increase was approved by a student referendum in January 2013 and that there had not been an increase in the Varsity fees for a number of years.

On motion duly made, seconded and carried

YOUR BOARD APPROVED,

THAT beginning in the fall 2013 session, the Association of Part-time Undergraduate Students (APUS) fee be increased as follows: (a) by \$0.06 per session in the Canadian Federation of Students (CFS) / CFS-Ontario portion of the fee. If approved, the total APUS fee will be \$92.61 per session, charged to all part-time undergraduate students on all campuses.

THAT beginning in the fall 2013 session, the Engineering Society fee be increased as follows: (a) an increase of \$0.19 (\$0.18 part-time) per session in the society portion of the fee; (b) continuation of the Formula SAE Racing Team portion of the fee through 2014-15; (c) continuation of and decrease of the Special Projects Levy portion of the fee of \$62.50 (\$0.00 part-time) through 2014-15; (d) continuation of the Human Power Vehicle Design portion of the fee through 2014-15; (e) continuation of the Engineers Without Borders portion of the fee through 2014-15; (f) the continuation of the Endowment Fund portion of the fee through 2014-15; (g) the continuation of the Robotics Association portion of the fee through 2014-15; (h) the establishment of a Concrete Canoe Team portion of the fee \$0.90 (\$0.00 part-time) through 2014-15; (i) the establishment of a Blue Sky Solar Racing Team portion of the fee \$2.75 (\$0.00 part-time) through 2014-15. If approved, the total Engineering Society fee will be decreased to \$153.06 (\$22.29 part-time) per session, charged to all Faculty of Applied Science and Engineering students.

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THAT, beginning in the summer 2013 session the Association of Erindale Part-time Undergraduate Students (EPUS) fee be increased as follows: (a) an increase to \$94.12 per session (summer session only) for a Mississauga Transit U-Pass. If approved, the total EPUS fee will be \$99.87 per session in the summer session, charged to all part-time undergraduate UTM students.

AND

THAT, beginning in the fall 2013 session the University of Toronto cease to recognize and collect student society fees on behalf of the Association of Erindale Part-time Undergraduate Students (EPUS).

THAT beginning in the fall 2013 session, the Erindale College Student Union (operating as the University of Toronto Mississauga Students' Union; UTMSU) fee be increased as follows: (a) an increase of \$0.11 per session in the society portion of the fee; (b) an increase of \$0.01 per session in the Academic Societies portion of the fee; (c) an increase of \$0.01 per session in the Student Refugee Program portion of the fee; and (d) an increase of \$6.45 per session in the Mississauga Transit UPass portion of the fee. If approved, the total ECSU fee will be increased to \$111.89 per session, charged to all full-time undergraduate University of Toronto at Mississauga students.

AND

THAT beginning in the fall 2013 session, the Erindale College Student Union (operating as the University of Toronto Mississauga Students' Union; UTMSU) begin collecting fees from UTM part-time undergraduate students as per the approved Student Society Proposals for Fee Increases part-time fee schedule. If approved, the total ECSU fee will be \$90.49 per session, charged to all part-time undergraduate University of Toronto at Mississauga students.

THAT, beginning in the fall 2013 session, the Graduate Students' Union (GSU) fee be increased as follows: (a) an increase of \$0.11 (\$0.05 part-time) per session in the Canadian Federation of Students (CFS) – CFS-Ontario portion of the fee; (b) an increase of \$5.80 (full-time students only) per session (including an administration fee and sales tax) in the Supplementary Health Coverage portion of the fee; and (c) an increase of \$5.87 (\$5.87 part-time) per session (including an administration fee and sales tax) in the Dental Plan portion of the fee. If approved, the total GSU fee will be increased to \$244.78 per session (\$105.90 part-time), charged to all graduate students.

THAT beginning in the fall 2013 session, the Master of Information Student Council (MISC) fee be continued as follows: (a) continuation of the Technology Upgrade Fund portion of the fee through 2012-13. If approved, the total MISC fee will continue to be \$62.50 (\$31.25 part-time) per session, charged to all Master of Information students.

