

UNIVERSITY OF TORONTO
THE GOVERNING COUNCIL
REPORT NUMBER 430 OF
THE EXECUTIVE COMMITTEE

Thursday, April 29, 2010

To the Governing Council,
University of Toronto.

Your Committee reports that it held a meeting on Thursday, April 29, 2010 at 4:00 p.m. in the Boardroom, Simcoe Hall, with the following members present:

Mr. John F. (Jack) Petch, Chair
Dr. Alice Dong, Vice-Chair
Mr. Ryan Campbell
Ms Judith Goldring
Dr. Gerald Halbert
Professor Ron Kluger
Mr. Joseph Mapa
Mr. Timothy Reid
Professor Arthur S. Ripstein
Miss Maureen J. Somerville

Non-Voting Member:

Mr. Louis R. Charpentier

Secretariat:

Ms Cristina Oke, Acting Secretary

Regrets:

Mr. P.C. Choo
Mr. Ken Davy
Professor David Naylor
Professor Janice Stein

In Attendance:

Professor Louise Lemieux-Charles, Chair, Academic Board and Member of the Governing Council
Mr. Richard Nunn, Chair, Business Board and Member of the Governing Council
Ms B. Elizabeth Vosburgh, Chair, University Affairs Board and Member of the Governing Council
Professor Scott Mabury, Vice-Provost, Academic Operations
Ms Catherine Riggall, Vice-President, Business Affairs
Dr. Anthony Gray, Special Advisor to the President
Mr. Christopher Lang, Director, Office of Appeals, Discipline, and Faculty Grievances *
Ms. Natalie Ramtahal, Coordinator, Office of Appeals, Discipline and Faculty Grievances *

Opening Remarks

The Chair welcomed those present and thanked them for accommodating the earlier start time of the meeting. He noted that he and the Secretary of the Governing Council would need to leave the meeting at approximately 5:00, as the Lieutenant-Governor was hosting a reception for the annual conference of the National Association of University Board Chairs and Secretaries (NAUBCS) of which he (the Chair) was the current head..

* In attendance for agenda item 12.

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Opening Remarks (cont'd)

The Chair also noted that the President was unable to return from Ottawa in time for the meeting and that the Provost was involved in arbitration with the University of Toronto Faculty Association (UTFA). Professor Scott Mabury, Vice-Provost, Academic Operations, was present and would report on behalf of the President.

1. Report of the Previous Meeting

Report Number 429 (March 25, 2010) of the Executive Committee was approved.

2. Business Arising from the Report of the Previous Meeting

There was no business arising from the report of the previous meeting.

3. Minutes of the Governing Council Meeting

Members received for information the Minutes of the Governing Council meeting held on April 8, 2010. A member noted that congratulations had not been offered to the Chair at the Governing Council meeting. On behalf of members, she congratulated the Chair on his re-election to that position for 2010-11.

4. Business Arising from the Minutes of the Governing Council Meeting

There was no business arising from the minutes of the Governing Council meeting.

5. Report of the President**a) Munk School of Global Affairs**

Professor Mabury offered the President's regrets at being unable to attend the meeting of the Executive Committee, and explained that the President was in Ottawa for the Prime Minister's announcement of the creation of the new Centre on Global Security at the Munk School of Global Affairs. The Federal Government had announced that it had committed \$25 million towards the new Centre. This support had arrived after the recent establishment of the Munk School of Global Affairs itself, with a \$35 million gift from Peter and Melanie Munk, which had been matched in 2008 by a \$25 million capital contribution from the Government of Ontario. The new Centre on Global Security would build upon the University's established strengths in global affairs. It would add areas of interdisciplinary study, including cyber espionage; regional perspectives on security from Europe and Asia to the arctic; and global health and security. The University was already a world-leader in the study of global affairs and was poised to become an international destination for the study of global security.

b) Ontario Budget

Professor Mabury commented on the recent provincial budget. The Minister of Finance had identified education as the government's top priority. The provincial budget had continued to protect funding for post-secondary education in this period of fiscal restraint. The budget included \$155 million to fully support enrolment growth at Ontario's post-secondary institutions through 2009-2010. This would cover the costs of unfunded and pro-rated Basic Income Units (BIUs) in the system from 2004-05 to 2009-10. The University of Toronto's share was approximately \$16 million. This was funding that the University's 2010-11 budget had assumed would not be available in 2010-11 nor in 2011-12.

