FOR APPROVAL   **PUBLIC**   **OPEN SESSION**

TO: UTSC Academic Affairs Committee

SPONSOR: Prof. Karin Ruhlandt, Vice-Principal Academic and Dean
CONTACT INFO: 416-208-7027, vpdean.utsc@utoronto.ca

PRESENTER: See above.

CONTACT INFO:

DATE: May 13, 2025 for May 20, 2025

AGENDA ITEM: 5

ITEM IDENTIFICATION:

Minor Modifications: Undergraduate Curriculum Changes, UTSC

JURISDICTIONAL INFORMATION:

The University of Toronto Scarborough Academic Affairs Committee (AAC) "is concerned with matters affecting the teaching, learning and research functions of the Campus (AAC Terms of Reference, 2021, Section 4)." Under section 5.7 of its Terms of Reference, the Committee "receives annually from its assessors, reports on matters within its areas of responsibility."

GOVERNANCE PATH:

1. UTSC Academic Affairs Committee (May 20, 2025) (for approval)

PREVIOUS ACTION TAKEN:

No previous action in governance has been taken on this item.

HIGHLIGHTS:

The Office of the Vice-Principal Academic and Dean reports, for approval, all curricular changes that do not impact program and course learning outcomes or mode of delivery.

This package includes minor modifications to the undergraduate curriculum, submitted by the academic units identified below. The changes are in effect as of Fall 2025, for the 2025-26 academic year.

- Department of Arts, Culture and Music (Report: Undergraduate Minor Curriculum Modifications for Consent Agenda)
  - o 1 Program Modification
    - ▪ SCSPEMIT: SPECIALIST (JOINT) PROGRAM IN MUSIC INDUSTRY AND TECHNOLOGY
  - o 2 Program Revisions
    - ▪ SCMAJNME: MAJOR (JOINT) PROGRAM IN NEW MEDIA STUDIES (ARTS)
    - ▪ SCSPEJOU: SPECIALIST (JOINT) PROGRAM IN JOURNALISM (ARTS)

- Department of Political Sciences (Report: Undergraduate Minor Curriculum Modifications for Consent Agenda)
  - o 1 Program Revision
    - ▪ SCMAJPUBPC: MAJOR (CO-OPERATIVE) PROGRAM IN PUBLIC POLICY (ARTS)

FINANCIAL IMPLICATIONS:

There are no significant financial implications to the campus operating budget.

RECOMMENDATION:

Be it resolved,

THAT the changes for the 2025-26 academic year, as detailed in *Report – Undergraduate Minor Curriculum Modifications*, be approved, effective September 1, 2025.

DOCUMENTATION PROVIDED:

1. Report - Undergraduate Minor Curriculum Modifications for Consent Agenda

Arts, Culture & Media (UTSC), Department of

1 Program Modification

SCSPEMIT: SPECIALIST (JOINT) PROGRAM IN MUSIC INDUSTRY AND TECHNOLOGY

Completion Requirements:

Students must complete a total of 15.5 credits as follows.

1. **First Year (2.5 credits; offered at UTSC)**:

MUZA80H3 Foundations in Musicianship
MUZA81H3 Introduction to Music Industry and Technology ~~(will be available in Fall 2024)~~
VPAA10H3 Introduction to Arts and Media Management
and 1.0 credit in performance ensembles* (Concert Choir, Concert Band, String Orchestra, Small Ensembles)

*Students can register for the ensemble of their choice. Students who play electric or electronic instruments should register for Small Ensembles. For additional information, see the [Music and Culture program page](#).

Note: Courses for Year 1 of the program are taught on the UTSC Campus.

2. Second Year (4.5 credits):

Fall Session (2.0 credits; offered at UTSC)

MUZB80H3 Developing Musicianship
MUZB40H3 Music and Technology
MUZB41H3 DJ Cultures: Analogue Innovations, Digital Aesthetics
and 0.5 credit in performance ensembles* (Concert Choir, Concert Band, String Orchestra, Small Ensembles)

Students can register for the ensemble of their choice. Students who play electric or electronic instruments should register for Small Ensembles. For additional information, see the [Music and Culture program page](#).

Note: Courses for Fall session of the program are taught on the UTSC Campus.

