



TO: University Affairs Board

SPONSOR: David Farrar
CONTACT INFO: david.farrar@utoronto.ca, 978 3870

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AGENDA ITEM: #4.1.2

ITEM IDENTIFICATION:

Operating Plans for Student Services – St. George Campus

JURISDICTIONAL INFORMATION:

The Board is responsible for policy and operational issues concerning student services, including level of service offered, fees charged and categories of users. According to the Long-term Fees Protocol approved by Governing Council on October 24, 1996, the Council on Student Services on each campus reviews in detail annual operating plans including budgets for each student service, and offers its advice to Governing Council on these plans. According to the terms of the Protocol, the Council on Student Services must consider all proposals for the increase, decrease, introduction or elimination of ancillary fees covered by the Protocol. Governing Council may approve permanent increases in existing fees by a percentage less than or equal to the lesser of the Consumer Price Index (CPI) or the University of Toronto Index (UTI).

PREVIOUS ACTION TAKEN:

The 2002-2003 operating plans and budget for the St. George Student Service were approved on March 26, 2002. The Council on Student Services approved the 2003-2004 plans and budget at its meeting of March 4, 2003.

HIGHLIGHTS:

The Director of Student Services outlines several new initiatives in her executive summary.

FINANCIAL AND/OR PLANNING IMPLICATIONS:

The Student Services operate without drawing substantially on the University's operating income, as assumed in the Long-term Budget Guidelines.

RECOMMENDATION:

It is recommended that the University Affairs Board approve:

THE operating plans and budget and the operational direction of the Student Services as described in the attached documents, under cover of the memorandum from Ms. Van Norman dated March 7, 2003. The Student Services will maintain the student ancillary fee at the 2002-2003 level: \$104.55 for full-time students over the fall/winter term, and \$20.91 for part-time students (beginning in May 2003).