



# University of Toronto

## FACILITIES AND SERVICES

---

TO: University Affairs Board

SPONSOR: Cathy Riggall, AVP, Facilities and Services  
CONTACT INFO: 416-978-7473 email catherine.riggall@utoronto.ca

DATE: April 9, 2003 for June 3, 2003

AGENDA ITEM: #5

### **ITEM IDENTIFICATION:**

Revision to Campus Alcohol Policy

### **JURISDICTIONAL INFORMATION:**

The University Affairs Board is responsible for policy of a non-academic nature and matters that directly concern the quality of student and campus life.

### **PREVIOUS ACTION TAKEN:**

The Campus Alcohol Policy was last reviewed in February of 1990. The pending arrival of the double cohort, with a much larger group of under-age students, and changes in the interpretation of the duty of the host have caused us to review the policy and recommend some minor changes. The Policy itself is supported by the procedures that define how alcohol is served on campus and how it is regulated within residences. These procedures are also being reviewed and updated to ensure consistency across the University.

### **HIGHLIGHTS:**

The arrival of the younger students has no impact on how the University complies with Liquor Licensing legislation. We are still required not to serve minors; to ensure that licensed premises are not over-crowded, and that order is maintained. The primary change to the policy simply recognizes that not all members of the community are adults and that the University has a duty to intervene where alcohol is not being used responsibly.

### **FINANCIAL AND/OR PLANNING IMPLICATIONS:**

None

**RECOMMENDATION:**

It is recommended:

THAT the University Affairs Board approve the revised Campus Alcohol Policy dated April 29, 2003 attached hereto.



# University of Toronto Alcohol Policy

June 4, 2003

(The University Affairs Board last revised the existing *Campus Alcohol Policy* on February 13, 1990)

## Preamble

Alcohol issues on campus are a shared responsibility. While the choice to use or not use alcohol is an individual one, the licensed and informal activities associated with alcohol use are an institutional responsibility. The University takes the position that all its members, including students, have an obligation to make legal and responsible decisions concerning their conduct and alcohol use or non-use. The University will intervene when alcohol is used illegally or when its abuse leads to conduct that endangers the individual(s) involved or others, or that results in damage to the property of the University, disrupts its activities, or interferes with the rights of other persons.

The University is responsible for the effective implementation of this policy. The University Alcohol Advisory Committee shall be a key resource to the University in discharging its responsibilities. It will meet at least annually, to review the policies and procedures regarding alcohol service and education at the University of Toronto. This committee will continue to review best practices regarding alcohol service, educational initiatives and risk management, review educational programs directed to all members of the University community, and determine levels of training for individuals involved in the service of alcohol or in monitoring events at which alcohol is served.

## 1. Licensing and Regulations

- a) The University has a legal obligation to manage alcohol use on campus in a way that is consistent with the terms of its liquor licences and other applicable legislation, that protects the safety of individuals, and that protects the University from liability with respect to alcohol-related incidents.
- b) Liquor licence holders at the University shall meet periodically as necessary to ensure a consistent approach to alcohol service and management.
- c) Regulations and practices concerning alcohol service will be developed in the context of the *Liquor Licence Act and Regulations* in consultation with users, and will be realistic, clearly articulated in writing and widely circulated on campus, especially to those who are responsible for facilities where alcohol is served on campus.
- d) Regulations and policies concerning the sale and consumption of alcohol at the University of Toronto shall apply equally to all members of the University community.

## **2. Alcohol Service**

- a) Events or activities involving the sale of alcohol at the University shall be restricted to areas licensed by the Alcohol and Gaming Commission of Ontario (AGCO) or under a Special Occasion Permit issued by the AGCO and authorized by one of the University's liquor licence holders.
- b) Residences shall have and maintain procedures consistent with legislation, this policy and University regulations concerning the service of alcohol, including restriction of consumption in public spaces, policies regarding private parties, and policies regarding educational efforts to promote responsible consumption of alcohol.
- c) Only individuals who have successfully completed the University's Server Training Program as certified by Ancillary Services shall undertake all service of alcohol on University property.
- d) Alcohol shall never be served to any person under the legal drinking age. Any event or activity involving the sale of alcohol at which under-age persons are expected to attend shall employ control procedures to ensure that no underage drinking takes place. Alcohol shall never be served to an intoxicated individual.
- e) Any advertisements for events or activities at which alcohol is served shall abide by relevant legislation and University policies; mention of alcohol on such materials shall be restricted to the information that the event is licensed.

## **3. Alcohol Education**

- a) The University should take steps to encourage responsible decision-making about using and not using alcohol by its members by offering educational programs both in alcohol awareness and in serving practices.
- b) Educational programs regarding alcohol should be widely disseminated to the University community and should focus on harm reduction and appropriate decisions concerning the use of alcohol.
- c) Alcohol education programs should be developed in consultation with members of the University Alcohol Advisory Committee and members of relevant University community groups, including major event organizers.
- d) Student training sessions such as event planning for residence don training, leadership training and orientation coordinator and leader training should all include information about alcohol, server intervention, harm reduction and safety awareness.



# University Alcohol Advisory Committee

- May 16, 2003

## 1. Mandate

- a) To serve as a forum for the discussion of issues regarding alcohol use and service at the University of Toronto.
- b) To be fully aware of all legislation and regulations relating to the sale and consumption of alcohol, to disseminate such information as appropriate to members of the University community, and to make efforts to ensure that legislation and regulations are consistently followed throughout the University.
- c) To periodically review the *University of Toronto Alcohol Policy*, regulations under the policy, alcohol education programs, and safety and harm reduction initiatives, and to make recommendations to appropriate University officers and bodies.
- d) To consider issues such as alcohol safety, diversity issues, and training related to alcohol service.
- e) To work with internal groups and external agencies, bodies and organizations with respect to alcohol use on the campuses.
- f) To review, assess and approve recommendations with respect to the training needs of service staff.
- g) To monitor, assess and approve recommendations with respect to the standards of alcohol service.
- h) To monitor the degree to which consistency is being maintained across the various divisions of the University.

