



MEMORANDUM

To: Members of the Planning and Budget Committee

From: Mae-Yu Tan, Acting Secretary to the Committee

Date: April 30, 2009

Re: **Material for Meeting of May 7, 2009**

1. Agenda Package

Enclosed is the agenda package for the meeting of the Planning and Budget Committee, which will be held on **Thursday, May 7, 2009 in the Council Chamber, 2nd floor, Simcoe Hall at 4:10 p.m.**

2. Confirmation of Meeting Attendance

If you have not already done so, please indicate whether or not you will be able to attend this meeting by contacting Ms Kata Skoko by phone (416-978-6576) or email (governing.council@utoronto.ca).

Thank you.