



# University of Toronto

OFFICE OF THE GOVERNING COUNCIL

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## MEMORANDUM

To: Members of the Business Board  
From: Cristina Oke, Acting Secretary  
Date: September 24, 2007  
Re: **Business Board Meeting – Monday, October 1, 2007 at 5:00 pm**

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### (a) Agenda Package

Enclosed is the agenda package for the meeting of Business Board that will be held on **Monday, October 1, 2007 in the Council Chamber, 2<sup>nd</sup> floor, Simcoe Hall at 5:00 p.m.**

Please note that documentation for Agenda Item 8 will be distributed electronically prior to the meeting.

### (b) Confirmation of Meeting Attendance

In order to ensure that quorum will be available at the meeting, please confirm your attendance by phone (416-978-6576) or email ([governing.council@utoronto.ca](mailto:governing.council@utoronto.ca)).

Thank you.