

UNIVERSITY OF TORONTO
THE GOVERNING COUNCIL
REPORT NUMBER 164 OF
THE UNIVERSITY AFFAIRS BOARD

May 31, 2011

To the Governing Council,
University of Toronto.

Your Board reports that it met on Tuesday, May 31, 2011 at 4:30 p.m. in the Council Chamber, Simcoe Hall, with the following members present:

Ms B. Elizabeth Vosburgh, In the Chair
Mr. John Switzer, Vice-Chair
Mr. John F. (Jack) Petch, Chair
of the Governing Council
Mr. Richard Nunn, Vice-Chair of the
Governing Council
Professor Jill Matus, Vice-Provost, Students
Ms Diana A.R. Alli
Dr. Louise Cowin
Mr. Andrew O.P. Drummond
Professor Ira Jacobs
Ms Natalie Melton
Mr. Samuel Oduneye
Mrs. Rachel Trozzolo
Dr. Sarita Verma

Non-Voting Assessors:

Mr. Louis R. Charpentier, Secretary of the
Governing Council
Mr. Jim Delaney, Director, Office of the Vice-
Provost, Students
Ms Anne MacDonald, Director, Ancillary
Services
Mr. Mark Overton, Dean of Student Affairs,
University of Toronto Mississauga (UTM)

Secretariat:

Mr. Henry Mulhall (Secretary)

Regrets:

Ms Lucy Fromowitz, Assistant Vice-President, Student Life
Ms Joeita Gupta
Mr. Arman Hamidian
Miss Meera Rai
Miss Melvin Sert
Miss Priatharsini Sivananthajothy
Professor Elizabeth M. Smyth
Ms Rita Tsang
Ms Neeharika Tummala

In Attendance:

Dr. Françoise Ko, Chair, College of Electors, Former Member of the Governing Council
Mr. Steven Bailey, Office of Space Management
Mr. Dario Cervoni, UTM Campus Police
Mr. Sam D'Angelo, Manager, Campus Police Operations, St. George Campus
Dr. Anthony Gray, Special Advisor to the President
Mr. Anwar Kazimi, Committee Secretary, Office of the Governing Council
Mr. Rob Messacar, Manager, University of Toronto at Scarborough (UTSC) Campus Community
Police
Mr. Len Paris, Manager, UTM Campus Police

REPORT NUMBER 164 OF THE UNIVERSITY AFFAIRS BOARD – May 31, 2011**In Attendance:** (cont'd)

Ms Mae-Yu Tan, Assistant Secretary of the Governing Council
 Mr. Kyle Winters, Executive Director, Corporate and Foundation Relations, Division of University Advancement
 Ms Cheryl Ziegler, Office of Student Life

ITEM 3 CONTAINS A RECOMMENDATION FOR GOVERNING COUNCIL APPROVAL.
 ALL OTHER ITEMS ARE REPORTED FOR INFORMATION.

1. Report of the Previous Meeting

Report Number 163 (April 12, 2011) was approved.

2. Business Arising from the Report of the Previous Meeting

Mr. Delaney provided a number of updates regarding agenda item 3 (b) Student Society Proposals for Fee Increases. The Board's approval of the Scarborough Campus Students' Union (SCSU) request for fee increases (p. 5) had been conditional on approval of that request by the SCSU Board, and that approval had occurred at the SCSU meeting of April 11, 2011. Similarly, the Board's approval of the Faculty of Information Doctoral Students Association (FIDSA) request for a fee increase (p. 4) had been conditional on support for the request by means of a referendum to be held April 20-29, 2011. That support had been received from 90% of the FIDSA members voting, with a voter turnout of 25.6%. Further information regarding the referendum is attached hereto as Appendix "A". Finally, subsequent to the Board's approval of the Students' Administrative Council (SAC) request for fee increases (page 5), SAC had determined that the requested increases to the accident and prescription drug plan portion of the fee, as well as the dental plan portion of the fee, would not be required. Consequently, the University administration had not implemented the approved fee increases. Mr. Delaney clarified that any future increases to these fees would require the usual approval by the Board.

There was no other business arising from the Report of the previous meeting.

3. College of Electors: Constitution – Revisions

The Chair noted that the University Affairs Board Terms of Reference stated that "... major amendments to the Constitution of the College of Electors are considered by the Board and recommended to the Governing Council for approval." She invited Mr. Nunn, Vice-Chair of the Governing Council and Chair of the Implementation Committee for the Report of the Task Force on Governance to introduce the item.

Mr. Nunn summarized the background to the proposal. In 2007, the Task Force on Governance had begun its work in the context of the President's *Towards 2030* planning initiative with a broad call for submissions to the University community. It had met for a period of almost three years, seeking input during its first and second phases, and providing regular reports to the Governing Council. At its meeting of October 28, 2010, the Governing Council had approved the *Report of the Task Force of Governance* and its recommendations. At that meeting the Council had also approved the establishment of the Implementation Committee to oversee and coordinate the implementation of the recommendations.

