



University of Toronto

OFFICE OF THE GOVERNING COUNCIL

MEMORANDUM

To: Members of the Governing Council

From: Cristina Oke, Assistant Secretary of the Governing Council

Date: September 10, 2003

Re: **Material for Meeting of September 18, 2003**

(a) Agenda Package

Enclosed is the agenda package for the meeting of Governing Council which will be held on Thursday September 18, 2003 in the Council Chamber, 2nd floor, Simcoe Hall.

(b) Additional Agenda Item

The Executive Committee will hold a special *in camera* meeting prior to the meeting of the Governing Council to consider placing an additional matter on the agenda. A revised agenda may therefore be placed on the table at the Governing Council meeting.

(c) Reception: 80 St. George Street, 3rd floor, 7:00 - 8:30 pm

Following the meeting of the Governing Council, there will be a reception in the Atrium of the Lash Miller Chemistry Building, 3rd floor, 80 St. George Street.

(d) Confirmation of Meeting and Reception Attendance

If you have not already done so, please confirm your attendance at this meeting and the reception by contacting me by phone (416-978-8427) or email (c.oke@utoronto.ca).

Thank you.

