



**MEMORANDUM**

To: Members of the Planning and Budget Committee

From: Matthew Lafond, Secretary to the Committee

Date: May 7, 2008

**Re: Material for Meeting of May 14, 2008**

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**1. Agenda Package**

Enclosed is the agenda package for the meeting of the Planning and Budget Committee, which will be held on **Wednesday, May 14, 2008 in the Council Chamber, 2<sup>nd</sup> floor, Simcoe Hall at 4:10 p.m.**

**2. Confirmation of Meeting Attendance**

If you have not already done so, please confirm your attendance at this meeting by contacting Michelle Williams by phone (416-978-6576) or email ([governing.council@utoronto.ca](mailto:governing.council@utoronto.ca)).

Thank you.