THAT beginning in the fall 2013 session, a Museum Studies Graduate Students' Association (MSGSA) fee be continued as follows: (a) the continuation of the Technology Upgrade Fund fee through 2014-15. If approved, the total MSGSA fee will continue to be \$50.00 (\$25.00 part-time) per session, charged to all Museum Studies graduate students.

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THAT beginning in the fall 2013 session, the Medical Society (MedSoc) fee be increased as follows: (a) an increase of \$20.50 per session in the society portion of the fee; and (b) an increase of \$4.50 in the CFMS designated portion of the fee. If approved, the total MedSoc fee will be \$54.27 per session, charged to all Faculty of Medicine students.

THAT beginning in the fall 2013 session, the Faculty of Music Undergraduate Association (FMUA) fee be increased as follows: (a) the establishment of a Special Levy portion of the fee of \$300.00 per session (to be increased to \$450.00 in 2014-15 and to \$600 in 2015-16). If approved, the total FMUA fee will be \$307.50 per session, charged to all undergraduate Faculty of Music students.

THAT beginning in the fall 2013 session, the New College Student Council (NCSC) fee be increased as follows: (a) the establishment of a Computer Levy portion of the fee of \$9.50 per session (\$4.75 part-time), and (b) the establishment of a Capital Levy portion of the fee of \$3.50 per session (\$1.50 part-time). If approved, the total NCSC fee will be \$30.00 per session (\$13.25 part-time), charged to all New College students.

THAT beginning in the fall 2013 session, the Scarborough Campus Students' Union (SCSU) fee be increased as follows: (a) an increase of \$0.20 (\$0.01 part-time) per session to the society portion of the fee; (b) the continuation of the Student Refugee Program portion of the fee; (c) an increase of \$0.29 (\$0.09 part-time) per session in the Student Centre portion of the fee; (d) an increase of \$0.06 (full-time only) per session in the Student Society Proposals for Fee Increases CFS/CFS-O portion of the fee; (e) an increase of \$1.73 (\$0.34 part-time) per session in the UTSC Sports and Recreation Centre Levy portion of the fee; (f) an increase of \$5.15 (full-time only) per session (including an administration fee and sales tax) in the Accident & Prescription Drug Insurance Plan portion of the fee; and (g) an increase of \$5.15 (full-time only) per session (including an administration fee and sales tax) in the Dental Plan portion of the fee. If approved, the total SCSU fee will be \$243.46 (\$21.51 part-time) per session, charged to all undergraduate University of Toronto Scarborough students.

THAT beginning in the fall 2013 session, the Students' Administrative Council (operating as the University of Toronto Students' Union; UTSU) fees be increased as follows: (a) an increase of \$0.14 per session in the society portion of the fee; (b) an increase of \$0.01 per session in the Student Refugee Program portion of the fee; (c) an increase of \$0.11 per session in the Canadian Federation of Students (CFS) – CFS-Ontario portion of the fee; (d) an increase of \$6.27 per session (including an administration fee and sales tax) in the Accident & Prescription Drug Plan portion of fee; and (e) an increase of \$5.65 per session for the Dental Plan portion (including an administration fee and sales tax); (f) for full-time undergraduates on the St. George Campus only, an increase of the fee for the Bike Chain (formerly BikeShare) levy of \$0.25 per session; and (g) for full-time undergraduates on the St. George Campus only, an increase of the fee for the Student Common Project of \$0.68 per session. If approved, the total UTSU-St. George fee will increase to \$172.74, charged to all full-time undergraduate students on the St. George Campus; and the total UTSU-UTM fee will increase to \$162.79, charged to all full-time undergraduate students on the University of Toronto Mississauga campus.

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THAT beginning in the fall 2013 session, the University College Literary and Athletic Society (UC Lit) fee be increased as follows: (a) an increase of \$0.09 (\$0.03 part-time) per session in the society portion of the fee; and (b) the establishment of the UC Follies Theatre Troupe portion of the fee of \$0.50 (full and part-time) per session. If approved, the total UC Lit fee will be \$17.53 (\$8.15 part-time) per session, charged to all University College students.

THAT beginning in the fall 2013 session, The Varsity fee be increased as follows: (a) an increase of \$0.51 per session in the society portion of the fee. If approved, the total Varsity fee will be \$1.87 per session, charged to all full-time undergraduate University of Toronto students.

