

UNIVERSITY OF TORONTO

COLLEGE OF ELECTORS

Minutes of the College of Electors meeting held on Thursday, October 17, 2012 at 4:00 p.m. in the Council Chamber, Simcoe Hall, at which the following were present:

Ms Sue Graham-Nutter (UTSC - In the Chair)	Dr. Ivan Owen McFarlane (Trinity)
Mr. Ryan Ackers (University College)	Dr. Lesley Pollard (Dentistry)
Ms Jeannie An (Information)	Ms Ceta Ramkhalawansingh (New)
Ms Fariba Anderson (Rotman)	Mr. John Richardson (Victoria)
Mr. Bob Boeckner (University College)	Ms Lesley Riedstra (New)
Mr. Ken Davy (Woodsworth)	Mr. Peter Rogers (St. Michael's)
Ms L. Diane Dyer (Victoria College)	Ms Lindsay Shaddy (OISE)
Ms Tammy Fernandes (University College)	Ms Margaret Shaw (Physical Therapy and Occupational Therapy)
Mr. Norm Hann (Engineering)	Ms Joanne Uyede (Innis)
Rev. David Harrison (SGS)	Professor Emerita Judy Watt-Watson (Nursing)
Ms Sara Hipson (Forestry)	Ms Lucinda Williams (Woodsworth)
Dr. Sema Kenan (OISE)	Ms Susan Wilson (Music)
Dr. Francesca La Marca (St. Michael's)	Mr. David Windross (Pharmacy)
Ms Sadia Mahmood (Public Health)	Mr. W. Grant Worden (Law)
Mr. Paul Malozewski (Engineering)	

Regrets:

Dr. Alexandra Berezowskyj (Medicine)	Mr. Luke Pollard (UTAA)
Ms Carol Bisnath (UTM)	Ms Mary Shenstone (Trinity)
Mr. Corwin Cambray (SGS)	Mr. Mathew Szeto (Engineering)
Mr. Tye Farrow (Architecture, Landscape and Design)	Ms Paula Paunic (Kinesiology and Physical Education)
Mr. Rodney Hurd (UTSC)	Mr. Al Smith (UTM)
Mr. Kristopher Kibsey (UTM)	Ms Anne Venton (OISE)
Mr. David Lucatch (UTSC)	Dr. Malcolm Stewart (Social Work)
	Dr. Helen Parsan Ziral (OISE)

Secretary: Mr. Anwar Kazimi

Guests: Ms Barbara Dick, Assistant Vice-President, Alumni Relations
Mr. Louis Charpentier, Secretary of the Governing Council
Ms Anne Cobban, Director, Alumni Engagement and Partnerships

1. Chair's Remarks

The Chair introduced herself and welcomed members and guests. She conveyed the regrets of the Chair of the College, Mr. Luke Pollard, who was travelling and was unable to attend the meeting. She thanked members for volunteering to serve on the College and for making time in their busy schedules to attend meetings. The Chair noted that the starting time for meetings had been moved to 4:00 p.m. in order to align with that of meetings of the Governing Council and its Boards and Committees and also to enable members to leave at an earlier time in the evening.

The Chair noted that it was possible for members to join some of the meetings of the College by teleconference. However, that option would not be available for meetings when confidential agenda items were discussed.

Members then introduced themselves, stated the alumni group that they represented, and spoke of their involvement at the University.

2. Orientation

A three-part orientation was provided for members. Mr. Louis Charpentier, Secretary of the Governing Council, spoke about governance at the University, the role of the College within University governance and the University's strategic direction; Ms Barbara Dick, Assistant Vice-President, Alumni Relations, provided an overview of alumni relations at the University; The Chair briefly outlined the specific functions of the College and the milestones for the coming year. The PowerPoint slides used during the presentations are attached as [Appendix "A"](#).

Members were provided the following additional information during the discussion that followed the presentation:

- Where were Emmanuel College, Massey College, the Faculty of Arts and Science, and the Munk School for Global Affairs placed within the University's governance structure?