5. Report of the President (cont'd)**b) Ontario Budget (cont'd)**

As well, an additional \$310 million would be invested to make 20,000 new spaces available in universities and colleges. This meant that the funding would be in place for the University's share of the system's growth in 2010 – 2011. However, the University's enrolment posture within this context remained somewhat unclear. The University's focus was on graduate growth and very selective undergraduate growth and rebalancing, differentiated by division on St. George and by campus more generally. For example, the Faculty of Arts & Science was planning for ongoing small enrolment decreases while the University of Toronto Mississauga (UTM) and the University of Toronto at Scarborough (UTSC) would be pursuing gradual and targeted growth as resources permitted. The Council of Ontario Universities (COU) was currently engaged in considering enrolment targets and system-wide enrolment planning, and initial discussions with the Ministry were already underway. The University was working closely with both COU and the government.

Professor Mabury commented that, although the funding announcements were welcome, it was clear that the Province was currently planning no increase in the level of the grant per-student. This left the University in the precarious position where tuition increases and enrolment growth were the only sources of new grant revenue.

Professor Mabury remarked that the 1000 new Ontario Graduate Scholarships were wonderful news. He noted that the provincial budget had a commitment to increase international enrolment in the province by 50%. The Province would actively promote Ontario's institutions abroad. COU had constituted a working group to bring suggestions and advice to the Province.

The provincial budget had also mentioned the creation of the "Online Ontario Institute", but details were sparse concerning its role and operation. A provostial working group had been constituted to consider possible options.

c) University Issues

Professor Mabury reminded members that there were three large and unresolved issues facing the University: tuition, pension solvency, and arbitration with the University of Toronto Faculty Association (UTFA). The extension of the tuition framework by the provincial government partially resolved the question of tuition. The other two issues remained outstanding and were the focus of attention from the administration.

The Committee moved *in camera* and Professor Mabury answered questions about the ongoing arbitration.

The Committee returned to closed session.

6. Item for Confirmation by the Executive Committee**(a) University of Toronto at Mississauga: Minor Revision to Name**

(Arising from Report Number 167 of the Academic Board [April 21, 2010] Item 8)

Professor Lemieux-Charles informed members that, in 1998, the Governing Council had approved "University of Toronto at Mississauga" as an alternative name for Erindale College. UTM was now proposing to change its alternative name to "University of Toronto Mississauga", removing the "at", as this name had been in use for a number of years by members of that campus.

6. Item for Confirmation by the Executive Committee (cont'd)**(a) University of Toronto at Mississauga: Minor Revision to Name (cont'd)**

The proposed revision to this alternative name change had been approved at the Erindale College Council on April 9, 2010, and by the Academic Board on April 21, 2010.

A member asked why the original name was not being changed. It was noted that ‘Erindale College’ was still in use by some members of the UTM community and that it was the legal name of the campus.

On motion duly moved, seconded, and carried,

YOUR COMMITTEE CONFIRMED

THAT Erindale College’s alternative name of the University of Toronto at Mississauga be changed to the University of Toronto Mississauga, effective immediately.

7. Items for Endorsement and Forwarding to the Governing Council**(a) University of Toronto at Scarborough: Establishment of a Department of English and a Department of Philosophy**

(Arising from Report Number 167 of the Academic Board [April 21, 2010]-Item 5)

Professor Lemieux-Charles explained that recent external reviewers of the Department of Humanities at UTSC had noted that the present structure of this complex department, which housed a range of disciplines, was no longer optimal. Extensive consultations regarding the proposed establishment of a new Department of English and a Department of Philosophy had taken place within UTSC, as well as across the three campuses. The proposed structure would strengthen the disciplines, enabling an improvement of the teaching and research missions of all three departments. If the proposal was approved, UTSC would reallocate funds within its existing operating resources to accommodate the departments.

Following the presentation of the proposal, a Board member had noted that the external reviewers had provided four possible departmental models in their report and asked to what extent the reviewers’ recommendations would be taken into consideration by the University. Professor Misak had replied that the member was correct in observing that this was the first phase in the establishment of an appropriate structure within UTSC, and she added that the process would continue over the next few years.