**3. Annual Report: Equity Offices**

The Chair introduced Professor Angela Hildyard Vice-President, Human Resources & Equity to discuss the report. Professor Hildyard began by introducing the Equity Officers that were in attendance at the meeting:

Rosie Parnass, Director, Organizational Development & Learning Centre  
Paddy Stamp, Sexual Harassment Officer  
Allison Burgess, Sexual & Gender Diversity Officer  
Sandra Carnegie-Douglas, Anti-Racism and Cultural Diversity Officer  
Andrea Carter, Director, High Risk & AODA  
Katy Francis, Strategic Communications Officer  
Anne Marie Kwan, Student Counselor (Y3 & Y4)

Professor Hildyard then offered some highlights of the report:

- The approach of the HR and Equity portfolio was to be proactive with respect to equity and diversity matters. Dealing with complaints was only a secondary part of the portfolio
- All Equity Officers had a tri-campus mandate. An equity officer had recently been hired at UTM and one would soon be hired at UTSC.
- An increasing number of events had been organized to increase awareness of diversity and equity initiatives. In addition, equity officers were increasingly engaged with social media, including Twitter.
- The University was consistently recognized as a top employer as far as equity and diversity.

Members congratulated Professor Hildyard and her office for her work in the area of equity and diversity.

**4. Report of the Previous Meeting: Report Number 174, March 19, 2013**

The report of the previous meeting was approved.

**5. Business Arising from the Report of the Previous Meeting**

Professor Bruce Kidd, Warden, Hart House, discussed the proposed fee for summer students to use Hart House athletic facilities. He noted that, after numerous consultations with students, it was

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discovered that there was some confusion as to whether the current fees charged already included the summer session. Because of this, it was decided that implementation of the summer student fee would be deferred until May 2014. In addition, those students who had already taken out a summer membership for 2013 would be reimbursed. Going forward, it would be made clear to students that Hart House ancillary fees covered two sessions, Fall and Spring, and not the summer session, for which an additional fee would be charged.

Professor Matus thanked Professor Kidd for listening to student concerns and for his action in this matter.

## **6. Report of the Senior Assessor**

The report of the Senior Assessor addressed the following points:

- **MasterCard Foundation Scholars Program:** The University of Toronto partnered with the MasterCard Foundation, to establish the MasterCard Foundation Scholars Program offering 67 students from Sub-Saharan Africa a full scholarship for a 4 year degree program at U of T. The scholarship, which would also cover other costs incurred by the students, amounted to \$22.5M over 10 years. Next year, 10 students would come to U of T to study in the Faculties of Arts and Science and Engineering under this scholarship. Professor Matus noted that this was a wonderful venture for the University.
- **Student Companion Code of Conduct:** Professor Matus announced that an interactive student companion to the *Student Code of Conduct* was now available on the website of the Vice-Provost, Students.
- **Referenda:** The Provost had been advised by two student societies ( and was aware of a third) that their recently held referenda had indicated very substantial support of fee diversion from UTSU to their respective student societies. The issues surrounding these referenda were very complex and unprecedented, and assessment of them was ongoing. On behalf of the Provost, Professor Matus' office had been in contact with all parties involved regarding the complexities associated with this issue and the need for a solid understanding of and dialogue about it. In particular, Professor Matus had written to UTSU for their comment on how they intended to respond to the referenda held by Trinity, Vic and EngSoc. No response had yet been received, and it would be required that one be provided before the next UAB meeting. Professor Matus noted that all the organizations involved were independent student societies. She continued that these were student matters and students would have to determine what they were going to do about it. While the *Policy on Compulsory Non-Academic Incidental Fees* required that student societies operate in an open, accessible and democratic fashion, what democratic operation entailed in the current situation, dealing with fees that support activities across the campus, versus the wish of coherent groups to have a greater say regarding the deployment of those fees at the divisional level, was something that would require very careful analysis. She concluded that she remained hopeful that the students themselves would be able to come to a resolution through their own processes.

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**7. Date of Next Meeting: Tuesday, May 28, 2013 at 4:30 p.m.**

**8. Other Business**

No other items of business were raised.

The meeting adjourned at 5:30 p.m.

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Acting Secretary

\_\_\_\_\_  
Chair

May 7, 2013