Winter Session – Group A (2.5 credits; offered at Centennial College)

MBTB13H3 Songwriting 2
MBTB41H3 Introduction to Audio Engineering
MBTB50H3 Music Business Fundamentals
and 1.0 credit in track-specific courses, as follows:

- Students pursuing the Audio Engineering Certificate** must complete: MBTC62H3 Advanced Sound Mixing and Editing MBTC63H3 Advanced Sound Production and Recording
- Students pursuing the Music Business Certificate** must complete: MBTC70H3 Copyright, Royalties, Licensing, and Publishing MBTC72H3 Advanced Music Business

** Students must choose either Audio Engineering OR Music Business. This choice affects courses in Year 3; **students are cautioned that they cannot switch tracks**.

Note: Courses for the Winter session are taught at the Centennial College Performing Arts Centre (2200 Eglinton Avenue East, Scarborough) and Centennial College Story Arts Centre (951 Carlaw Avenue, Toronto). Beginning in Summer 2026, all courses currently held at the Centennial College Story Arts Centre will be relocated to the Centennial College Performing Arts Centre.

~~Students cannot enroll in both institutions at the same time; i.e., students taking courses at Centennial College cannot enroll in courses at UTSC.~~ Students are advised not to enrol in UTSC courses during the same term they are taking courses at Centennial College.

3. Third Year (5.5 credits):

Fall Session – Group B (2.5 credits; offered at Centennial College)
[Note: students will be eligible to enrol in these courses after successfully completing all courses in Group A]

MBTB30H3 Art of Performance
MBTB51H3 Musical Entrepreneurship
[MBTB11H3 Orchestral Arranging or MBTB12H3 Vocal Arranging]
and 1.0 credit in track-specific courses, as follows:

- Students pursuing the Audio Engineering Certificate must complete: MBTC60H3 Live Sound Engineering MBTC66H3 Studio Session Management
- Students pursuing the Music Business Certificate must complete: MBTC71H3 Music Marketing and Social Media MBTC73H3 Artist Management and Promotion
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Winter Session– Group C (2.5 credits; offered at Centennial College)
[Note: students will be eligible to enrol in these courses after successfully completing all courses in Group B]

MBTC52H3 Contemporary Music Industry Issues
MBTC98H3 Music Career Development
and 1.5 credits selected from the following:
MBTC67H3 Audio Mastering
MBTC68H3 Audio Engineering for Gaming and VR
MBTC74H3 Music Supervision and Consulting
MBTC75H3 Music Journalism
MBTC82H3 Indie Artist Development

Winter Session – Group D (0.5 credit)
[Note: students will be eligible to enrol in these courses after successfully completing all courses in Group C]

MBTD99H3 Field Placement***
***Note: this 6-week placement takes place in March-April

Note: Courses for Year 3 of the program are taught at the Centennial College Performing Arts Centre (2200 Eglinton Avenue East, Scarborough) and Centennial College Story Arts Centre (951 Carlaw Avenue, Toronto). Beginning in Summer 2026, all courses currently held at the Centennial College Story Arts Centre will be relocated to the Centennial College Performing Arts Centre.

~~Students are advised that, when they are taking courses at Centennial College, they should not also enroll in courses at UTSC.~~ Students are advised not to enrol in UTSC courses during the same term they are taking courses at Centennial College.

4. Fourth Year (3.0 credits; offered at UTSC):
MUZB81H3 The Independent Music-Maker
MUZC41H3 Digital Music Creation
MUZC21H3 Musical Diasporas
MUZC43H3 Music, Technologies, Media
MUZC42H3 Creative Audio Design Workshop
MUZD80H3 Music and Culture Senior Project Note: courses for Year 4 of the program are taught on the UTSC campus

Description:

~~[The Specialist in Music Industry and Technology will be available for first enrolment in September 2024.]~~

The Specialist (Joint) program in Music Industry and Technology is a 4-year, undergraduate Joint program that will allow students to earn an Honours Bachelor of Arts (H.B.A.) degree from the University of Toronto and an Ontario College Certificate in Music Business and Technology from Centennial. The Specialist (Joint) program in Music Industry and Technology aims to provide long-term career preparation by offering practical, career-oriented courses in music business and technology, as well as their industry connections, in order to meet the needs of students who seek a combination of broad-based knowledge that can adapt to the rapidly changing landscape of music, business, and technology and career-ready skills.

