



TO: University Affairs Board

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DATE: March 31, 2008 for March 25, 2008

AGENDA ITEM: 6.(c)

**ITEM IDENTIFICATION:**

Operating Plans: Student Services, St. George Campus:  
Hart House.

**JURISDICTIONAL INFORMATION:**

The Terms of Reference of the University Affairs Board provide that the Board is responsible for policy concerning student services and for overseeing their operations. Changes to the level of service offered, fees charged for the services and categories of users require the Board's approval. The Board receives annually from its assessors reports on matters within its areas of responsibility, including statements of current issues, opportunities and problems, along with recommendations for changes in policies, plans or priorities that would address such issues.

Pursuant to the terms of the *Memorandum of Agreement between The University of Toronto, The Students' Administrative Council, The Graduate Students' Union and The Association of Part-time Undergraduate Students for a Long-Term Protocol on the Increase or Introduction of Compulsory Non-tuition Related Fees* (the "Protocol"), approved by Governing Council on October 24, 1996, the Council on Student Services (or the relevant body within a division of the University) reviews in detail the annual operating plans, including budgets and proposed compulsory non-academic incidental fees, and offers its advice to University Affairs Board on these plans.

The Board is also responsible for policy affecting the operation of the service ancillaries and for the operating plans for the ancillaries. The plans describe the services and programs proposed to be offered within the financial parameters set by the University's operating budget and financial policies and include each ancillary's annual operating budget. Specifically, the plans outline changes to programs and levels of service, categories of users, accessibility, and compulsory or optional fees. Hart House is both a service ancillary and a student service.

**PREVIOUS ACTION TAKEN:**

The Operating Plans for Hart House for the current fiscal year were approved by the University Affairs Board on March 13, 2007.

The 2008-09 Operating Plans for Hart House have been approved by the Hart House Board of Stewards and the Service Ancillaries Review Group (SARG).

The current fees for Hart House are as follows:

St. George Campus:	\$ 65.00 per session	(\$ 13.00 for part-time students)
UTM and UTSC:	\$ 2.00 per session	(\$ 0.41 for part-time students)

See separate memorandum concerning consideration of the proposed plans by the Council on Student Services (COSS).

The proposed fee increases are within the limits provided by the Protocol for consideration by the Board.

**HIGHLIGHTS:**

The experience of this past year and plans for the coming year are summarized in the attached material from Louise Cowin, Warden, Hart House.

**FINANCIAL AND/OR PLANNING IMPLICATIONS:**

The degree to which Hart House anticipates achieving the objectives of the long-range budget guidelines is summarized in the 2008-09 operating plans for service ancillaries.

**RECOMMENDATION:**

It is recommended that the University Affairs Board approve:

That the 2008-09 operating plans and budget for Hart House, as presented in the attached documentation from Louise Cowin, Warden, be approved; and

That the sessional Hart House fee for a full-time student on the St. George campus be increased to \$66.30 (\$13.26 for a part-time student), which represents a year over year increase of 2.0% (resulting from the elimination of a 2005-06 three year temporary increase, a permanent increase of 2.0%, and a temporary three year increase of 1.4%); and

That the sessional Hart House fee for a full-time student at UTM or UTSC be increased to \$2.04 (\$0.42 for a part-time student), which represents a year over year increase of 2.0% (resulting from the elimination of a 2004-05 three year temporary increase, a permanent increase of 2.0%, and a temporary three year increase of 1.4%).