One of the recommendations of the Report of the Task Force on Governance was for the establishment of two Nominating Committees, one for the Lieutenant Governor-in-Council (LGIC) members of the Council, and one for the alumni members. The LGIC nominating committee had been established immediately and had advised the Chair regarding recent appointments. The proposal before the Board for revisions to the Constitution of the College of Electors was intended to establish the Nominating

REPORT NUMBER 164 OF THE UNIVERSITY AFFAIRS BOARD – May 31, 2011**3. College of Electors: Constitution – Revisions (cont'd)**

Committee for Alumni Governors (NC-AG), and was the next step in implementing the Governing Council's approved direction.

Mr. Nunn noted that extensive consultation regarding the proposal for implementation had occurred with the College. The Chair, Vice-Chair, and Secretary of the Governing Council had met with the Executive Committee of the College of Electors on February 8, 2011 to present formally the Task Force's recommendations and to discuss the recommendations affecting the College. Discussions on the implementation of the recommendations had been held with the College at its meeting on February 23, 2011, and input from the Executive Committee of the College had provided the basis for an information session with the College on March 10, 2011. Throughout these conversations, it had been made clear that the College was being asked its advice on how to implement the Governing Council resolution, rather than on whether the resolution was to be implemented.

At its meeting of May 10, 2011, the College had formally considered the proposals for constitutional revisions that included the details regarding the Nominating Committee. The final proposal before the College had reflected the advice of the members up to that time, and had included an additional refinement suggested at the meeting itself. The College's advice had been taken seriously and had shaped the proposed composition and operation of the Committee accordingly. The Chair of the College and its Executive Committee had supported the proposal. Mr. Nunn concluded by stating that, in this context, it could be assumed that the College's 13-10 negative vote (by about one half of its members present and voting) had represented an ongoing reluctance to accept the Governing Council's decision to create nominating committees. The Implementation Committee was prepared to proceed with this important change, and recommended approval of the Constitutional revisions before the Board.

There was no discussion of the proposal by members of the Board.

On the recommendation of the Implementation Committee for the
Report of the Task Force on Governance,

YOUR BOARD RECOMMENDS

THAT the proposed revised Constitution of the College of Electors, a copy of which is attached hereto as Appendix "B", be approved, replacing the Constitution amended on March 25, 2008, effective immediately; and

THAT a review of the College of Elector's selection and election process for alumni governors be conducted in the Spring, 2014 in a manner to be determined by the Chair of the Governing Council and the Chair of the College of Electors in consultation with the Executive Committee of the Governing Council.

4. University of Toronto, Annual Report of Campus Police Services, 2010 (University of Toronto Mississauga, University of Toronto St. George Campus, University of Toronto at Scarborough)

The Chair welcomed representatives of the three campus police services including Mr. Sam D'Angelo, Manager of Campus Police Operations on the St. George Campus; Mr. Len Paris, Manager of Campus Police at the University of Toronto Mississauga (UTM); and Mr. Robert Messacar, Manager of the University of Toronto at Scarborough (UTSC) Campus Community Police. Professor Matus noted that this was an annual report to the University Affairs Board. Campus Police Services on the University's

REPORT NUMBER 164 OF THE UNIVERSITY AFFAIRS BOARD – May 31, 2011**4. University of Toronto, Annual Report of Campus Police Services, 2010 (University of Toronto Mississauga, University of Toronto St. George Campus, University of Toronto at Scarborough) (cont'd)**

three campuses were committed to the principles of community policing, through interaction with the community; foot, vehicle, and bicycle patrols; and the provision of services related to crime prevention, awareness and personal safety.

Mr. Messacar noted that, though the three campus police services were independent, they shared common mandates to promote community safety. They were each committed to the principles of community policing including close partnerships with their local communities to address the root causes of crime. Each service had a focus on training, staff development, and problem solving. There was open communication among the three services, and they were committed to sharing resources, including when necessary personnel, across the three campuses.

Among the matters that arose in discussion and questions were the following. A member noted the absence of any reference in the Report to the G-20 Summit that had occurred in Toronto in June 2010. She asked whether the St. George Campus Police had been involved, and whether there had been concerns regarding the use of campus facilities by non-members of the University. Mr. D'Angelo responded that there had been minimal activity on the University campus during the summit, with Queen's Park, rather, being the focus. He was not aware of concerns regarding the use of campus facilities by non-members of the University community.