This program has limited enrolment. In addition to meeting the 2.0 CGPA requirement, applicants must fill out a joint program application form, which will be made available on ACM website closer to the enrollment timeline.

The program requires 15.5 credits, of which 7.5 credits are taught at UTSC and 8.0 credits are taught at Centennial. The program takes four years (including one spring internship) to complete. In addition to attaining an Honours BA from UTSC, students will also qualify for the Ontario College Certificate in Music Business and Technology. Students will be able to choose from two possible Certificate options, depending on their course selections in the program:

1. Audio Engineering: this track focusses on audio production; or
2. Music Business: this track focuses on management, marketing, publishing, and licensing.

Students must choose either the Audio Engineering or Music Business track in Year 2 of the program, and will not be able to change tracks without adding additional time to degree completion. Please consult with ACM Program Manager if you intend to complete both tracks. Note: Students will indicate to ACM Program Manager their preference before taking Winter courses.

Courses in this Specialist (Joint) program are taught at the UTSC campus, the Centennial College Story Arts Centre campus (~~located at~~ 951 Carlaw Avenue~~.,~~ ~~in~~ East York), and the Centennial College Performing Arts Centre (~~located at~~ 2200 Eglinton Avenue~~,~~ East.~~,~~ ~~in~~ Scarborough). Beginning in Summer 2026, all courses currently held at the Centennial College Story Arts Centre will be relocated to the Centennial College Performing Arts Centre.
Students will begin the program by taking courses on the UTSC campus, then spend three consecutive sessions at Centennial College – Winter of Year 2, and Year 3 (Fall, and Winter) – followed by a required internship in Winter (March-April) of Year 3. Students complete the program by taking courses on the UTSC campus.

Notes:

1. A minimum grade of 60% is required in the Centennial College courses to pass and maintain standing in the program.
2. Students at Centennial College must be enrolled on a full-time basis.
3. Courses at Centennial have a technology requirement. Please check with the ACM Program Manager for the latest specifications.

Students must maintain a Cumulative Grade Point Average (CGPA) of 2.0 or higher to remain in the program. Students whose CGPA falls below 2.0 will be removed from the Program. Students removed from the program, for this reason, may request reinstatement if they complete at least 2.0 credits (none of which can be designated as CR/NCR) in the following session and raise their CGPA to at least 2.0. This opportunity will be provided only once.

Enrolment Requirements:

Enrolment Requirements

Enrolment in this program is limited. Although students will enter directly from high-school, there is also a pathway for students who have already begun their studies at UTSC.

Direct from high-school:
- Students enrolling directly from high school are admitted on the basis of academic performance and the information provided in a Supplementary Application form (SAF).

Current UTSC students:
- Current UTSC students with a CGPA of at least 2.0 may apply to the program, after they have completed 4.0 credits, and must submit a Supplementary Application form (SAF). Students may apply until they have completed up to 10.0 credits; those who have completed more than 10.0 credits will not be considered for admission.
- Admission will be based on the grades received and information in the SAF. Students should request the program on ACORN and submit the SAF by the specified application deadline; consult the Music and Culture website for details.
- In order to ensure degree completion in four years, students should ensure they complete the first 2.0 credits of the program (MUZA80H3, VPAA10H3, and 1.0 credit in performance courses) in their first year of studies.

Description of Proposed Changes:
-Completion Requirements: The bracketed note "(will be available in Fall 2024)" has been removed from MUZA81H3. Notes for Years 2 and 3 have been updated to reflect changes to Centennial College teaching locations.
-Program Description: The introductory sentence regarding first enrolment has been removed. References to Centennial College teaching locations have been updated.

Rationale:
-The note "(will be available in Fall 2024)" in MUZA81H3 is no longer relevant and has been removed.
-The sentence "[The Specialist in Music Industry and Technology will be available for first enrolment in September 2024.]" is no longer applicable and has been removed from the program description.
-We have been advised that Centennial College's Music Industry and Technology courses will be relocated to Centennial College's Performing Arts Centre, effective Summer 2026. The revisions reflect this change in teaching location.

