



University of Toronto

OFFICE OF THE GOVERNING COUNCIL

MEMORANDUM

To: Members of the Governing Council

From: Matthew Lafond, Recording Secretary

Date: November 29, 2007

Re: **Material for the Meeting of December 6, 2007 at 4:30 p.m.**

(a) Agenda Package

Enclosed is the agenda package for the meeting of the Governing Council which will be held on Thursday, December 6, 2007 at 4:30 p.m. in the Council Chamber, 2nd floor, Simcoe Hall. Non-confidential material will also be available for those who wish to access it electronically at <http://www.governingcouncil.utoronto.ca/bac/gc/2007.htm>.

(b) Material Previously Distributed

Please note that, when distributing documentation for Governing Council meetings, we do not include specific items of documentation for those members who will have previously received copies as part of their agenda packages for board and committee meetings. In such instances, members are requested to retrieve the relevant documentation for the Governing Council meeting.

(c) Awards and Honours

Highlights of the numerous awards and honours that have been bestowed on members of the University community over the last few months have been included with the agenda package. This information is being made available to members of the Governing Council as a means of providing recognition for the many accomplishments of University faculty, students and staff. This material will also be available at:

<http://www.governingcouncil.utoronto.ca/Assets/Boards+and+Committees/Governing+Council/2007-2008+Academic+Year/a1206-99.pdf>

(d) Governing Council Reception

Chair John F. (Jack) Petch will be hosting a holiday reception for members of the Governing Council following the meeting. This will take place in the Debates Room at Hart House (7 Hart House Circle, 2nd Floor), from 6:00 – 8:00 p.m.

(e) Confirmation of Meeting Attendance

If you have not already done so, **please confirm your attendance at this meeting and the reception to follow** by telephone to Kim Figueira (416-978-6576) or by email to governing.council@utoronto.ca.

Thank you very much.