



University of Toronto TORONTO ONTARIO M5S 1A1

GOVERNING COUNCIL SECRETARIAT

THE GOVERNING COUNCIL

BUSINESS BOARD

Thursday, June 21, 2001 at 5:00 p.m.

Council Chamber, Simcoe Hall

AGENDA

1. Report of the Previous Meeting - Report Number 112 - May 7, 2001*
2. Business Arising from the Report of the Previous Meeting
 - (a) Item 9(a) - Budget Report: Proportion of Operating Revenue Supplied by Tuition Fees
 - (b) Any other items
3. Financial Statements (arising from meeting of the Audit Committee - June 20, 2001)
 - (a) Audited Financial Statements***

Be It Recommended to the Governing Council

THAT the University of Toronto audited financial statements for the fiscal year ended April 30th, 2001 be approved.
 - (b) Financial Highlights and Supplementary Financial Report, April 30th, 2001 (for information)***
4. Appointment of External Auditors for 2001-02***

Be It Recommended to the Governing Council

THAT the recommendation of the Audit Committee concerning the appointment of external auditors be approved.

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5. Report Number 60 of the Audit Committee - May 23, 2001*

- (a) University of Toronto Asset Management Corporation: Financial Statements, 2000 (Arising from Report Number 60 of the Audit Committee)

Be It Resolved

THAT the audited financial statements of the University of Toronto Asset Management Corporation, December 31, 2000, a copy of which is attached to Report Number 60 of the Audit Committee as Appendix "A", be accepted.

- (b) Items for Information

6. Interim Payment to Pre-June 30, 1996 Retirees*

Be It Resolved

THAT the Board approve the resolution approved in principle on May 7, 2001,

That there be a one-time-only payment to current University of Toronto pensioners or, if deceased, to their survivors currently in receipt of a University of Toronto pension, who retired prior to July 1, 1996, to be calculated in a manner described in Professor Michael Finlayson's May 4, 2001 memorandum to the Business Board. The payment is to be funded by re-directing the \$2.5-million to \$3.0-million cost from the pension budget allocated to fund the Supplemental Retirement Arrangement (S.R.A.) and by adding this cost to any increase in S.R.A. liabilities arising out of 2001-2 salaries and benefits negotiations, with the total amortized in accordance with the University's policy.

7. Capital Projects

- (a) Policy on Capital Planning and Capital Projects*

Be It Recommended to the Governing Council

THAT the proposed Policy on Capital Planning and Capital Projects, replacing the Policies on Steps in the Approval and Execution of Capital Projects, approved by the Governing Council on June 22, 1989, be approved.

7. Capital Projects (Cont'd)

(b) Capital Projects Report (for information)*

(c) Centre for Cellular and Biomolecular Research*

Be It Resolved

THAT the Vice-President - Administration and Human Resources be authorized to expend up to \$10-million for the design and site-development work related to the Centre for Cellular and Biomolecular Research.

(d) 500 University Avenue: Renovations*

Be It Resolved

Subject to Governing Council approval in principle of the project and approval of a \$700,000 allocation from the University Infrastructure Investment Fund for Phase I of the project,

THAT the Vice-President - Administration and Human Resources be authorized to expend up to \$0.7-million for the design and construction related to Phase I of the renovation of 500 University Avenue.

(e) University of Toronto at Mississauga: Communications, Culture and Information Technology Building*

Be It Resolved

Subject to Governing Council approval in principle of the project and approval of a \$2.5-million allocation from the University Infrastructure Investment Fund,

THAT the Vice-President - Administration and Human Resources be authorized to expend up to \$2.8-million for the design and site-development work related to the University of Toronto at Mississauga Communications, Culture and Information Technology Building.

7. Capital Projects (Cont'd)

- (f) Open Space Plan, Phase I: King's College Circle Precinct*

Be It Resolved

THAT the Vice-President - Administration and Human Resources be authorized to complete Phase I of the King's College Circle Precinct project at a cost not to exceed \$1,500,000.

- (g) Early Learning Centre: St. George Campus*

Be It Resolved

Subject to Governing Council approval in principle of the project and approval of a \$4.3-million allocation from the University Infrastructure Investment Fund for the Child Care facility,

THAT the Vice-President - Administration and Human Resources be authorized to execute the Early Learning Centre project at a cost not to exceed \$4,300,000.

8. Indemnification for Directors of McClelland & Stewart Ltd.*

Be It Recommended to the Governing Council

THAT except in respect of an action by McClelland and Stewart Ltd. to procure a judgment in its favour, the University will indemnify and save harmless the five directors of McClelland and Stewart Ltd. nominated by the University of Toronto for election to the Board of the company pursuant to clause 2.01 of the Unanimous Shareholders Agreement between the Governing Council of the University of Toronto, McClelland & Stewart Ltd., Random House of Canada Ltd. and First Plazas Inc., and those directors' heirs, executors and administrators and the estate and effects of each of them respectively, from time to time and at all times, from and against all costs, charges and expenses whatsoever (including amounts paid to settle an action or satisfy a judgement and fines and other monetary penalties) that such a person sustains or incurs in or about any civil, criminal or administrative action, suit or proceeding that is brought, commenced or prosecuted against him or her, for or in respect of any act, deed, matter or thing whatsoever, made done or permitted by him or her, in or about the execution of the duties of his or her office, except such costs, charges or expenses as are occasioned by his or her own willful neglect or willful default and except to the extent that any such person is indemnified under a policy or contract of insurance or indemnity with respect to any such costs, charges or expenses.

9. Reports for Information:

- (a) Quarterly Report on Donations of \$250,000 or More*
- (b) Environmental Protection Policy: Annual Report on Implementation, June 2001*
- (c) Risk Management and Insurance: Annual Report, April 2001*

10. Reports of the Administrative Assessors (reports for information)

- (a) Budget: Impact of Province of Ontario Budget
- (b) Other Reports

11. Tentative Date of Next Meeting - **Tuesday, October 9, 2001 at 4:30 p.m.**

12. Other Business
13. Closed Session Reports
14. Report of the Striking Committee: Co-opted Membership of the Business Board and the Audit Committee for 2001-02†††

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- * Documentation attached.
 - ** Documentation distributed previously.
 - *** Documentation attached for members only.

The financial statements and the supplementary report are confidential until the statements have been recommended for approval by the Audit Committee. Following the meeting of the Audit Committee, the financial statements and the supplementary report will be made public.

The "Public-Sector Salary Disclosure" document, containing a record of employees whose 2000 salaries and benefits exceeded \$100,000, is a formal part of the financial statements. This document was released on April 1, 2001 and distributed to members of the Governing Council at that time. It has not, therefore, been included in the attached package. Members who wish to have a copy are invited to get in touch with the Board's Secretary, Mr. Neil Dobbs at 416-978-8425, or E-mail neil.dobbs@utoronto.ca. The document may also be consulted on the world-wide web at:

http://www.library.utoronto.ca/utstaff/salary2001_intro.html

The proposals for the appointment of auditors also remain confidential until they have been recommended for approval by the Audit Committee.

††† Confidential documentation to follow for members only. The Report of the Striking Committee must remain confidential. The names of co-opted members will become public with the release of the Board's Report.

N.B. With respect to item 9 (Reports for Information):

- Members with questions about the items are invited to telephone the contact person shown on the green sheet.
- Members with concerns who would like an item to be considered individually by the Board are invited to notify the Secretary, Mr. Neil Dobbs, as soon as possible at 416-978-8425, or E-mail neil.dobbs@utoronto.ca.