

UNIVERSITY OF TORONTO

THE GOVERNING COUNCIL

REPORT 147 OF THE AGENDA COMMITTEE

September 23, 2008

To the Academic Board,
University of Toronto.

Your Committee reports that it held a meeting on Tuesday, September 23, 2008, at 2:00 p.m. in the Forster Room, Room 229, Simcoe Hall.

Present: Professor Michael Marrus (Chair)
Professor Brian Corman
Professor Ragnar Buchweitz
Professor Cheryl Misak, Interim Vice-President and Provost
Professor David Mock
Professor Rick Halpern
Professor Edith Hillan, Vice-Provost, Academic

Ms Mae-Yu Tan, Secretary

Regrets: Professor Avrum Gotlieb
Professor Doug McDougall
Professor Andrea Sass-Kortsak
Ms Pamela Santora

In Attendance: Ms Sheree Drummond, Assistant Provost
Ms Linda Vranic, Director, Operations, Office of the Vice-President, Research

1. Chair's Remarks

The Chair welcomed members to the first meeting of the Committee. He reminded them that the responsibilities of the Committee included directing the flow of business within the Academic Board structure, carefully reviewing documentation and items of business that would be presented to the Board, and approving academic administrative appointments on behalf of the Board, ensuring that appropriate procedures had been followed.

The Chair noted that Professor Andrea Sass-Kortsak, Chair of the Committee on Academic Policy and Programs (AP&P), an ex-officio member of the Committee, was currently on leave. During her absence, the Vice-Chair of AP&P, Professor Doug McDougall, would serve on her behalf.

The Chair stated that the Agenda Committee was composed of nine members from various estates and that attendance by five voting members was needed for quorum. Members were asked to notify the Secretariat in advance if they would be unable to attend a meeting, to ensure that quorum would be met.

2. Report of the Previous Meeting

Report Number 146 of the meeting held on May 20, 2008 was approved.

3. Business Arising

There was no business arising from the report of the previous meeting.

4. Approvals by Electronic Ballot

The Chair noted that between the Committee's meeting of April 9, 2008 and May 5, 2008, there had been need, because of time constraints, to consider two academic administrative appointments by means of an electronic ballot. He read the motion from the ballots into the record in order to note the approvals.

On motion duly moved, seconded, and carried,

YOUR COMMITTEE APPROVED

the following academic administrative appointments:

UNIVERSITY OF TORONTO AT SCARBOROUGH

Department of Biological Sciences

Professor Greg Vanlerberghe

Chair

July 1, 2008 to June 30, 2012

Department of Social Sciences

Professor Edward Relph

Chair

July 1, 2008 – June 30, 2010, or until a new Chair is appointed, whichever comes sooner

The Chair also noted for the record that Summer Executive Authority had been approved by the Agenda Committee on May 30, 2008 by means of an electronic ballot:

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

That the Agenda Committee will approve academic administrative appointments by means of an electronic ballot after the Committee's last scheduled meeting of 2007-08 and before its first scheduled meeting in the Fall 2008. Approval will require the response of a minimum of five members of the Committee.

5. Report on Approvals Under Summer Executive Authority (cont'd)

FACULTY OF MEDICINE (cont'd)

Department of Laboratory Medicine and Pathobiology

Professor Avrum Gotlieb Chair and Graduate Chair
July 1, 2008 to December 31, 2008 or until a new
Chair is in place, which ever comes first. (Extension)

Professor Richard Hegele Chair
January 1, 2009 to December 31, 2013

Department of Occupational Science and Occupational Therapy

Professor Bonnie Kirsh Acting Chair
July 1, 2008 to December 31, 2008 or until a new Chair is in
place, which ever comes first.

Department of Physiology

Professor Stephen Matthews Interim Chair and Graduate Interim Chair
July 1, 2008 to June 30, 2009 or until the position is filled

FACULTY OF MUSIC

Professor Russell Hartenberger Interim Dean
July 1, 2008 to December 31, 2008 (Extension)

SCHOOL OF GRADUATE STUDIES

Tri-Campus Graduate Department of Chemistry

Professor Robert Morris Acting Chair
July 1, 2008 to December 31, 2008

Tri-campus Department of Ecology and Evolutionary Biology

Professor Donald Jackson Chair
July 1, 2008 to June 30, 2013

Tri-Campus Graduate Department of Philosophy

Professor Amy Mullin Acting Chair
July 1, 2008 to June 30, 2009

Tri-campus Graduate Department of Psychology

Professor Morris Moscovitch Chair
July 1, 2008 to June 30, 2013

6. Reviews of Academic Programs and Units

The Chair stated that the Agenda Committee was responsible for determining whether there were any issues of general academic importance arising from the Reviews of Academic Programs and Units that should be discussed at the Academic Board. Members had received Part II of the 2006-2007 summary of the reviews and the administrative responses. Members had also received the Report of the May 13, 2008 meeting of the Committee on Academic Policy and Programs (AP&P) at which the reviews had been discussed.