On motion duly moved, seconded, and carried,

YOUR COMMITTEE ENDORSED AND FORWARDED to the Governing Council for consideration the recommendation

THAT the proposal dated April 5, 2010 to establish a Department of English and a Department of Philosophy in the University of Toronto at Scarborough, be approved, effective July 1, 2010.

Documentation is attached to Report Number 167 of the Academic Board as Appendix “A”.

7. Items for Endorsement and Forwarding to the Governing Council (cont'd)

(b) Capital Project: Project Planning Report for the Renovation of the Innis College Town Hall

(Arising from Report Number 167 of the Academic Board [April 21, 2010]-Item 6)

Professor Lemieux-Charles reported that this proposal was for the renovation of the Town Hall and adjacent areas within Innis College on the St. George Campus. In addressing the Academic Board, the Principal of Innis College, Professor Janet Paterson, had emphasized the dire need for the renovation of the Town Hall. She had explained that the proposed renovations were critical to meeting the needs of the Cinema Studies undergraduate and graduate programs and noted that the Hall served as a community venue for more than 300 events each year, in addition to being the College's primary classroom.

The project would comprise a total of 514 net assignable square metres of renovated space at a cost of \$3.2 million dollars, subject to the receipt of funding. Innis College was aware that funding might take some time to procure, due to the need to attract donors and the current economic environment. However, the fund-raising campaign for this project had been designated as a high priority by the Faculty of Arts and Science.

On motion duly moved, seconded, and carried,

YOUR COMMITTEE ENDORSED AND FORWARDED to the Governing Council for consideration the recommendation

1. THAT the Project Planning Report dated February 2010 for the renovation of the Innis College Town Hall (312 nasm) and adjacent areas (202 nasm) on the St George campus at the University of Toronto be approved in principle; and
2. THAT the project scope as identified in the Project Planning Report be approved in principle at a cost of \$3.2M subject to the receipt of funding.

Documentation is attached to Report Number 167 of the Academic Board as Appendix "B".

(c) Capital Project: Project Planning Report for the Robarts Library Pavilion

(Arising from Report Number 167 of the Academic Board [April 21, 2010]-Item 7)

Professor Lemieux-Charles informed members that the proposed pavilion had been part of the original plans when the library was first constructed. However, due to budgetary constraints, it had not been built at that time. The University was now ready to move forward with this project which would consist of a new five-storey pavilion, 5,540 gross square metres, to be located along Huron Street. It would be built over the existing loading dock and would connect through to the existing floors 2 to 5.

In February 2010, a private commitment of \$15 million had been identified to begin work on the Pavilion. The total cost of the project was estimated at \$38.59 million, and construction would proceed once the remainder of the funding had been confirmed. The new pavilion would provide a mixture of formal and informal workstations and approximately 1,000 spaces for students. The pavilion and a café seating at grade would be designed to permit operation independently of the Library, allowing for extended hours.

7. Items for Endorsement and Forwarding to the Governing Council (cont'd)**(c) Capital Project: Project Planning Report for the Robarts Library Pavilion (cont'd)**

A student member of the Board had congratulated Ms Carole Moore, Chief Librarian, on the proposal, stating that additional study space was desperately needed by the students on the St. George campus. She said that the proposed late-night café in the Library would be a welcome facility that would enable students to study in a more comfortable environment during the evening, and she closed by thanking Russell and Katherine Morrison for their donation.

Mr. Nunn reported that, subject to Governing Council approval of the project, the Business Board had approved a proposal to authorize spending of up to \$1-million for this project. That would enable the initiation of the schematic architectural design. Subject also to the receipt of full funding, the Board had approved the execution of the project.

He noted that there had been lively discussion in the Board concerning this project. A member had urged that the project should go further in terms of meeting a real shortage of private carrel space for graduate students. The Chief Librarian had advised the Board that the new space in the pavilion would likely be more attractive to undergraduates, but it might increase the space available to graduate students in the floors containing the book-stacks.

A member reiterated the concern about the lack of carrels for graduate students, especially those in the Humanities, and noted that the University planned to increase the number of graduate students and decrease the number of undergraduate students in the next few years. A member suggested that an increase in on-line access to library resources might lead to more space becoming available to graduate students.

A member asked if the new building could have a base that would accommodate three additional floors. Ms Riggall replied that the original plan had been for a five-story building, and that a higher structure would interfere with light and sight lines of the neighbouring buildings.

