



# UNIVERSITY OF TORONTO TORONTO ONTARIO M5S 1A1

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## OFFICE OF THE VICE-PROVOST, STUDENTS

TO: University Affairs Board

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DATE: April 4, 2003 for meeting of April 29, 2003

AGENDA ITEM: #3

### ITEM IDENTIFICATION:

2003-2004 Operating Plans for Service Ancillaries.

### JURISDICTIONAL INFORMATION:

Each year the Board approves operating plans for service ancillaries, which describe the services and programs to be offered, within the financial parameters set by the University's operating budget and financial policies set by the Business Board. The plans include each ancillary's annual operating budget, and describe changes to programs and levels of service, categories of users, accessibility, and compulsory or optional fees. (University Affairs Board Terms of Reference, 4.1.1.(ii)).

### PREVIOUS ACTION TAKEN:

- A variety of previous approvals, have been given to these plans as outlined on page 11 of the [attached report](#).
- Draft plans for each ancillary have been reviewed by the Financial Services Department, whose report has been considered by the Service Ancillaries Review Group (SARG) and accepted by the President and Vice-Presidents (PVP). Three members of the University Affairs Board are members of SARG and have participated in the review of the plans.

### HIGHLIGHTS:

- Highlights of the service ancillaries' management reports are summarized in the Executive Summary pages 3 to 9.
- The management reports for all ancillaries, detailed budgets and plans are available from any one of the following offices: Governing Council, Vice-President, Business Affairs and Vice-Provost, Students.

### FINANCIAL AND/OR PLANNING IMPLICATIONS:

- The degree to which each ancillary anticipates achieving the objectives of the long range budget guidelines are summarized on page 13.

### RECOMMENDATION:

It is recommended that the University Affairs Board approve the 2003-04 operating plans and budgets for the Service Ancillaries, as summarized in Schedule II; the service ancillary capital budgets as summarized in Schedule V; and the rates and fees in Schedule VI.