

## COLLEGE OF ELECTORS

Minutes of the College of Electors meeting held on Wednesday, October 11, 2006 at 5:00 p.m. in the Council Chamber, Simcoe Hall, at which the following were present:

Mr. Paul Cadario (In the Chair)	Ms Arbelle Manicat-Emo (Nursing)
Mr. Michael Branch (Engineering)	Ms Pamela McPherson (Victoria)
Ms Ann Clarke (Scarborough)	Mr. Lennox Phillips (Erindale)
Dr. Inez Elliston (OISE/UT)	Dr. Betty Power (OISE/UT)
Mr. Pierre François (OISE/UT)	Mr. Gordon Shantz (Erindale)
Ms Bernice Frieday (Woodsworth)	Ms Maureen Simpson (Trinity)
Professor Shashi Kant (Forestry)	Mr. Hubert Stitt (Law)
Mr. Garry Kwan (Erindale)	Mr. Colin Swift (New)
Ms Joan London (Woodsworth)	Dr. Ben Venditti (Dentistry)

### Regrets:

Mr. Robert Awrey (PE&H)	Mr. Anthony McNamee (Social Work)
Ms Rebecca Bush (UC)	Ms Jolie Phillips (Engineering)
Ms Noreen Calderbank (Engineering)	Mr. Raymond Shyr (UC)
Mr. David Collins (St. Michael's)	Ms Nancy Sutherland (Victoria)
Ms Helen Hart (Scarborough)	Ms Liz Terry (OISE/UT)
Dr. Martin Kosoy (Medicine)	Ms Maria Topalovich (Music)

Secretary: Ms Cristina Oke

Guest: Dr. Christena Chruszez, member, Nominating Committee

Representatives to be Named:

Architecture, Landscape, and Design, Community Health, Information Studies, Innis, Management, Pharmacy, PT and OT, St. Michael's (1), School of Graduate Studies (2).

### 1. Welcome and Chair's Remarks

The Chair welcomed members to the meeting, and explained that he served as Chair by virtue of his position as Vice-President, University Governance of the University of Toronto Alumni Association.

He acknowledge the five new members of the College :

- Dr. Inez Elliston, OISE/UT
- Mr. Lennox Phillips, Erindale
- Mr. Gord Shantz, Erindale
- Mr. Colin Swift, New College
- Dr. Ben Venditti, Dentistry

Members introduced themselves and indicated the alumni group that they represented.

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**1. Welcome and Chair's Remarks (cont'd)**

The Chair noted that there were several vacant seats on the College. The Alumni Associations of each of those faculties and colleges had been contacted and encouraged to nominate a member as soon as possible.

**2. Minutes of the Previous Meeting – April 10, 2006**

The minutes of the meeting of April 10, 2006 were approved.

**3. Business Arising**

There was no business arising.

**4. Appointment of Chancellor Emerita**

The Chair explained that, in June 2006, a vote by electronic ballot had been conducted to approve the appointment of the Honourable Vivienne Poy as Chancellor Emerita. The following motion was read into the record:

On motion duly moved and seconded

The College of Electors APPROVED

THAT Chancellor Vivienne Poy be designated Chancellor Emerita effective July 1, 2006.

The College moved *in camera*.

**5. Report of the Nominating Committee****(a) Vice-Chair**

On motion duly moved and seconded

The College of Electors APPROVED

THAT Ms Maureen Simpson (Trinity) be Vice-Chair for 2006-2007.

**(b) Executive Members**

On motion duly moved and seconded

The College of Electors APPROVED

THAT the remaining members of the Executive Committee for 2006-07 be Mr. Michael Branch (Engineering), Ms Arbelles Manicat-Emo (Nursing) and Dr. Betty Power (OISE/UT).

The College returned to open session.

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## **6. Overview of the Work of the College in 2006-07**

### **(a) Background to Governance at the University of Toronto**

The Chair explained that the members of the College had the responsibility of electing three alumni members of the Governing Council for terms effective July 1, 2007. In order to carry out their responsibilities with respect to electing alumni governors, members had to understand the work of the Governing Council and the duties of its members. The Chair encouraged members to attend meetings of the Governing Council and of its Boards and Committees, and noted that a meeting schedule had been included in the agenda package for the meeting, along with background information about the Governing Council.

