



University of Toronto

OFFICE OF THE GOVERNING COUNCIL

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MEMORANDUM

To: Members of the Governing Council
From: Cristina Oke, Assistant Secretary of the Governing Council
Date: June 16, 2004
Re: **Governing Council Meeting - Thursday, June 24, 2004 at 4:00 pm**

(a) Agenda Package

Enclosed is the agenda package for the meeting of Governing Council which will be held on Thursday, June 24, 2004 in the Council Chamber, 2nd floor, Simcoe Hall at **4:00 p.m.**

(b) Material previously distributed

Please note that, when distributing documentation for Governing Council meetings, we do not include the appendices to reports for those members who will have previously received copies (i.e. members of the Academic Board will not receive the items and/or appendices to the report of that Board as those members will have received this documentation with their Academic Board agenda packages; members of the Executive Committee will not receive the reports of the Academic Board or the minutes of the Governing Council meeting of May 31, 2004, since those items were included in the agenda package for the June 14 Executive Committee agenda package). In such instances, members are requested to retrieve the relevant documentation for the Governing Council meeting.

(c) Confirmation of Meeting Attendance

If you have not already done so, please confirm your attendance at this meeting by contacting me by phone (416-978-8427) or email (c.oke@utoronto.ca).

Thank you.