Impact:
None

Consultations:
Centennial College: April 30, 2025
OVPD Office: May 2, 2025

Resource Implications:
None

Proposal Status:
Under Review

2 Program Revisions

SCMAJNME: MAJOR (JOINT) PROGRAM IN NEW MEDIA STUDIES (ARTS)

Completion Requirements:

Program Requirements
Students must complete 8.0 full credits of which at least 2.0 must be at the C- or D-level, including:

1. 1.0 credit:
MDSA10H3 Media Foundations
MDSA13H3 Media History

2. 4.5 credits from Centennial College:
New Media Group 1:
NMEA01H3 Digital Fundamentals
NMEA02H3 Introduction to New Media Communications
NMEA03H3 The Language of Design
NMEA04H3 Interface Design, Navigation and Interaction I

New Media Group 2:
[Students will be eligible to enrol in these courses after successfully completing all courses in New Media Group 1]
NMEB05H3 Interface Design, Navigation and Interaction II
NMEB06H3 Project Development and Presentation
NMEB08H3 Application Software for Interactive Media
NMEB09H3 Sound Design
NMEB10H3 Design for New Media

3. 0.5 credit:
NMEC01H3 Theory and Practice of New Media

4. 1.0 additional credit at the C-level in MDS courses:

5. 1.0 credit:
NMED10Y3 New Media Senior Project

Note: NMEC01H3 and NMED10Y3 are taught at UTSC. All other NME courses are taught at Centennial College Story Arts Centre (951 Carlaw Avenue, East York). Beginning in Summer 2026, all courses currently held at the Centennial College Story Arts Centre will be relocated to the Centennial College Progress Campus (941 Progress Avenue, Scarborough).

Enrolment Requirements:

Enrolment Requirements
Enrolment in the program is limited and admission is by competitive application. Please refer to the UTSC Registrar's Office for enrolment timelines. Students must have completed MDSA10H3 and MDSA13H3, and have a minimum cumulative GPA of 2.0 to apply. Students must request admission to the program through ACORN, and submit a Supplementary Application Form to the Department that includes an unofficial copy of their academic record, a personal statement of interest, and links (if any) to work published online. Students are strongly advised to meet with the Program Manager during their first year, and before preparing an application for admission. Students may be required to attend an interview with the Program Manager before an admission decision is made. All applicants will be notified through ACORN in early June.

Description of Proposed Changes:
-Program requirements: updated references to Centennial College teaching locations
-Enrolment requirements: editorial revision

Rationale:
-We have been advised that New Media Studies courses will be relocated to Centennial College's Performing Arts Centre, effective Summer 2026. The revisions reflect this change in location.
-An editorial change has been made to the enrolment requirements with the removal of a comma.

Impact:
None

Consultations:
Centennial College: April 30, 2025
OVPD Office: May 2, 2025

Resource Implications:
None

Proposal Status:
Under Review

SCSPEJOU: SPECIALIST (JOINT) PROGRAM IN JOURNALISM (ARTS)

Completion Requirements:

Program Requirements
This program requires the completion of at least 14.0 credits, as indicated below:

1. First Year (2.0 credits):
Introductory Journalism Courses (1.0 credit)
JOUA01H3 Introduction to Journalism and News Literacy I
JOUA02H3 Introduction to Journalism II

Media Studies Courses (1.0 credit)
MDSA10H3 Media Foundations
MDSA13H3 Media History

Note: Courses for Year 1 of the program are taught on the UTSC Campus.

2. Second Year (2.5 credits):
Journalism Core Courses
JOUB01H3 Covering Immigration and Transnational Issues
JOUB02H3 Critical Journalism
JOUB24H3 Journalism in the Age of Digital Media
JOUB39H3 Fundamentals of Journalistic Writing
0.5 credits from the following:
(MDSB05H3)/MDSB32H3 Media and Globalization
or
(MDSB25H3) Political Economy of Media
JOUB21H3 Witnessing and Bearing Witness

Note: Courses for Year 2 of the program are taught on the UTSC Campus.

3. Third Year (6.5 credits): Note that students are required to be on full-time status while they are taking courses at Centennial College

Journalism Application Courses
(a) Centennial College Group 1 (2.5 credits)
*JOUA06H3 Contemporary Issues in Law and Ethics
*JOUB11H3 News Reporting
*JOUB14H3 Mobile Journalism
*JOUB18H3 Visual Storytelling: Photography and Videography

*JOUB19H3 Data Management and Presentation
*A minimum grade of 60% is required in these courses to pass and maintain standing in the program.

