



## **Business Board Calendar of Business 2009 – 2010**

### **Regular Items**

The following items will appear on the agenda of all regular meetings:

- Reports of the Administrative Assessors
- Closed Session Reports

The following items will appear on the agenda of many regular meetings:

- Capital Project Report (for information, at all meetings when capital projects are on the agenda)
- Project Closure Report (for information, at all meetings following the formal closure of projects)
- Borrowing: Status Report (for information, at all meetings when capital projects are on the agenda)
- Capital Projects

### **(1) Tuesday, September 29, 2009**

#### **Main Theme: Investments and the Endowment**

- Investments: Semi-Annual Update on Investment Performance to June 30, 2009 (for information)
- Endowments: Annual Report for the year ended April 30, 2009 (for information)
- Health and Safety Requirements: Quarterly Report on Compliance

**(1) Tuesday, September 29, 2009 (Cont'd)**

- Other Reports for Information
  - Approvals under Summer Executive Authority, 2009
  - Calendar of Business, 2009-10
  - Report Number 91 of the Audit Committee (June 17, 2009)
- Report on Gifts and Pledges over \$250,000, May 1 to July 31, 2009

**(2) Monday, November 9, 2009**

**Main Theme: External Relations: Advancement /Alumni Relations / Institutional Relations**

- Senior Appointments and Compensation Committee: Annual Report, 2008-09
- Vice-President and Chief Advancement Officer - Annual Report, 2008-09 (for information)
- Vice-President, University Relations: Annual Report, 2008-09 (for information)
- Property: Art Collections Policy
- Expense Accountability: Presentation (for information)
- Ancillary Operations: University of Toronto Press - Annual Report and Audited Financial Statements, 2008-09 (for information)

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**(3) Monday, December 14, 2009**

**Main Theme: Pension Plans**

- Pension Plans: Annual Report for the year ended June 30, 2009, including Financial Statements (Recommendation for approval of the financial statements from the Audit Committee - December 2, 2009)
- Investments: Pension Fund Master Trust Investment Policy (Statement of Investment Policies and Procedures) - Annual Review
- Other Reports for Information:
  - Report Number 92 of the Audit Committee, December 2, 2009 (Items for Information)
  - Health and Safety Requirements: Report on Compliance (for information)
- Closed Session Report for Information
  - Report on Gifts and Pledges over \$250,000, August 1 to October 31, 2009

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**(4) Monday, February 8, 2010**

**Main Theme: The Capital Program**

- Capital Program
  - Capital Projects Review, 2009
  - Capital Projects Report as at December 31, 2009
  - Borrowing Status Report to December 31, 2009
  - Deferred Maintenance: Annual Report to December 31, 2009
  - Design Review Committee: Annual Report, 2008-09 (for information)
  - Sustainability: Annual Report
  - Environmental Protection Policy: Revision
  - Real Estate Review, 2009
  - Policy on Capital Planning and Capital Projects: Revision
- Borrowing Strategy: Review
- Financial Forecast, 2009-10
- Vice-President, Research, Annual Report, 2008-09, including a report on the Innovations at U of T operation (for information)
- Striking Committee: Appointment

**(5) Monday, March 22, 2010**

**Main Themes: The Budget / Student Fees**

- Student Fees. 2010-11:
  - (a) Enrolment Report, 2009-10 (for information)
  - (b) Student Financial Support: Report of the Vice-Provost, Students (for information)
  - (c) Tuition Fee Schedule for Publicly Funded Programs, 2010-11
  - (c) Tuition Fee Schedule for Self-Funded Programs, 2010-11
  - (d) Administrative User Fees and Fines, 2010-11
  - (e) Cost-Recovery Ancillary Fees, 2010-11
- Budget: Budget Report, 2010-11 (for concurrence)
- Operating Plans: Service Ancillaries (for information)
- Report on Gifts and Pledges over \$250,000, November 1, 2009 to January 31, 2010

**(6) Monday, April 26, 2010**

**Main Theme: Human Resources and Equity**

- Vice-President - Human Resources and Equity: Annual Report (including Health and Safety) 2009 (for information)
- Health and Safety Requirements: Report on Compliance (for information)
- Employment Equity, Annual Report, 2009 (for information)
- Investments: University of Toronto Asset Management Corporation: Annual Report, 2009 (for information)
- Ancillary Operations: Residential Housing - Operating Results and 2010-11 Plan

**(7) Thursday, June 17, 2010**

**Main Theme: The Audited Financial Statements and the Annual Financial Report, 2009-10**

- Report of the Audit Committee:
  - (a) Financial Report for the Year Ended April 30th, 2010 (for information), including the Audited Financial Statements (for recommendation to the Governing Council for approval)
  - (b) Appointment of External Auditors for 2010-11
- Reports for Information
  - Borrowing Capacity and Status of the Long-Term Borrowing Pool: Annual Report (for information)
  - Risk Management and Insurance: Annual Report (from the Audit Committee, for information)
  - Report of the Audit Committee, May 12, 2010 (Items for Information)
- Closed Session Report for Information:
  - Report on Gifts and Pledges over \$250,000, February 1 to April 30, 2010
- Report of the Striking Committee:
  - (a) Co-opted members of the Business Board, 2010-11
  - (b) Co-opted Members, Chair and Vice-Chair of the Audit Committee, 2010-11

**Items Planned but not yet Scheduled**

- Investments: University Funds Investment Policy: Update and Revision (if required)
- Faculty: Salary and Benefits - University of Toronto Faculty Association
- Administrative Staff: Salary and Benefits for Professional / Managerial and Confidential Staff