



FOR INFORMATION:

TO: Planning and Budget Committee

SPONSOR: Elizabeth Sisam, Assistant Vice-President, Campus and Facilities Planning

CONTACT INFORMATION: 416-978-5515; avp.space@utoronto.ca

DATE: February 14, 2011 for March 2, 2011

AGENDA ITEM: University of Toronto Mississauga, W.G. Davis Building Master Plan, Phase 2

JURISDICTIONAL INFORMATION:

Under the Policy on Capital Planning and Capital Projects, section 5.A. the membership and terms of reference of Project Committees shall be reported to the Planning and Budget committee.

BACKGROUND

In November, 2006, a new library building, the Hazel McCallion Academic Learning Centre (ALC), opened on the UTM campus. Moving library functions from the Davis (South) Building to the new Academic Learning Centre provided an opportunity for UTM to undertake a master plan that would allow for the consolidation of existing student-related operations into a new student services plaza; provide a needed increase in central administrative and academic office facilities; and improve the utilization of space in the building.

In March, 2008, Governing Council approved Phase 1 of the project which has been successfully implemented and the third floor of the old library wing of the Davis Building provides expanded and consolidated accommodation for three academic departments (Sociology, Geography and Political Science) several administrative offices, and the UTM Police.

UTM now needs to prepare for Phase 2 of the plan to accommodate the Office of the Registrar and several elements of Student Services that are now scattered across several disparate locations. Another element of the project will involve the renovation and expansion of the adjacent Meeting Place and include expansion of food services and improved accommodation for automated and retail services. The combined areas of the two components will constitute a “student services plaza” to serve the student at UTM.

MEMBERSHIP

Mr. Paul Donoghue (co-chair), Chief Administrative Officer, UTM
Ms. Elizabeth Sisam (co-chair), AVP, Campus & Facilities Planning
Mr. Mark Overton, Dean of Students, UTM
Ms. Diane Crocker, Registrar, UTM
Ms. Yan Tam-Seguín, Special Projects Manager, UTM
Mr. Bill McFadden, Director of Hospitality and Retail Operations, UTM
Mr. Paul Goldsmith, Facilities Management & Planning, UTM

Mr. Andrew Stelmacovich, Executive Director, Office of Advancement, UTM
Mr. Richard Peters, Facilities Management & Planning, UTM
Mr. Joe Lim, Chief Information Officer, UTM
Ms. Stepanka Elias, Facilities Management & Planning, UTM
Mr. William Yasui, Facilities, Management & Planning, UTM
Ms. Sarah Birtles, Campus & Facilities Planning
Mr. Julian Binks, Director, Planning & Estimating
TBA UTM Graduate Student
TBA UTM Undergraduate Student

TERMS OF REFERENCE

1. Review, update and make recommendations for a detailed space program and functional plan as identified in the South Building Master Plan that will co-locate the office of the Registrar and Student Services in the W.G. Davis Building.
2. Demonstrate that the proposed space program is consistent with the Council of Ontario Universities' (COU) space standards and University of Toronto space standards.
3. Determine a functional layout of the space required.
4. Determine the secondary effects of the project, including any necessary space reallocation, the impact on the delivery of academic programs and activities in the building during construction.
5. Identify all equipment and moveable furnishings necessary to the project and their related costs.
6. Identify all data and communications requirements and their related costs.
7. Identify a phasing plan and implementation plan for the project, if required.
8. Determine a total project cost (TPC) estimate for the capital project, including costs associated with secondary effects.
9. Identify all sources of funding for the capital project and any increased operating costs once the project is complete.
10. Report by May 2011.