A member referred to the Tri-Campus Statistical Overview on page 6 of the Report, and asked what factors might account for the significantly lower rate of a variety of types of incidents and activities at the UTSC campus compared to the UTM campus. Mr. Paris stated that one factor might be that the Peel Regional Police had a minimal presence on the UTM Campus with the result that virtually all incidents that occurred there were handled by the UTM Campus Police. In contrast, the Toronto Police Services might have a more active presence on the UTSC Campus with the result that many incidents there would not be reported in the UTSC Campus Police statistics. Mr. Messacar added that the UTSC Police Service (unlike its campus counterparts) made use of the categories of mischief and of mischief to University property, but that the latter was not included in the table on page 6 of the Report.

A member related an example of his own interaction with the St. George Campus Police during the previous year when University facilities had been used as temporary shelter for members of the community who had been displaced as the result of a fire in a downtown apartment building. He commended the members of the Police Service for their professionalism in dealing with this emergency.

5. Code of Conduct for Trademark Licensees: Annual Report

The Chair noted that this was an annual accountability report, and that the Board's responsibility was to satisfy itself that there was appropriate compliance with the *Trademark Licensing Policy*. She introduced Mr. Kyle Winters, Executive Director, Corporate and Foundation Relations in the Division of University of Advancement who was responsible for the on-going administration of the Policy. There was no discussion of the Report by members.

6. Recognized Campus Groups, 2010-11: Annual Report

Professor Matus noted that the *Policy on the Recognition of Campus Groups* required the administration to report annually to the University Affairs Board all decisions regarding the granting, denying or withdrawing of recognition of campus groups. In addition, the list also served to demonstrate the wide diversity of ways that students choose to become involved in campus life. She noted that, beyond the

REPORT NUMBER 164 OF THE UNIVERSITY AFFAIRS BOARD – May 31, 2011**6. Recognized Campus Groups, 2010-11: Annual Report (cont'd)**

hundreds of officially recognized groups listed in the *Report* as a requirement of the *Policy*, there were also hundreds of other clubs, athletics and recreation activities, as well as Hart House clubs and committees, which added significantly to the educational, intellectual, recreational, social and cultural life of the University community. In addition, many students were involved in student governments, college and faculty student societies, course unions, and departmental student associations.

In the course of discussion, Mr. Delaney clarified a number of matters. Recognition of groups was seldom withdrawn; he recalled only one such instance which had occurred approximately ten years previously as the result of the failure of a group to comply with its own constitution. The process for considering groups under review was often completed expeditiously when the group had a constitution in place, but could occasionally be delayed when such was not the case or when other information was not forthcoming. Membership statistics were based on information provided by the groups themselves, and the University administration did not undertake to verify its accuracy. The Student Life Offices on each of the three campuses actively solicited information from recognized groups regarding their needs, including their need for space. Mr. Overton noted that the process by which groups at UTM attained official recognition had become much more efficient in recent years, and recognition by both the University as well as the University of Toronto Mississauga Students' Union (UTMSU) was often granted at the same time. A member noted that she found the presentations by student groups that occurred regularly at Governing Council meetings to be extremely valuable in showcasing student activities outside the classroom. She recommended that the Board also consider adding such presentations to its meetings given its mandate for matters concerning the quality of student and campus life. The Chair and Senior Assessor concurred, and the Secretary of the Governing Council added that such an initiative would be consistent with the directions being taken by the Implementation Committee for the *Report of the Task Force on Governance*.

7. Report of the Senior Assessor

Professor Matus updated the Board on a number of matters.

(a) National Survey of Student Engagement (NSSE)

The University had recently conducted the NSSE survey which polled first and senior level undergraduate students regarding their engagement at the University. It was expected that the results would be available in October 2011, and they would be reported to the Board during the upcoming governance year. For the first time, NSSE has asked participating universities to survey the entire first and senior level population, rather than a sample. Survey notices had thus been sent to a much larger group than in previous years, among which a nearly 40% response rate had been achieved. While the previous survey in 2008 had achieved a 49% rate, the total number of students surveyed had been much smaller. The 2011 survey would provide a very rich sample to analyze and desegregate along campus and divisional lines.

(b) Council on Student Experience

Professor Matus noted that the NSSE survey was a very useful tool both in gauging levels of student engagement, and in benchmarking progress in enhancing that engagement. A number of student engagement projects had been initiated during the three years since the previous NSSE Survey. The Council on Student Experience had undertaken a number of focus group projects to examine in greater detail issues raised by the NSSE Survey, and the Council was developing recommendations regarding practices and projects to be implemented across the University to improve student engagement. Working groups formed by the Council were in the final stages of producing a report to be released in the summer

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of 2011. Key areas to be addressed, as identified by students, included Orientation and transition, peer mentorship, quality of service (food advising), student faculty interaction, co-curricular opportunities and school spirit, and communications.