## 2. Membership

- a) The Assistant Vice-President, Facilities and Services, St. George Campus
- b) The Vice-Provost, Students
- c) One Principal or Dean of an academic division of the University
- d) One Dean or Director of a University residence, representing all residences
- e) One representative from one of the University's health and wellness services.

- f) One representative from the University of Toronto Police
- g) One representative from Student Affairs, St. George Campus
- h) One liquor license holder as a representative of the liquor license holders from the St. George Campus licensed operations. (Hart House, The Faculty Club, The Graduate Students' Union Pub)
- i) The liquor license holder from University of Toronto at Mississauga
- j) The liquor license holder from University of Toronto at Scarborough
- k) One liquor license holder from the Federated Universities or a designate
- l) One representative from the Erindale College Student Union
- m) One representative from the Scarborough Campus Students' Union
- n) One representative from the Association of Part-time Undergraduate Students
- o) One representative from the Students' Administrative Council
- p) One representative from the Graduate Students' Union

The Director of Ancillary Services from the St. George Campus and the Manager of Food and Beverage Services from the Scarborough Campus shall serve on the Committee in an ex-officio capacity.

All appointments to the main committee and sub-committees shall be for one-year terms or for the length of time an individual holds a designated position.

### **3. Chair of the Committee**

Unless otherwise determined by the Committee, the Chair shall be the Assistant Vice-President, Facilities and Services, St. George Campus.

### **4. Meetings**

The Committee shall meet at least twice each year (preferably once in the fall and once in the spring). Additional meetings may be scheduled as required. The Committee shall annually receive the report of the Education Sub-Committee and shall meet at least once annually with the heads of residences.

## 5. Education Sub-Committee

### *Mandate*

The Sub-Committee shall:

- a) Assist with the design, promotion and coordination of alcohol education programs at the University.
- b) Periodically review the effectiveness of alcohol education programs and materials for use, including server training programs.
- c) Research new educational initiatives from other post-secondary campuses and/or community groups related to alcohol use and determine their effectiveness for implementation.
- d) Make appropriate outreach efforts to community groups, off-campus venues and other post-secondary institutions in matters relating to alcohol service and safety.
- e) Ensure that opportunities to educate events/activity planners at which alcohol may be served are provided, including residence don training, student leadership training and orientation leader training.
- f) Undertake other tasks as requested by the University Alcohol Advisory Committee.

### *Sub-Committee Membership*

- a) One Student Affairs representative from each campus
- b) One Health Service representative from each campus
- c) Three students representing recognized peer education and support groups with an interest in campus alcohol use
- d) One representative from the Association of Part-time Undergraduate Students
- e) One representative from the Students' Administrative Council
- f) One representative from the Graduate Students' Union
- g) Other representatives as advised by the University Alcohol Advisory Committee or the Chair of the Sub-Committee

### *Chair of the Sub-Committee*

Unless otherwise determine, the Sub-Committee shall be chaired by the St. George Campus Health Service representative.

**6. Alcohol in Residence**

The heads of each of the University of Toronto residences shall establish procedures concerning alcohol use and service in residence that are consistent with the University's policies and applicable legislation. The UAAC shall meet at least once a year with heads of residences to identify new issues regarding alcohol use and service. The heads of residences will convey to the UAAC any and all changes in residence procedures.

The UAAC may make recommendations regarding alcohol use in residence to appropriate University committees or members of the divisional or University administration.

**7. Other committees and responsibilities**

The Committee may establish additional sub-committees or working groups as deemed necessary.

Membership of sub-committees and working groups shall include representatives from the University of Toronto at Mississauga, the University of Toronto at Scarborough and at the St. George Campus.



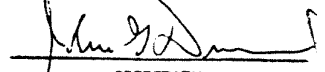


University of Toronto TORONTO ONTARIO M5S 1A1

ASSISTANT VICE-PRESIDENT – STUDENT AFFAIRS  
OFFICE OF THE VICE-PRESIDENT AND PROVOST

**APPROVED**  
BY THE GOVERNING COUNCIL OF  
THE UNIVERSITY OF TORONTO

JAN 21 1988

  
SECRETARY

### ***Campus Alcohol Policy***

In formulating regulations and practices regarding alcohol use on campus the University should be guided by the following principles:

- a) *While the University has a general concern for the welfare of its members, alcohol use is, primarily, the responsibility of individuals. The University takes the position that all its members, including students, are adults and have an obligation to make legal and responsible decisions about using and not using alcohol. The University should only intervene when alcohol is used illegally or when its abuse leads to conduct that endangers the individual involved or others, or that results in damage to the property of the University, disrupts its activities, or interferes with the rights of other persons.*
- b) *The University has an obligation to manage alcohol use on campus in a way that is consistent with the terms of its license and other applicable legislation, and that protects the University from liability with respect to alcohol-related incidents.*
- c) *The University should take steps to encourage responsible decisions about using and not using alcohol by its members by offering educational programs both in alcohol awareness and in serving practices.*
- d) *Regulations and practices concerning alcohol service should be developed in the context of the Liquor License Act and Regulations in consultation with users, and should be realistic, clearly articulated in writing and widely circulated on campus, especially to those who are responsible for facilities where alcohol is served on campus, and should be enforced consistently.*

November 26, 1987

Amended February 13, 1990 - Sections (a) and (c)