



MEMORANDUM

To: Members of the Academic Board
From: Mae-Yu Tan, Secretary
Date: March 10, 2011
Re: **Academic Board Meeting - Thursday, March 17, 2011 at 4:10 p.m.**

(a) Agenda Package

Enclosed is the agenda package for the meeting of the Academic Board that will be held on **Thursday, March 17, 2011 in the Council Chamber, Simcoe Hall, room 214, at 4:10 p.m.** If members have questions on any of the agenda items, please notify me by 12 noon on Wednesday, March 16th, so that appropriate information may be obtained.

(b) Confirmation of Meeting Attendance

Please contact Ms Rena Parsan by phone (416-978-6576) or email (governing.council@utoronto.ca) to indicate whether or not you will be able to attend the meeting, so that we may ensure that quorum will be met.

Thank you.