### **(b) Overview of the Governing Council and its Boards and Committees**

#### **(i) Presentation**

At the invitation of the Chair, Ms Cristina Oke made a brief presentation on the Governing Council in which the following points were highlighted.

- The University of Toronto operated under provincial statute – *The University of Toronto Act, 1971*.
- The University was autonomous and self-governing.
- The *Act* defined the University's system of governance, and specified:
  - the composition of Governing Council;
  - the powers and duties of the Council;
  - the process for choosing members of the Governing Council;
  - the duties of the President of the University.
- The Governing Council had been established in 1972 and had 50 members.
  - President and Chancellor, *ex officio*
  - 2 Presidential Appointees
  - 16 Lieutenant-Governor-in-Council Appointees
  - 8 Alumni
  - 12 Faculty
  - 8 Students
  - 2 Administrative Staff
- The Governing Council had broad policy and monitorial functions.
- The Governing Council had delegated some of its authority to the President and administration; to the Boards and Committees of Council; and to divisional councils.
- The Governing Council was a unicameral system that combined the internal academic functions of an academic senate and the external fiduciary role of a Board of Governors.
- The normal governance cycle was 5-6 weeks, with 7 cycles annually.

**6. Overview of the Work of the College in 2006-07 (cont'd)****(b) Overview of the Governing Council and its Boards and Committees (cont'd)****(i) Presentation (cont'd)**

- The Council had 3 Boards:
  - Academic Board (117 members), that had responsibility for setting the academic and budgetary priorities for the institution;
  - Business Board (31 members), that had responsibility for implementing the priorities determined by the Academic Board in a fiscally sound way and overseeing human resources issues, investments, and business ancillaries;
  - University Affairs Board (25 members) that had responsibilities for all areas relating to 'campus and student life' outside the classroom, as well as Governing Council Elections.
- The characteristics of effective members of the Governing Council were:
  - Understanding and supporting the University's mission;
  - Respecting the distinct roles of governance and administration;
  - Knowing the people involved in governance;
  - Focusing on issues of interest and learning how issues were handled;

**(ii) Discussion**

Members asked for information about co-opted, or non-Governing Council members of Boards and Committees. Ms Oke explained that there were opportunities for administrative staff, alumni and students to serve on the Boards and Committees of the Governing Council as co-opted members. Individuals were invited to apply for co-opted seats in late March or early April. Each Board had a Striking (Nominating) Committee that reviewed the applications and appointed alumni, administrative staff and students to the Board in accordance with the membership provisions in the Terms of Reference of the Board.

**(c) Election of Alumni Governors**

The Chair explained that nominations for alumni governor would open at noon on Monday January 8, 2007 and close at 4 pm on Monday, February 26, 2007. The nomination form would be designed to reflect the advice on the required expertise given by the Chair of the Governing Council and the President of the University at the meeting on December 18<sup>th</sup>.

**7. Selection of a Nominating Committee, 2006-07**

The Chair reminded members that the Nominating Committee was composed of three members who were chosen by election or formed of volunteers from among the members who were in their final year on the College. The Nominating Committee was responsible for recommending to the College the Vice-Chair and three other members of the Executive Committee of the College. The Nominating Committee normally met once prior to the fall meeting of the College, either in person or by conference call, to develop its recommendations.

**7. Selection of a Nominating Committee, 2006-07 (cont'd)**

Ms Joan London, Ms Arbelle Manicat-Emo and Mr. Hubert Stitt volunteered to serve on the Nominating Committee for 2006-07.

**8. Date of Next Meetings**

Monday, December 18, 2006	Joint meeting with Council of Presidents
Monday, March 5, 2007	Review of Nominations for Alumni Governors
Monday, April 2, 2007	Election of Alumni Governors

**9. Other Business****(a) Call for Nominations**

Members reviewed the Call for Nominations advertisement that had been placed in the U of T Magazine in January 2006. Several suggestions were made to clarify and simplify the ad for January 2007.

Members were requested to speak to the President of their Alumni Associations and to publicize the Call for Nominations on alumni websites and in alumni publications. It was also suggested that the Call for Nominations be publicized on the University of Toronto home page and on the Governing Council website.

In addition, members were encouraged to take responsibility for inviting other alumni to become involved in the University's governance.

The meeting adjourned at 6:20 p.m.

Secretary

Chair

December 7, 2006