On motion duly moved, seconded, and carried,

YOUR COMMITTEE ENDORSED AND FORWARDED to the Governing Council for consideration the recommendation

1. THAT the Project Planning Report for the Robarts Library Pavilion be approved in principle;
2. THAT the project scope, comprising new construction of 3325nasm (5540gsm) at a total project cost of \$38.59 million be approved in principle;
3. THAT \$1.0 million of the funding in hand be accessed to initiate schematic architectural and structural design work; and
4. THAT construction of the Pavilion proceed once the remainder of the funding has been confirmed.

Documentation is attached to Report Number 167 of the Academic Board as Appendix “C”.

7. Items for Endorsement and Forwarding to the Governing Council (cont'd)

(d) *Policy with Respect to Workplace Harassment*

(Arising from Report Number 181 of the Business Board [April 26, 2010]-Item 4d)

Mr. Nunn explained that the *Policy with Respect to Workplace Harassment* arose from recent amendments to the *Ontario Occupational Health and Safety Act*. The *Policy* was brief and set out definitions that conformed to those in the *Act*. The *Policy* advised employees where they should turn if they had been harassed or subjected to violence, and set out penalties for harassment.

Mr. Nunn noted that the University already had in effect a *Guideline on Civil Conduct*. That *Guideline* was to represent the University's more detailed program on the matter. It set out examples of unacceptable, and acceptable, conduct, and the details of processes for complaint.

A member asked how the policy would apply to students working in affiliated institutions. Ms Riggall replied that such jurisdictional issues had been addressed in the affiliation agreements with the hospitals.

On motion duly moved, seconded, and carried,

YOUR COMMITTEE ENDORSED AND FORWARDED to the Governing Council for consideration the recommendation

THAT the proposed *Policy with Respect to Workplace Harassment*, a copy of which is attached to Professor Hildyard's memorandum of April 14, 2010, be approved, with effect from June 15, 2010.

Documentation is attached to Report Number 181 of the Business Board as Appendix "A".

(e) *Policy with Respect to Workplace Violence*

(Arising from Report Number 181 of the Business Board [April 26, 2010]-Item 4e)

Mr. Nunn reported that the *Policy with Respect to Workplace Violence* also arose from recent amendments to the *Ontario Occupational Health and Safety Act*. The University was developing a *Guideline* that would be in place by June 15, when the amended legislation came into effect.

On motion duly moved, seconded, and carried,

YOUR COMMITTEE ENDORSED AND FORWARDED to the Governing Council for consideration the recommendation

THAT the proposed *Policy with Respect to Workplace Violence*, a copy of which is attached to Professor Hildyard's memorandum of April 14, 2010, be approved, with effect from June 15, 2010.

Documentation is attached to Report Number 181 of the Business Board as Appendix "B".

8. Revised Governing Council and Executive Committee Meeting Dates, 2010-11

Mr. Charpentier reminded members that By-Law Number 2 required that at least five regular meetings of the Governing Council be held during each academic year. The dates and times of the meetings were determined annually in advance by the Executive Committee.

8. Revised Governing Council and Executive Committee Meeting Dates, 2010-11 (cont'd)

At its meeting held on June 15, 2009, the Executive Committee had approved meeting dates for 2010-11, based on seven meeting cycles. After consultation with members of the senior administration (assessors and their key staff), a reduction in the number of cycles from seven to six for the 2010-11 governance year was being proposed. This change reflected the experience of recent years and the timing of major business matters. The six-cycle schedule would continue to provide the flexibility for assessors to introduce business into the governance structure, minimizing the need to call special meetings or to make last-minute changes to the meeting schedule.

It was duly moved and seconded

THAT the Executive Committee approve the following revised 2010 - 2011 meeting dates for the Governing Council, as well as its own dates, replacing those approved by the Executive Committee at its meeting on June 15, 2009.

Cycle	Executive Committee Usual time: 5:00 – 7:00 p.m. Location: Board Room	Governing Council Usual time: 4:30 – 6:30 p.m. Location: Council Chamber
Post-Orientation Meeting		Thursday, September 16, 2010 (reserve date; time TBD)
Cycle 1	Monday, October 18, 2010	Thursday, October 28, 2010, 4:00 p.m.
Cycle 2	Monday, December 6, 2010	Thursday, December 16, 2010
Cycle 3	Monday, February 7, 2011	Thursday, February 17, 2011
Cycle 4	Monday, March 28, 2011	Thursday, April 7, 2011
Cycle 5	Monday, May 9, 2011	Thursday, May 19, 2011 (at UTM)
Cycle 6	Monday, June 13, 2011 (6A) Thursday, June 23, 2011, 3:00 p.m. (6B)	Thursday, June 23, 2011 4:00 p.m.