Note: students will be eligible to enrol in Centennial College Group 1 courses after successfully completing at least **9**.0 credits at the University of Toronto Scarborough (or obtaining permission of the Program Director), including JOUA01H3, JOUA02H3, (MDSA01H3)/MDSA10H3, JOUB01H3, JOUB02H3, JOUB24H3, JOUB39H3.

(b) Centennial College Group 2 (2.5 credits)
*JOUB20H3 Interactive: Data and Analytics
*JOUC18H3 Storyworks
*JOUC19H3 Social Media and Mobile Storytelling
*JOUC21H3 Podcasting
*JOUC22H3 Advanced Video and Documentary Storytelling
*A minimum grade of 60% is required in these courses to pass and maintain standing in the program.

Note: students will be eligible to enrol in Centennial College Group 2 courses after successfully completing the courses from Centennial College Group 1 above.

Advanced Journalism Application Courses

(c) Centennial College Group 3, Summer Semester (1.5 credits)
*JOUB03H3 Business of Journalism
*JOUC13H3 Entrepreneurial Reporting
*JOUC25H3 Field Placement
*A minimum grade of 60% is required in these courses to pass and maintain standing in the program.

Notes:

• Students will be eligible to enrol in Centennial College Group 3 courses after successfully completing the courses from Centennial College Group 2 above.
• Courses for Year 3 of the program are taught at the Centennial College Story Arts Centre (951 Carlaw Avenue, East York). Beginning in Summer 2026, all courses currently held at the Centennial College Story Arts Centre will be relocated to the Centennial College Progress Campus (941 Progress Avenue, Scarborough).
• Students are advised that, when they are taking courses at Centennial College, they should not also enrol in courses at UTSC. Students are advised not to enrol in UTSC courses during the same term they are taking courses at Centennial College.

4. Fourth Year (3.0 credits):

Senior Journalism Studies Courses

* 2.5 credits at the C- or D-level in MDS or JOU courses, of which at least 0.5 credit must be at the D-level.
* JOUD10H3 Senior Seminar in Journalism

Note: courses for Year 4 of the program are taught on the UTSC campus

Description:

Program Advisor Email: acm-pm@utsc.utoronto.ca

This program may be taken in fulfillment of the requirements of a four-year (20.0 credit) Honours Bachelor of Arts (BA) degree and requires four to five years to complete. In addition to completing the requirements for the Honours BA, students will also qualify for the Ontario Graduate Certificate in Contemporary Journalism from Centennial College.

Courses are taught at both U of T Scarborough and at the Centennial College Story Arts Centre (951 Carlaw Avenue, East York). Beginning in Summer 2026, all courses currently held at the Centennial College Story Arts Centre will be relocated to the Centennial College Progress Campus (941 Progress Avenue, Scarborough). Year 1 and Year 2 of the program are taught at UTSC. Centennial courses are taken during three consecutive college semesters starting in the Fall semester of Year 3 of the program, prior to returning to UTSC for a final semester of instruction in the Fall semester of Year 4 of the program. Students must be registered on a full-time basis while at Centennial College. The course work during the Centennial College portions of the program may include evenings and weekends. The Centennial College portions of the program also includes a 7-week, 35-hour field placement (JOUC25H3). The final semester prior to graduation will take place on the UTSC campus where students will complete the C- and D-level program requirements, including the D-level capstone course.

Guidelines for first-year course selection
Students intending to complete the program should include the following in their first-year course selection: JOUA01H3, JOUA02H3, MDSA10H3, and MDSA13H3. Students are encouraged to take other elective courses based on their academic interests.

Guidelines for computer and software selection
Students accepted in the Joint Program in Journalism are advised to purchase an industry standard laptop and obtain designated software and hardware.
- Computer: 13-inch Apple MacBook Pro capable of running the current version of Adobe software.
- Software: Microsoft Office Suite (Word, Excel, PowerPoint), 2010 or more recent version, and Adobe Photoshop (most recent version).
- For questions regarding camera equipment, please contact the Karuna Ratnarajah, Academic Partnerships Coordinator at jtprogs@utsc.utoronto.ca KRatnarajah@centennialcollege.ca.

The Journalism Study Guide, please visit the following website.

