



Memorandum to: Members of the Elections Committee

From: Mae-Yu Tan, Secretary
Date: February 4, 2010

Re: **Election Overseers Meeting - February 10, 2010**

(a) Agenda Package

Attached is the agenda package for the meeting of the Elections Committee serving as the Election Overseers that will be held on **Wednesday, February 10, 2010, from 4:00 – 5:30 p.m. in the Forster Room, Simcoe Hall, 27 King's College Circle, Room 229.**

I would ask that you retain the enclosed *Election Guidelines 2010* so that you may refer to it at any future meetings of the Committee which may be held during the remainder of this academic year.

(b) Confirmation of Meeting Attendance

If you have not already done so, please confirm your attendance at this meeting by phone (416-978-8794) or by email (maeyu.tan@utoronto.ca) so that we may ensure that quorum will be met.

Thank you.