Mr. Charpentier said that Emmanuel College was a part of the Toronto School of Theology (TST) established by an agreement among several theological institutions and the University of Toronto. The institutions remained separate, granting their own degrees in theological disciplines, as well as conjoint degrees with the University. Massey College was also independent from the University and provided a residence and intellectual community for graduate students of the University. The Munk School of Global Affairs was an Extra-Departmental Unit: A within the Faculty of Arts and Science. The governance link of the Faculty of Arts and Science to the Governing Council was established through its divisional council and the Academic Board of the Governing Council.

2. Orientation (cont'd)

- Did the University keep a track of second generation graduates? What was the process to communicate with graduates once the convocation ceremonies were completed?

Ms Dick said that the University did not keep legacy records to establish generational links of its alumni. Alumni Relations worked with individual faculties and colleges with their outreach efforts. A recent addition at the convocation ceremonies had been the convocation plaza tent where Alumni Relations provided new graduates information on its activities; collected mailing and email addresses; and provided welcome messages on behalf of the University and its divisions.

On behalf of the College, the Chair thanked Mr. Charpentier and Ms Dick for their presentations.

3. Minutes of the Previous Meeting – May 14, 2012

The minutes of the meeting of May 14, 2012 were approved, with a minor amendment to item 9 (Other Business). Rev. David Harrison had not completed his term on the College on June 30, 2012.

4. Business Arising

The Chair informed members that an election for one seat of the Nominating Committee for the Executive Committee would take place at the next meeting of the College on Monday, November 19, 2012.

5. Draft of the U of T Magazine Advertisement for Alumni Governors

Members reviewed the draft advertisement for the Call for Applications for Alumni Members of the Governing Council. The advertisement was to be placed in the winter 2013 issue of the U of T Magazine. Members provided a few suggestions on the advertisement.

6. Process for the 2012-2013 Nominating Committee for Alumni Governors

The Chair stated that the application deadline for membership on the College's Nominating Committee for Alumni Governors (NC-AG) was Thursday, October 31, 2012. Members were provided a copy of the nomination form. The NC-AG was composed of the five members of the Executive Committee and three members elected annually by and from among the College. Functions of the NC-AG included assessing potential alumni governors relative to existing or projected needs within governance in consultation with the College, interviewing the candidates, and providing the College with a list and report of recommended candidates.

7. Date of Next Meeting

The Chair informed members that the next meeting of the College was scheduled for Monday, November 19, 2012 at 4:00 p.m. in the Council Chamber, Simcoe Hall.

8. Other Business

(a) Governing Council Calendar of Business

The Chair drew members' attention to a sheet in their agenda package that listed some key items of business that would be considered by the Governing Council's Boards and Committees in the coming months. Members were encouraged to attend at least one meeting of the Governing Council and one meeting of a Board or Committee in order to gain a better sense of the type of business considered by members of the Governing Council.

(b) 2011-2012 College of Electors Survey Results

Members received, for information, a copy of the 2011-2012 College of Electors Survey, the survey results, and a brief summary of the themes that had emerged from the responses. The Chair said that the COE Executive Committee would analyze the results in greater detail and then make recommendations to the College at the next few meetings

Comments from members included the following:

- Members noted that some respondents had expressed their reservations on the changes in the COE Constitution that had resulted in the creation of the NC-AG.
- While some members recalled that previously all members of the COE had been able to participate in the interviews preceding the election of alumni governors, others expressed satisfaction on the level of input that the COE had provided to NC-AG in preparation for the interviews of the candidates for election of alumni governors.
- Some members saw merit in the previous election process that required alumni governor candidates to be interviewed by the full COE. However, a member, who had previously served on the COE and had also been an alumni governor candidate, noted that a number of well-qualified candidates had withdrawn their nomination due to the process that had previously been in place.
- Members asked whether the COE Constitution could be amended for 2013 by the Governing Council with reference to the election procedure that required the College to elect alumni governors one at a time, after the NC-AG had provided a list and report on the recommended candidates to the COE.
- Members were reminded that the COE was a body of the Governing Council and, as such, the COE was required to work within the structure and mandate approved by the Council. The COE was obligated to look for the attributes and expertise that were most needed on Council.

The Chair thanked all members for their comments and a full discussion on the survey responses would be held at the November 19, 2012 meeting of the College.

The meeting adjourned at 6:07 p.m.

Secretary

Chair

November 6, 2012