



University of Toronto

OFFICE OF THE VICE-PRESIDENT AND PROVOST

TO: Committee on Academic Policy and Programs

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DATE: February 15, 2008

AGENDA ITEM: 3

ITEM IDENTIFICATION: School of Graduate Studies / Factor-Inwentash Faculty of Social Work: Proposal for a graduate diploma *Advanced Diploma in Social Service Administration*.

JURISDICTIONAL INFORMATION:

The Committee of Academic Policy and Programs approves diploma programs which require completion of a graduate degree for admission and admit applicants as University of Toronto students that receive a diploma at Convocation (category 3(a) as defined in the *Policy on Diploma and Certificate Programs*¹).

PREVIOUS ACTION TAKEN:

HIGHLIGHTS:

The Factor-Inwentash Faculty of Social Work is proposing a graduate diploma entitled *Advanced Diploma in Social Service Administration*. The goal of this program is to provide a rigorous, comprehensive grounding in the key values, skills and knowledge required by administrators, managers and leaders of social service organizations. The diploma program is geared towards individuals with Master's degrees currently practicing in the social services field and addresses a recognized need for training in social service management beyond the level of the Master's training currently offered in social work.

The proposed diploma program requirements and course contents are outlined in the attached document. The program is designed to be accessible to candidates who are working full time and will be offered in an executive model of delivery (i.e., courses will be offered in an executive model of delivery, that is, each course will be offered one full day per month). Prospective applicants will come from across the spectrum of social services. Projected demand for the diploma program is based on a survey of practicing social workers in 2005/2006.

The proposal was approved by the Factor-Inwentash Faculty of Social Work Council on January 29 2008 and will be brought forward to the School of Graduate Studies Graduate Education Council on February 19, 2008.

FINANCIAL AND/OR PLANNING IMPLICATIONS:

There are no new/additional financial resources required.

RECOMMENDATION:

The Committee on Academic Policies and Programs approves:

THAT the proposal from the Factor-Inwentash Faculty of Social Work for an Advanced Diploma Program in Social Service Administration be approved, commencing September 1, 2008.

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¹ <http://www.governingcouncil.utoronto.ca/Assets/Policies/Policy/diplomas.html>