



Memorandum

To: Governing Council
Academic Board
Business Board
University Affairs Board
College of Electors
Principals, Deans, Academic Directors, and Chairs
Association of Part-time Undergraduate Students
Graduate Students' Union
Scarborough Campus Students' Union
University of Toronto Students' Union
University of Toronto Faculty Association
United Steelworkers of America
University of Toronto Alumni Association Board of Directors

From: Anwar Kazimi, Chief Returning Officer

Date: January 26, 2012

Subject: **Candidates for the 2012 Governing Council and Academic Board Elections**

Please distribute this memorandum widely.

Governing Council Elections

- i. **Teaching Staff** seats for Constituencies IA (Faculty of Arts and Science (FAS) - Humanities), IB (Faculty of Arts and Science – Social Sciences) and III (University of Toronto Scarborough) have been filled by acclamation. Elections for one teaching staff seat for each of Constituency IV (Faculty of Applied Science and Engineering), Constituency VA (Faculty of Medicine), and Constituency VI (Faculty of Dentistry, Lawrence S. Bloomberg Faculty of Nursing, Leslie Dan Faculty of Pharmacy and the Faculty of Kinesiology and Physical Education) will be held online between **Monday, February 27, and Friday, March 9, 2012**. Voting instructions will be sent by email to members of these Constituencies prior to the voting period.
- ii. **Student** seats for two part-time undergraduate students and one graduate student (Physical and Life Sciences, Divisions III & IV) have been filled by acclamation. An election for five student seats will also be held between **Monday, February 27 and March 9, 2012**.

Full-time undergraduate students registered in the Faculty of Arts and Science, University of Toronto Mississauga, University of Toronto Scarborough, and the Professional Faculties (excluding postgraduate medical students), and **graduate students** (Humanities/Social Sciences, Divisions I & II) will be able to vote on ROSI. Information will be sent to students by e-mail at a later date. Online votes must be cast by 5:00 p.m. on March 9, 2012.

Postgraduate medical students will be able to vote using paper ballots. Ballots will be mailed to students during the week of February 21, 2012 and must be returned by March 9, 2012 at 5:00 p.m. Students should be directed to contact me if they are entitled to participate in the elections but do not receive a paper ballot in the mail.

- iii. The **Administrative staff** election will be held online between **Monday, February 27 and Friday, March 9, 2012**. Information about the online election will be sent by email to administrative staff at a later date. Ballots will be mailed the week of February 21, 2012 to those administrative staff for whom University of Toronto email addresses are not listed on HRIS. All online votes must be cast and mail ballots returned by March 9, 2012 at 5:00 p.m. Staff should be directed to contact me if they are entitled to participate in the elections but do not receive a paper ballot in the mail.

Academic Board Elections

- i. Sixteen **teaching staff** seats have been filled by acclamation. Elections for one teaching staff seat (Faculty of Arts and Science – Cell and Systems Biology) and one seat for librarians will be held online between **Monday, February 27, and Friday, March 9, 2012**. Voting instructions will be sent by email to members of these constituencies prior to the voting period. Ballots will be mailed the week of February 21, 2012 to those eligible to vote for whom University of Toronto email addresses are not listed on HRIS. All online votes must be cast and mail ballots returned by March 9, 2012 at 5:00 p.m. Staff should be directed to contact me if they are entitled to participate in the elections but do not receive a paper ballot in the mail.

Nominations will re-open for one teaching staff seat (Faculty of Medicine) and for a by-election for one teaching staff seat (Faculty of Arts and Science – term March 1, 2012 to June 30, 2013) on **Monday, February 6, 2012 at 12 noon**. The deadline for the submission of nominations is **Friday, February 17, 2012 at 5:00 p.m.** Nomination forms will be available as of February 6th from the Office of the Governing Council or online at:

<http://www.governingcouncil.utoronto.ca/elections.htm>

A list of the candidates is available from the website below.

<http://www.governingcouncil.utoronto.ca/AssetFactory.aspx?did=7465>

Please feel free to contact me (416-978-8427; anwar.kazimi@utoronto.ca) or the Deputy Returning Officer, Ms Mae-Yu Tan (416-978-8794; maeyu-tan@utoronto.ca), if you have any questions.

Thank you for supporting the Governing Council election process.