



MEMORANDUM

To: Members of the University Affairs Board
From: Henry Mulhall, Secretary
Date: March 8, 2011
Re: **University Affairs Board Meeting – Tuesday, March 15, 2011 at 4:30 p.m.**

(a) Agenda Package

Enclosed is the agenda package for the meeting of the University Affairs Board that will be held on **Tuesday, March 15, 2011 at 4:30 p.m. in the Council Chamber, Simcoe Hall.** Non-confidential documentation will also be available on the Governing Council website at: <http://www.governingcouncil.utoronto.ca/bac/ua/2010.htm>.

(b) Operating Plans

- 1) To assist members in understanding the operating plans being presented, and the required approval process, the university administration has prepared the 'Frequently Asked Questions' (FAQ) document which is enclosed. Also enclosed is a table summarizing the full suite of campus services fees before the Board for approval.
- 2) The documentation for agenda item 3, Operating Plans: Service Ancillaries consists of summaries presented by the Service Ancillaries Review Group (SARG) of the full operating plans for the 20 ancillary operations at the University of Toronto. The full plans are available for reference in the Office of the Governing Council, Room 106, Simcoe Hall.

(c) Confirmation of Meeting Attendance

In order to ensure that there will be quorum at the meeting, if you have not yet done so, please confirm your attendance by telephone at 416-978-6576, or by email to (governing.council@utoronto.ca).

Thank you.