

MEMORANDUM

September 1, 2010

To: Faculty of Arts and Science
Faculty of Information
Faculty of Medicine

From: Anwar Kazimi, Chief Returning Officer

Subject: Call for Nominations: Academic Board Teaching Staff By-Elections

CC: Academic Board
Elections Committee
University of Toronto Faculty Association

By-elections are required to fill four vacancies for teaching staff members of the Academic Board, each term would begin immediately upon the completion of the by-elections and would end on June 30, 2011.

Department	Number of Seats	Term Ending
Faculty of Arts and Sciences	1	June 30, 2011
Faculty of Information	1	June 30, 2011
Faculty of Medicine	2	June 30, 2011

The Academic Board of the Governing Council is composed of 122 voting members, 50 of whom are teaching staff elected to the Board. The Board is concerned with matters affecting the teaching, learning, and research functions of the University, the establishment of University objectives and priorities, the development of long-term and short-term plans, and the effective use of resources in the course of these pursuits. The Board is responsible for approving matters such as research policy, budget guidelines and the annual budget, the establishment of new academic programs, admissions and awards policies, and academic discipline.

Information on the Academic Board, including its terms of reference, calendar of business, and past meeting agendas and reports is available at: <http://www.governingcouncil.utoronto.ca/bac/ab.htm>

Election Schedule:

Nominations open	Thursday, September 2, 2010 at 12:00 NOON
Nominations close	Friday, September 17, 2010 at 5:00 p.m.

The by-elections shall be held in accordance with the *Election Guidelines 2010*, subject to any necessary modifications required for these by-elections. Nomination forms and the *Elections Guidelines 2010* will be available at:

- <http://www.governingcouncil.utoronto.ca/elections.htm>
- Office of the Governing Council, Room 106, Simcoe Hall

Eligibility of Nominees and Nominators:

- The nominee and all nominators must be members of the same Teaching Staff Constituency.

If you have any questions, please contact Mr. Anwar Kazimi, Chief Returning Officer, by phone (416-978-8427) or by email (anwar.kazimi@utoronto.ca).

Thank you.