



Memorandum

To: Governing Council
Academic Board
Business Board
University Affairs Board
College of Electors
Council of Presidents
Principals, Deans, Academic Directors, and Chairs
Presidents of APUS, GSU, UTSU (SAC), UTMSU and SCSU
President, University of Toronto Faculty Association
Presidents of Employee Unions
University of Toronto Alumni Association Board of Directors

From: Anwar Kazimi, Chief Returning Officer

Date: January 17, 2013

Subject: **Candidates for the 2013 Governing Council and Academic Board Elections**

Please distribute this memorandum widely.

Governing Council Elections

- i. All four **Teaching Staff** seats for Constituencies IC (Faculty of Arts and Science (FAS) - Physical Sciences – one seat), IV (Faculty of Applied Science and Engineering – one seat) and V (Faculty of Medicine – two seats) have been filled by acclamation.
- ii. One **Student** seat for *part-time undergraduate students* has been filled by acclamation. Nominations will re-open for the other **part-time undergraduate** seat on **Monday, January 21, 2013**. The deadline to submit nominations is **Friday, January 25, 2013**. Nomination forms will be available as of January 21st from the Office of the Governing Council or online at: http://www.governingcouncil.utoronto.ca/Governing_Council/elections.htm.

An election for six student seats will also be held between **Monday, February 11 and Friday, February 22, 2013**.

Full-time undergraduate trainees registered in the Faculty of Arts and Science, University of Toronto Mississauga, University of Toronto Scarborough, and the Professional Faculties (excluding postgraduate medical trainees), *part-time undergraduate students* and *graduate students* will be able to vote on ROSI. Information will be sent to students by e-mail at a later date. Online votes must be cast by 5:00 p.m. on February 22, 2013.

Postgraduate medical trainees will be able to vote using paper ballots. Ballots will be mailed to students during the week of February 1, 2013 and must be returned by February 22, 2013 at 5:00 p.m. Trainees should be directed to contact me if they are entitled to participate in the elections but do not receive a paper ballot in the mail.

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- iii. The **Administrative staff** election will be held online between **Monday, February 11 and Friday, February 22, 2013**. Information about the online election will be sent by email to administrative staff at a later date. Ballots will be mailed the week of February 1, 2013 to those administrative staff for whom University of Toronto email addresses are not listed on HRIS. All online votes must be cast and mail ballots returned by February 22, 2013 at 5:00 p.m. Staff should be directed to contact me if they are entitled to participate in the elections but do not receive a paper ballot in the mail.
- iv. This is a reminder that applications will be accepted for **3 alumni seats until 5:00 p.m. on Friday, January 25, 2013**, each for a three-year term (July 1, 2013 to June 30, 2016). Further information is available at http://www.governingcouncil.utoronto.ca/Governing_Council/bac/COE_1/COE2013info1.htm

Academic Board Elections

- i. Fourteen **Teaching Staff** seats have been filled by acclamation. Elections for one teaching staff seat (University of Toronto Mississauga (UTM)) will be held online between **Monday, February 11, and Friday, February 22, 2013**. Voting instructions will be sent by email to teaching staff members at UTM prior to the voting period. Ballots will be mailed the week of February 1, 2013 to those eligible to vote for whom University of Toronto email addresses are not listed on Human Resources Information System. All online votes must be cast and mail ballots returned by February 22, 2013 at 5:00 p.m. Teaching Staff should be directed to contact me if they are entitled to participate in the elections but do not receive a paper ballot in the mail.

Nominations will re-open for one teaching staff seat each for the Faculty of Medicine and the Ontario Institute for Studies in Education (OISE) on **Monday, January 21, 2013**. The deadline to submit nominations is **Friday, January 25, 2013**. Nomination forms will be available as of January 21st from the Office of the Governing Council or online at: http://www.governingcouncil.utoronto.ca/Governing_Council/elections.htm

A list of the candidates is available from the website below.

<http://www.governingcouncil.utoronto.ca/AssetFactory.aspx?did=9298>

Please feel free to contact me (416-978-8427; anwar.kazimi@utoronto.ca) or the Deputy Returning Officer, Ms Mae-Yu Tan (416-978-8794; maeyu-tan@utoronto.ca), if you have any questions.

Thank you for supporting the Governing Council election process.