Members suggested that meetings of the Executive Committee and Governing Council be held on September 16, 2010. Agenda items could include the report of approvals made under Summer Executive Authority and a report from the President.

There was agreement that the proposed schedule be amended to schedule meetings of the Executive Committee and Governing Council on September 16, 2010.

On motion duly moved, seconded, and carried,

YOUR COMMITTEE APPROVED

THE following revised 2010 - 2011 meeting dates for the Governing Council, as well as its own dates, replacing those approved by the Executive Committee at its meeting on June 15, 2009.

Cycle	Executive Committee Usual time: 5:00 – 7:00 p.m. Location: Board Room	Governing Council Usual time: 4:30 – 6:30 p.m. Location: Council Chamber
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Cycle 5	Monday, May 9, 2011	Thursday, May 19, 2011 (at UTM)
Cycle 6	Monday, June 13, 2011 (6A) Thursday, June 23, 2011, 3:00 p.m. (6B)	Thursday, June 23, 2011 4:00 p.m.

9. Reports for Information

Members received the following reports for information:

- (a) Report Number 166 of the Academic Board (March 23, 2010)
- (b) Report Number 167 of the Academic Board (April 21, 2010)
- (c) Report Number 180 of the Business Board (March 22, 2010)
- (d) Report Number 156 of the University Affairs Board (March 16, 2010)

10. Date of the Next Meeting

Members were reminded that the next regular meeting of the Executive Committee was scheduled for Monday, June 14, 2010 at 5:00 p.m.

11. Other Business

a) Speaking Requests

The Chair reported that two speaking requests had been received for the meeting of the Governing Council on May 13, 2010.

CUPE 3902 had requested to speak on the subject of UTSC language courses, a matter not on the agenda of the Governing Council meeting. There was agreement that UTSC language courses were an operational issue for UTSC and not an appropriate matter for discussion at the Governing Council. The request was therefore not granted.

A request from the Association of Part-time Undergraduate Students (APUS) to address two separate matters was delivered to the Chair during the Executive Committee meeting. It was agreed that the first request regarding “business arising from the last GC meeting concerning tuition fees” would not be granted as the tuition fee schedule had been approved and there was no further business on the matter. The second request on the subject of the establishment of two new Departments at UTSC was not granted: it was agreed that APUS would be invited to provide a written submission to the Governing Council.

b) Orientation

A question was raised concerning the orientation for members of the Governing Council and whether it would be rethought for September 2010. It was suggested that there be more emphasis on the anticipated key issues of importance. The Chair invited members to provide their suggestions on orientation to the Secretary of the Governing Council.

There were no items of other business for consideration in closed session.

On motion duly moved, seconded, and carried,

IT WAS RESOLVED

THAT, pursuant to sections 28 (e) and 33 of *By-Law Number 2*, consideration of items 11-12 take place *in camera*, with the Board Chairs, Vice-President, Vice-Provost, and Special Advisor to the President admitted to facilitate the work of the Committee.

In Camera Session

12. Code of Behaviour on Academic Matters: Recommendations for Expulsion

On motion duly moved, seconded, and carried,

YOUR COMMITTEE APPROVED

THAT the recommendation for the expulsion contained in the Memoranda from the Secretary of the Governing Council dated April 21, 2010 be placed on the agenda for the May 13, 2010 meeting of Governing Council; and,

THAT pursuant to Sections 38 and 40 of By-Law Number 2, these recommendations be considered by the Governing Council *in camera*.

13. Board and Committee Assignments, 2010-11

On motion duly moved, seconded, and carried,

YOUR COMMITTEE APPROVED

THAT the proposal from the Chair for Board and Committee assignments for 2010-11, as amended, be recommended to the Governing Council for approval and

THAT, pursuant to Section 38 of By-Law Number 2, this recommendation be considered by the Governing Council *in camera*.

The Committee returned to closed session.

The meeting adjourned at 5:00 p.m.

Secretary

Chair

May 11, 2010