



**Item 4
For Information**

August 22, 2007

Memorandum to: Members of Committee on Academic Policy and Programs

Subject: **Approval Under Summer Executive Authority**

The Governing Council, at its meeting of June 25, 2007, approved the annual delegation of authority to permit the President to act on behalf of the Council during the summer months. Council delegated authority for "approval of such additional curriculum changes as may arise for the summer and September 2007" and "decisions on other matters the urgency of which does not permit their deferral until the next regular meeting of the Governing Council or its appropriate standing committee or board." The delegation specified "that all actions taken under this authority be approved by the Chair of the Governing Council prior to implementation and reported to the appropriate committee or board for information."

One matter within the purview of the Committee on Academic Policies and Programs was approved under summer executive authority in 2007. Section 4.7 of the Committee's Terms of Reference states that:

Policy matters affecting earned degrees, diplomas and certificates, including their design and issuance of replacements, are considered by the Committee on Academic Policy and Programs and forwarded with its recommendation for approval to the Academic Board.

Professor Ian Orchard, Vice-President and Principal, University of Toronto at Mississauga, is currently Acting Vice-Principal (Academic) and Dean at UTM. The current design for UTM diplomas requires the signature of both the Vice-President and Principal and the Vice-Principal (Academic) and Dean. In light of this fact, it was requested that only the signature of the Vice-President and Principal be imprinted on the diploma for UTM graduates until such time as a Vice-Principal (Academic) and Dean is appointed and takes office. Action was required under summer executive authority because the Convocation Office had received a number of requests for University of Toronto at Mississauga (UTM) replacement diplomas. Immediate consideration of the proposed revised UTM diploma design, rather than a delay until the beginning of the governance cycle in September, 2007, enabled a timely response to the student requests.

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Memorandum to Members of the Committee on Academic Policy and Programs
Re: Approvals under Summer Executive Authority

It was approved

THAT the design of the diploma for graduates of the University of Toronto at Mississauga be revised to include the imprinted signatures of the Vice-President and Principal of UTM, the President of the University of Toronto, and the Secretary of the Governing Council, until a Vice-Principal (Academic) and Dean, UTM, is appointed and takes office.

Cristina Oke
Acting Secretary
Committee on Academic Policy
and Programs