

GOVERNING COUNCIL SECRETARIAT

THE GOVERNING COUNCIL

BUSINESS BOARD

Monday, March 27th, 2000 at 5:00 p.m.

Council Chamber, Simcoe Hall

AGENDA

Item 1 will be considered in closed session.

1. Capital Projects: Consultant's Report on the Execution of the Graduate House and Munk Centre Projects (oral report)
2. Report of the Previous Meeting: Report Number 103 - January 24th, 2000**
3. Business Arising from the Report of the Previous Meeting
4. Investments: Annual Report of the President's Investment Committee, 1999 (for information)*
5. Vice-President - Administration and Human Resources: Reports for Information
 - (a) Annual Report, 1998-99** (Copy distributed with January 24th agenda package)
 - (b) Environmental Health and Safety: Review of the Office (for information and preliminary discussion; administrative response to follow)*
6. Campaign
 - (a) Progress Report*
 - (b) Report on Gifts over \$250,000, November 1st, 1999 - January 31st, 2000*

Continued, . . . / 2

7. Capital Projects

- (a) Open Space Plan: King's College Road / Convocation Hall Plaza / King's College Circle Project*

Be It Resolved

Subject to Governing Council (i) approval in principle of the Report of the King's College Circle Precinct Users' Committee, and (ii) approval of a \$200,000 allocation from the University Infrastructure Investment Fund for Phase I of the project,

THAT the Vice-President - Administration and Human Resources be authorized to complete Phase 1 of the King's College Road / King's College Circle / Galbraith Road / Simcoe Walk project, being the detailed design and working drawings for the entire project, at a cost not to exceed \$200,000.

- (b) Parking Garage under the Bahen Centre for Information Technology: Increased Appropriation*

Be It Resolved

THAT the Vice-President - Administration and Human Resources be authorized to complete the parking garage under the Bahen Centre for Information Technology at a total cost of \$13.1-million, including the \$12.5-million capital cost and \$0.6-million for bridge-financing costs.

- (c) Munk Centre for International Studies: Increased Appropriation*

Be It Resolved

Subject to Governing Council approval of the allocation of additional funding,

THAT the Vice-President - Administration and Human Resources be authorized to expend up to \$13,030,000 to complete the Munk Centre for International Studies, with \$800,000 to be provided from the Capital Renewal Fund and \$250,000 to be provided from donations.

- (d) Graduate House: Increased Appropriations*

Be It Resolved

THAT the Vice-President - Administration and Human Resources be authorized to expend an additional amount of up to \$2,600,000 to complete the Graduate House project, with \$1,900,000 to be provided from the capital reserves for the St. George Graduate Residence and

the St. George residence capital pool, with the balance in the form of bridge financing borrowed from the Capital Renewal Fund.

Continued, . . . / 3

8. Human Resources: Salary and Benefits for Non-Unionized Administrative Staff

(a) Salary Increases for Non-Unionized Administrative Staff*

Be It Resolved

(i) THAT, effective July 1st, 2000, there be established a salary pool, equal to 2% of the Senior Management Group salary base plus an additional 2% merit, as the basis of salary increases to members of the Senior Management Group, all to be distributed on the basis of merit in accordance with the Senior Management Group policy; and

(ii) THAT, effective July 1st, 2000, all other non-unionized administrative staff be awarded a 2% across-the-board increase plus continuation of the merit program as contained in the *Manual of Staff Policies*.

(b) Early Retirement: Extension of Window for Non-Unionized Administrative Staff*

Be It Resolved

THAT the University extend the early retirement window for members of the administrative staff whose age plus years of service equal at least 75, who are not already eligible for this provision by virtue of their collective agreement, to June 30th, 2002, for retirement up to June 30th, 2003.

9. Sigmund Samuel Canadiana Building: Purchase of Interest from the Royal Ontario Museum*

Be It Resolved

THAT, pursuant to the Governing Council resolution of December 16th, 1993, the terms and conditions of the University's recovery of possession of the Sigmund Samuel Canadiana Building, as described in Professor Finlayson's memorandum of March 17th, 2000, be approved.

Continued, . . . / 4

10. Ancillary Operations: Indemnification for Directors of Incorporated Ancillaries

Be It Resolved

THAT for incorporated business ancillary operations established by the Governing Council ("ancillaries"), when the appointment of Directors is approved by the Governing Council or the Executive Committee thereof,

Except in respect of an action by the ancillary to procure a judgment in its favour, the University will indemnify and save harmless every director of the ancillary and the heirs, executors and administrators and the estate and effects of each of them respectively, from time to time and at all times, from and against all costs, charges and expenses whatsoever (including amounts paid to settle an action or satisfy a judgement and fines and other monetary penalties) that such a person sustains or incurs in or about any civil, criminal or administrative action, suit or proceeding that is brought, commenced or prosecuted against him or her, for or in respect of any act, deed, matter or thing whatsoever, made done or permitted by him or her, in or about the execution of the duties of his or her office, except such costs, charges or expenses as are occasioned by his or her own willful neglect or willful default and except to the extent that any such person is indemnified under a policy or contract of insurance or indemnity with respect to any such costs, charges or expenses.

11. Other Items for Approval

Be It Resolved

(a) *Budget: Interim Operating Budget Appropriations****

THAT the administration be authorized to spend up to \$155-million for the normal operation of the University of Toronto for the period May 1st, 2000 to June 30th, 2000.

(b) *Administrative User Fees and Fines, 2000-01****

THAT the following amendments to the University Schedule of Administrative Users Fees and Fines, 2000-01 be approved:

- (i) the addition of administrative fees for the Postgraduate Medical Education program;
- (ii) the addition of the Additional Qualifications Program assessment fee;

- (iii) the addition of the Department of Physical Therapy clinical placement fees;
- (iv) the addition of the Woodsworth College summer course fee for the Field Archeology course in Jerusalem;
- (v) the addition of the B.Sc. Pharmacy application fee
- (vi) the addition of the Faculty of Dentistry Qualifying Year program laundry fee; and
- (vii) the discontinuation of the Career Management Services fee at the Rotman School of Management.

Continued, . . . / 5

11. Other Items for Approval (Cont'd)

- (c) *Ancillary Operations: University of Toronto at Mississauga: Establishment of Separate Ancillary Operations for Residences and for Conference Services****

THAT the University of Toronto at Mississauga Residence and the University of Toronto at Mississauga Conference Services be designated as separate unincorporated service ancillary operations.

12. Reports for Information:

- (a) Enrolment Report, 1999-2000***
(b) Operating Fund Forecast, 1999-2000***
(c) Cost-Recovery Ancillary Fees, 2000-01***

13. Reports of the Administrative Assessors (report[s] for information to be placed on the table at the Board meeting)

14. Date of Next Meeting - Monday, May 1st, 2000

15. Other Business

16. Other Closed Session Reports

* Documentation attached.

** Documentation distributed previously.

*** Consent agenda documentation attached. The "other items for approval" and the "reports for information" are not given individual consideration by the Board, unless a member so requests. Therefore,

- Members with questions for clarification, or requests for further information, are invited to telephone the contact person shown on the green sheet.
- Members with concerns who would like an item to be discussed by the Board are invited to notify the Secretary, Mr. Neil Dobbs, as soon as possible at (416) 978-8425, or E-mail nhdobbs@avpgc.planning.utoronto.ca.