(c) Wayfinding Project

One issue that had surfaced during the focus group sessions conducted by the Council on Student Experience had been the difficulty that students commonly faced in finding their way around campus. In response, a wayfinding project had been undertaken. This had been a collaborative project among the Division of Student Life, the Office of Space Management, and the Web Services group within Information Technology (IT) Services. Additional first phase partnerships had also involved Ancillary Services, The Sustainability Office, The Sexual and Gender Diversity Office, and the Wireless Group in IT Services. A low vision student had also been part of the team, and the maps would include accessibility features. Professor Matus demonstrated a mock-up of the map for members of the Board.

The Wayfinding Map would be launched in July 2011. It would be a mobile-friendly, Google-based, layered map which would integrate and replace the multiple versions of online campus maps that each featured different aspects and services at the University's St. George campus. As the project evolved, the map would be expanded to include the Mississauga and Scarborough campuses. The map was intended to assist members of the University community, particularly new members, to navigate the campus using generic but meaningful search words (for example "bookstore" or "registrar"). It would no longer be necessary to know the names of specific buildings in order to locate things on campus. The initial map layers would include: accessibility, food, wireless, student services (including registrars), car parking, bike racks, TTC subway stations, green sites (including green roofs and battery drop-off sites), safety, study spaces, and washrooms. The map would evolve and would develop further layers over time. For example, it was anticipated that the next phase would include a database of bookable campus space. The Temporary Use of Space Advisory Committee was in the process of developing recommendations, many of which might be addressed through the map's capacity for a database of bookable space in order to facilitate student use of campus space. Professor Matus concluded her report by commending the various units involved in the development of this very important project to enhance the student experience.

In response to a question, Professor Matus clarified that responsibility for updating the map would be decentralized and shared. By means of a distributed model for content management, local offices and units across the University with the appropriate expertise would be able to maintain the information pertaining to their own area in a timely fashion.

8. Date of the Next Meeting

The Chair informed members that the first regular meeting of the Board for the 2011-12 governance year was scheduled for Tuesday, September 27, 2011 at 4:30 p.m.

9. Other Business

The Chair thanked the members of the Board, its assessors, the secretariat, and members of the administration for their time and efforts over the course of the previous year. She offered special thanks to those who were completing their term of service on the Board, and noted in particular the assistance that she had received from the Vice-Chair. In addition, she thanked the many staff, faculty, alumni, and students who had volunteered to serve on the Board for the upcoming year as co-opted members. The

REPORT NUMBER 164 OF THE UNIVERSITY AFFAIRS BOARD – May 31, 2011**9. Other Business (cont'd)**

Striking Committee had been able to recommend only a small number for appointment to the Board, but had been impressed once again with the depth and quality of the pool of applications that it had received.

On behalf of the members and assessors, Professor Matus thanked the Chair for her continuing dedicated service to the Board and to the University's governance more broadly.

On a motion duly moved, seconded, and carried,

The Board moved *in camera*.

*In Camera Session***10. Elections Committee, Chair: Appointment**

On a motion duly moved, seconded, and carried,

YOUR BOARD APPROVED

THAT Professor William Gough be appointed Chair of the Elections Committee for a one-year term from July 1, 2011 to June 30, 2012.

11. Council on Student Services (COSS), Chair: Appointment

On a motion duly moved, seconded, and carried,

YOUR BOARD APPROVED

THAT Mr. Justin Goldenthal-Walters be appointed chair of the Council on Student Services, effective immediately until April 30, 2012.

12. Report of the Striking Committee**(a) Co-Opted Membership of the University Affairs Board for 2011-2012**

On a motion duly moved, seconded, and carried,

YOUR BOARD APPROVED

THAT the following be appointed as co-opted members of the University Affairs Board for one-year terms from July 1, 2011 to June 30, 2012:

Mr. Richard Chambers
 Mr. Daniel DiCenzo
 Mr. Andrew Drummond
 Mr. Arman Hamidian
 Mrs. Heather Hines
 Ms Tina Hu
 Mr. Samuel Oduneye
 Ms Ziyang Zhang

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12. Report of the Striking Committee (cont'd)

(b) Discipline Appeals Board: Appointment of Members for 2011-2012

On a motion duly moved, seconded, and carried,

YOUR BOARD APPROVED

THAT the following be appointed to the Discipline Appeals Board for one-year terms from July 1, 2011 to June 30, 2012:

Dr. Joel A. Kirsh
Mr. Kent Kuran
Ms Cheryl Shook
Ms Tharsini Sivananthajothy
Mr. Olivier Sorin
Ms Tian Tian

On a motion duly moved, seconded, and carried,

The Board returned to open session.

13. University Affairs Board Evaluation Survey

The Chair encouraged members to complete the online Board Evaluation Survey. The results would be valuable in identifying actions to improve the Board's effectiveness in future years.

The meeting adjourned at 5:25 p.m.

Secretary

Chair

June 8, 2011