



**WINTER 2011 ACADEMIC BOARD BY-ELECTION
TEACHING STAFF NOMINATION FORM (UPDATED)**

Please ensure that this form is completed in full. Failure to do so may invalidate your nomination.

The nomination form and accompanying documentation must be submitted to the Office of the Governing Council, Simcoe Hall, 27 King's College Circle, Room 106 by **Friday, February 11, 2011, at 5:00 p.m.**

Section I: Personal Information

Please type or print clearly.

Title: ☐ Professor ☐ Dr. ☐ Mrs. ☐ Ms ☐ Miss ☐ Mr.

Surname:

First Name:

Name (as to appear on the ballot):

Academic Rank:

Faculty and Academic Unit (e.g. Department, Centre, College):

University Mailing Address:

University Telephone number:

Mobile telephone number:

Preferred email address:

Preferred fax number:

I, the undersigned candidate, certify that I am eligible to serve on the Academic Board of the University of Toronto, and I have consented to stand for election to that office. I approve my 100-word statement that is attached, and I agree to the terms of and to abide by the *Election Guidelines 2011*.

Signature:

Date:

The University of Toronto respects your privacy. Personal information that you provide to the University is collected pursuant to section 2(14) of *The University of Toronto Act, 1971*. This personal information is necessary and is collected for the purpose of administering the Academic Board elections. At all times it will be protected in accordance with the *Freedom of Information and Protection of Privacy Act*. If you have questions, please refer to <http://www.utoronto.ca/privacy> or contact the Chief Returning Officer, Office of the Governing Council, at 416-978-8427

Section II: Nominee's Responsibility

It is the Nominee's responsibility to file a bona fide nomination. Errors or irregularities in these papers constitute grounds for rejection of the nomination. Errors or irregularities may be corrected prior to the close of nominations. Please refer to the *Election Guidelines 2011* for additional instructions. The Office of Governing Council will attempt to notify candidates of the existence of any errors or irregularities during this period, but is not bound to do so. Candidates are advised to complete and submit their nomination papers early in the nomination period.

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Inquiries may be directed to the Chief Returning Officer (by email at anwar.kazimi@utoronto.ca or by phone at 416-978-8427) or the Deputy Returning Officer (by email at maeyu.tan@utoronto.ca or by phone at 416-978-8794).

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Section III: Definitions

The definition of “**Teaching Staff**” below is an extract from the *Election Guidelines 2010*. It is your responsibility to ensure that you are eligible by consulting the *Election Guidelines 2010*, which provides more details for this definition and the eligibility criteria.

“Teaching Staff” means the employees of the University, University College, the Constituent Colleges and the arts and science faculties of the Federated Universities who hold the academic rank of professor, associate professor, assistant professor, full-time lecturer or part-time lecturer, unless such part-time lecturer is registered as a Student, or who hold any other rank created by the Governing Council and designated by it as an academic rank for the purposes of clause 1 (1) (m) of the *Act*. For the purposes of Governing Council elections, lecturer includes the ranks of Lecturer, Senior Lecturer, Tutor, and Senior Tutor. Lecturer also includes associates in the Faculty of Dentistry. Assistant Professor (conditional), Sessional Lecturer I, Sessional Lecturer II, Sessional Lecturer III, Athletics Instructor, and Senior Athletics Instructor have been designated by the Governing Council as academic ranks for the purposes of clause 1 (1) (m) of the *Act*.

Section IV: Optional Statement

The nominee may submit a typed biographical statement or other comments, up to a limit of 100 words. The candidate's name will not be counted in the 100-word total if placed at the beginning of the statement. Abbreviations and acronyms will be counted as one word. The nominee's URL will not be counted in the 100 word limit and should be placed at the end of the statement. **This statement will be published in the campus media and linked to the ballot on the web. If a statement exceeds 100 words in length, only the first 100 words will be printed.** It is emphasized that the submission of the biographical statement or other comments is voluntary.

- ☐ I have attached a printed copy of the optional statement.
- ☐ I have sent a copy of the same statement by email to the Chief Returning Officer (governing.council@utoronto.ca).

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Section V: Nominations		
Nominees for Academic Board must ensure that at least three members of their constituency sign the nomination form. Each nominator must include his/her printed full name and department on the nomination form. Because some signatures may be declared invalid, you are encouraged to have additional nominators sign your form.		
Teaching Staff Constituency: Please check the following Teaching Staff Constituency to indicate you are seeking nomination:		
<input type="checkbox"/> Faculty of Medicine: 1 seat		
The Undersigned hereby nominate _____ as a candidate for election in the Teaching Staff Constituency marked above to serve until June 30, 2013, on the Academic Board of the University of Toronto.		
PRINTED FULL NAME	DEPARTMENT	SIGNATURE
1.		
2.		
3.		
4.		
5.		

Thank you for your interest in participating in governance at the University of Toronto.