Description of Proposed Changes:
-Program Requirements: Updated Centennial College teaching locations and enrolment language.
-Program Description: Updated Centennial College teaching locations and contact information.

Rationale:
-Program Requirements: Revisions were made to reflect updated teaching locations at Centennial College and to improve clarity around enrolment language.

-Program Description: Updates reflect changes to Centennial College teaching locations and Centennial College contact information.	
Impact: None	
Consultations: Centennial College: April 30, 2025 OVPD Office: May 2, 2025	
Resource Implications: None	
Proposal Status: Under Review	

Political Science (UTSC), Department of

1 Program Revision

SCMAJPUBPC: MAJOR (CO-OPERATIVE) PROGRAM IN PUBLIC POLICY (ARTS)

Completion Requirements:

Program Requirements
Students must complete the program requirements as described in the Major Program in Public Policy. To be eligible for their first work term, students must be enrolled in the Major (Co-op) Program in Public Policy and have completed at least 7.0 credits. It is strongly recommended that students include MGEA01H3/MGEA02H3, MGEA05H3/MGEA06H3, POLB56H3, PPGB66H3, and 0.5 credit of Statistics (requirement 5) or Methods (requirement 6) as part of meeting the minimum 7.0 FCEs.

Planning Your Co-op Work Terms & Academics
Enrollment in a Co-op program requires careful planning of both academics and work terms. Students should consult their Co-op Program Coordinator and Academic Program Advisors, as well as review the standard co-op sequences and course maps available on the Arts & Science Co-op website and Arts and Science Co-op Compass for guidance.

Co-op Work Term Requirements
Students must successfully complete three Co-op work terms, totaling 12 months in duration, which can be fulfilled through the following options:
- Three 4-month work terms, *or*
- One 4-month work term and one 8-month work term, *or*
- One 12-month work term.

Students must be available for work terms during the Fall, Winter, and Summer semesters, and are required to complete at least one of their work terms in either the Fall or Winter semester. As a result, students must also take courses during the Summer semesters. ~~To be eligible for their first work term, students must be enrolled in the Major (Co-op) Program in Public Policy, have completed at least 7.0 credits, including POLB56H3 and POLB57H3, and 0.5 credit of Statistics (requirement 5) or Methods (requirement 6), and maintain a CGPA of 2.50 or higher. In addition to their academic courses, students must also complete the required Co-op preparation courses.~~

Co-op Course Requirements
Co-op students complete the following Co-op-specific courses as part of their degree:

Co-op Preparation Courses (Completed in First Year):
- **COPB50H3**
- **COPB58H3/(COPB51H3)**

Work Term Search Courses:
- **COPB59H3/(COPB52H3)** - Completed in the semester prior to the first work term
- **COPC98H3** - Taken in the semester prior to the second work term
- **COPC99H3** - Taken in the semester prior to the third work term

Co-op Work Term Courses:
- **COPC01H3 -** First work term
- **COPC02H3** - Second work term
- **COPC03H3** - Third work term

Additional Work Term Courses: After successful completion of three required work terms, students interested in additional work terms will require approval from the Arts & Science Co-op Office. Additional coursework will also be required:
- **COPC04H3** - Fourth work term
- **COPC05H3** - Fifth work term

Note: Co-op courses are taken alongside a full course load and are recorded on transcripts as Credit/No Credit (CR/NCR). These courses have no credit weight and are considered additional credits beyond the 20.0 required degree credits. No additional course fee is charged, as registration is included in the Co-op Program fee.

For information on course codes, fees, status in Co-op programs, and certification of completion of Co-op programs, see the Co-operative Programs section and the Arts and Science Co-op section in the UTSC *Calendar*.

Description of Proposed Changes:
Changes to the completion requirements.

Rationale:

MGEA01H3/MGEA02H3, MGEA05H3/MGEA06H3 and PPGB66H3 have been added as the recommended courses within the 7.0 credits. This addition provides clarity on the minimum academic requirements for co-op eligibility and helps ensure that students are adequately prepared for their first work term.

Impact:
  None.

Consultations:
  Department of Political Sciences: May 8, 2025
  Arts and Science Co-op Office: May 8, 2025
  OVPD Office: May 8, 2025

Resource Implications:
  None.

Proposal Status:
  Under Review