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TO: Planning and Budget Committee

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DATE: September 5th, 2002 for September 17th, 2002

AGENDA ITEM: **Item 5**

ITEM IDENTIFICATION:

Bissell Building, 7th Floor:
Creation of Student Study Space within Faculty of Information Studies.

JURISDICTIONAL INFORMATION:

The Planning and Budget Committee recommends approval of expenditures from the Operating Budget Special Funds, specifically the UIIF for this project.

PREVIOUS ACTION TAKEN:

New project, total project cost less than \$2 million. This project, consistent with the Policy on Capital Planning and Capital Projects that cost less than \$2 million, was approved by the Accommodation and Facilities Directorate [AFD] subject to funding from the UIIF.

HIGHLIGHTS:

The Faculty of Information Studies is located within the Claude T. Bissel Building at Robarts Library. A sizeable area of poorly used space on the 7th floor, room 705, of the Bissel Building is required to be converted into study space for students within the Faculty of Information Studies. To convert this space requires construction of an interior passage wall to separate the new study space from a mandated fire exit route. The cost of the project, approved by AFD is \$40,500. The elements include the fire-wall, new lockable door, disabled door operator access, T-Card access, Wireless LAN coverage and modest furnishings.

FINANCIAL AND/OR PLANNING IMPLICATIONS:

The total cost of the project is estimated at \$40,500 of which \$35,000 is to be funded from an allocation from the University Infrastructure Investment Fund [UIIF]. The Faculty of Information Studies will fund the balance of \$5,500.

RECOMMENDATIONS:

It is recommended that the Planning & Budget Committee recommend to the Academic Board:

THAT an allocation of \$35,000 be made from the University Infrastructure Investment Fund [UIIF] to address the partial cost of the dividing wall and related access doors to allow for the creation of student study space within the Faculty of Information Studies.