6. Reviews of Academic Programs and Units (cont'd)

Professor Hillan commented that Part I of the Reviews had been considered by the Agenda Committee on May 20, 2008. Extensive discussion about some of the reviews had taken place at the AP&P meeting, and the Deans responsible for the various departments and programs under review, or their delegates, had been present and able to respond to comments and questions raised. AP&P had concluded that there were no matters in the reviews that had not been dealt with appropriately and that would require the attention of the Agenda Committee or the Academic Board. Members of the Agenda Committee agreed that there were no matters arising from the reviews that required consideration by the Academic Board.

Professor Misak informed members that her office had been exploring ways in which the review process could be improved, and it would continue to do so. Members discussed the matter of accessibility of the review reports; the summaries and administrative responses had been distributed to members of AP&P and were available on the Office of the Governing Council's website. As per the University Guidelines, reviews are to be shared with the unit and/or programs faculty, staff and students along with the administrative response.

7. Academic Board Agenda – Thursday, October 2, 2008

Members reviewed the agenda for the October 2nd Academic Board meeting. The Chair outlined the approval path for the *Towards 2030* framework document, noting that it had been considered by the Planning and Budget Committee meeting on September 17, 2008. If the document was recommended for approval by the Academic Board at its meeting on October 2nd, it would then be considered at the October 23rd meeting of the Governing Council. The Committee agreed that members of the Business Board and the University Affairs Board should be invited to attend the Academic Board meeting, as they might want the opportunity to hear the President's presentation and Board's discussion.

Professor Hillan informed members that the recipients of the inaugural University of Toronto Distinguished Professor Awards had been named in the Appointments and Status Changes report that would be submitted to the Board for information on October 2nd. The awards had been developed out of a recommendation from *Stepping Up* that addressed faculty support and renewal. They would also assist with the recruitment and retention of faculty members, an important consideration, given the reduced allocation of the University's Canada Research Chairs that would occur as of December 31, 2008. The Distinguished Professor Awards were open to faculty holding a tenured or tenure-track position at the University of Toronto. Limited to no more than 3% of the tenured faculty in a Faculty, it provided one means of recognizing their outstanding accomplishments.

8. Date of Next Meeting

The Chair stated that the next meeting would be held on Tuesday, October 28, 2008 at 2:00 p.m. in the Forster Room.

9. Other Business

In anticipation of a future item that would be considered by the Board, members discussed the governance path that should be followed when program closures were submitted for approval. It was agreed that program closures should be considered by the Planning and Budget Committee (P&B) for concurrence with the recommendation of approval by AP&P. P&B's Terms of Reference (Section 4.4.2) state that "The Committee advises the Academic Board on the planning and resource implications of plans and proposals to establish, disestablish or significantly restructure academic programs." Members

9. Other Business (cont'd)

suggested that Governing Council approval should be obtained in cases when program closures might have significant impact; the Executive Committee had authority to determine when such approval might be necessary. In other cases, Executive Committee confirmation would suffice.

The Committee moved *in camera*.

10. Striking Committee, 2008-09: Appointment

On motion duly moved and seconded

YOUR COMMITTEE APPROVED

The following membership of the Striking Committee of the Academic Board for 2008-09:

Professor Michael R. Marrus (Chair)
Professor Brian Corman
Professor Cheryl Misak
Mr. Paul Ruppert, administrative/professional staff
Miss Maureen Somerville, alumna
Mr. Olivier Sorin, student (graduate)

11. Academic Administrative Appointments

On motion duly moved and seconded

YOUR COMMITTEE APPROVED

the following academic administrative appointments:

FACULTY OF APPLIED SCIENCE AND ENGINEERING

Department of Mechanical and Industrial Engineering

Professor Tony Sinclair Chair and Graduate Chair
January 1, 2009 to June 30, 2009 (Extension)

FACULTY OF ARTS AND SCIENCE

Department of Anthropology

Professor Max Friesen Acting Chair
January 1, 2009 to June 30, 2009

JOSEPH L. ROTMAN SCHOOL OF MANAGEMENT

Mr. Richard Powers Associate Dean, MBA & Master of Finance Programs
October 1, 2008 to June 30, 2013

SCHOOL OF GRADUATE STUDIES

Tri-campus Graduate Department of Anthropology

Professor Max Friesen Acting Chair
January 1, 2009 to June 30, 2009

11. Academic Administrative Appointments (cont'd)

UNIVERSITY OF TORONTO AT MISSISSAUGA

Department of Chemical and Physical Sciences

Ms Judith Poë

Interim Chair

September 15, 2008 to June 30, 2009

Institute of Communication and Culture

Professor Anthony Wensley

Acting Director

January 1, 2009 to June 30, 2009

The Committee returned to open session.

The meeting was adjourned at 3:00 p.m.

Secretary
September 26, 2008

Chair