



TO: University Affairs Board

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DATE: March 14, 2003 for March 25, 2003

AGENDA ITEM: #4.1.1

ITEM IDENTIFICATION:

Operating Plans for the Office of Student Affairs

JURISDICTIONAL INFORMATION:

The Board is responsible for policy and operational issues concerning student services, including level of service offered, fees charged and categories of users. According to the Long-term Fees Protocol approved by Governing Council on October 24, 1996, the Council on Student Services on each campus reviews in detail annual operating plans including budgets for each student services, and offers its advice to Governing Council on these plans. According to the terms of the Protocol, the Council on Student Services must consider all proposals for the increase, decrease, introduction or elimination of ancillary fees covered by the Protocol. Governing Council may approve permanent increases in existing fees by a percentage less than or equal to the lesser of the Consumer Price Index (CPI) or the University of Toronto Index (UTI).

PREVIOUS ACTION TAKEN:

The 2002-2003 operating plans and budget for the Office of Student Affairs were approved on March 26, 2002. The Council on Student Services approved the 2003-2004 plans and budget at its meeting of March 4, 2003.

HIGHLIGHTS:

The Director of Student Affairs outlines several new initiatives in her memorandum.

FINANCIAL AND/OR PLANNING IMPLICATIONS:

The Office of Student Affairs receives some funding from the Vice-Provost, Students, for student crisis response programs, but operates without drawing substantially on the University's operating income.

RECOMMENDATION:

It is recommended that the University Affairs Board approve:

THE operating plans and budget and the operational direction of the Office of Student Affairs as described in the attached documents, dated March 5, 2003, and a permanent increase of 3% to the Student Affairs fee, which will raise the fee for a full-time student over the fall/winter term to \$44.16, an increase of \$1.29, and lower the fee for a part-time student to \$8.83 (beginning in May 2003).