



TO: Business Board Committee

SPONSOR: Gail Milgrom, Director, Campus and Facilities Planning

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DATE: January 17, 2013 for January 28, 2013

AGENDA ITEM: 1 (b.)

ITEM IDENTIFICATION:

Annual Report of the Capital Projects and Space Allocation Committee (CaPS), *previously the Accommodations and Facilities Directorate Annual Report (AFD)*

Report on projects approved during the period July 1, 2011 to June 30, 2012 and from July 1, 2012 to December 31, 2012, by the Capital Projects and Space Allocation Committee (CaPS), formerly the Accommodation & Facilities Directorate [AFD]. All projects are less than \$2 million prior to July 1, 2012 at which point the maximum was increased to \$3,000,000.

JURISDICTIONAL INFORMATION:

Under the 2001 *Policy on Capital Planning and Capital Projects*, section 4 A.1, all projects undertaken at a projected cost of less than \$2 million and greater than \$500,000, which have been approved by the Accommodations & Facilities Directorate [AFD], are to be reported annually to Business Board for information. The revised 2012 *Policy on Capital Planning and Capital Projects* raised the maximum to less than \$3,000,000 and transferred the responsibilities of AFD to the Capital Projects and Space Allocation Committee (CAPS).

PREVIOUS ACTION TAKEN:

In June, 2001, Governing Council approved the policy document entitled: *Policy on Capital Planning and Capital Projects*. It is through this policy that the Accommodation and Facilities Directorate (AFD) is the approval mechanism for all infrastructure renewal projects costing between \$50,000 and \$2,000,000. AFD is further responsible to review and assess all applications for space allocations, reorganization or changes of use.

In June 2012, Governing Council approved a revised Policy on Capital Planning and Capital Projects. The revised Policy established a new committee, CaPS, Capital Projects and Space Allocation Committee and an Executive Committee, to replace AFD and increased both the lower and upper ranges of project proposals to be reviewed. With the new Policy, CaPS is to review and approve capital projects with a projected total project cost greater than \$100,000 and under \$3,000,000 before any expense is incurred. Its Executive Committee will review and recommend projects over \$3,000,000 to the Vice President and Provost and the Vice President, University Operations.

HIGHLIGHTS:

This is to be the last report of the Accommodation and Facilities Directorate. Going forward the report will be submitted by the Capital Projects and Space Allocation Committee.

During the reporting period extending from July 1, 2011 to June 30, 2012, a total of 43 projects were formally approved by AFD within the \$500,000 to \$2 million range, an increase of 10 projects over the previous reporting period. 17 of the projects were for a change in scope to a previously approved project and 26 were new projects.

For the Committee's information the table below summarizes all projects reviewed by AFD within the 8 university sectors, both for the \$500,000 to \$2,000,000 range and for the \$50,000 to \$500,000 range.

AFD Project Approvals July 1, 2011 to June 30, 2012			
Sector	\$50k to \$499k	\$500k to \$1.99m	Total
UTSC	\$2,726,387	\$4,233,959	\$6,960,346
UTM	\$1,739,891	\$4,947,154	\$6,687,045
Health Sciences	\$2,497,798	\$3,162,720	\$5,660,518
Arts and Science	\$2,901,961	\$0	\$2,901,961
Engineering	\$1,890,769	\$1,092,292	\$2,983,061
Other Faculties	\$4,148,916	\$3,917,825	\$8,066,741
Campus	\$5,035,877	\$6,118,664	\$11,154,541
Residences	\$22,474	\$1,665,000	\$1,687,474
Total	\$20,964,073	\$25,137,614	\$46,101,687

During the reporting period of July 1, 2012 to December 31, 2012, a total of 42 projects were formally approved by CaPS within the \$500,000 to \$3 million range. 12 of the projects were for a change in scope to a previously approved project and 30 were new projects.

For the Committee's information the table below summarizes all projects reviewed by CaPS, during this time period, within the 6 university sectors on the St. George Campus.

Caps Approvals July- Dec 2012	
Sector	\$100k to \$2.99m
UTM	\$1,041,146
Health Sciences	\$2,033,275
Arts and Science	\$2,380,788
Engineering	\$1,585,647
Other Faculties	\$5,708,636
Campus	\$5,768,768
Residences	\$0
Total	\$18,518,260

Projects under \$3,000,000 at UTM and UTSC are no longer reviewed by CaPS but are reviewed by local space committees on those campuses. During the time period UTM approved projects with a total value of \$2,980,173 and UTSC approved projects with a total value of \$3,644,987.

FINANCIAL AND/OR PLANNING IMPLICATIONS:

For information