



FOR INFORMATION

PUBLIC

OPEN SESSION

TO: UTM Academic Affairs Committee

SPONSOR: William A. Gough, Interim Vice-Principal Academic and Dean
CONTACT INFO: vpdean.utm@utoronto.ca

PRESENTER: --
CONTACT INFO:

DATE: May 1, 2025 for May 8, 2025

AGENDA ITEM: 12

ITEM IDENTIFICATION:

Annual Report: Committee On Standing (COS), Office of the Registrar, 2023-24

JURISDICTIONAL INFORMATION:

Under section 5.7 of its terms of reference, the Academic Affairs Committee receives reports from its subcommittee on academic appeals.

GOVERNANCE PATH:

1. UTM Academic Affairs Committee [For Information] (May 8, 2025)

PREVIOUS ACTION TAKEN:

The annual report for 2022-23 was provided for information to the UTM Academic Affairs Committee on May 6, 2024.

HIGHLIGHTS:

The purpose of the information package is to inform the Academic Affairs Committee of the work of Committee on Standing (COS) specifically providing details concerning the focus of the work, the numbers of cases considered and the outcomes. It is not intended to create a discussion regarding individual cases or their specifics, as they were dealt with by a body, which was bound by due process and fairness. The COS reviews appeals for petitions decisions made by the Office of the Registrar.

The report covers the period between September 1, 2023, to August 31, 2024

The report highlights the types of petitions assessed by the Office of the Registrar, totaling 9153 in the given period.

The COS met 9 times to review 156 appeals; 11 were granted and 145 were refused. In this academic year, 11 appellants submitted 31 appeals to the Academic Appeals Subcommittee in 4 AAS meetings.

FINANCIAL IMPLICATIONS:

There are no financial implications.

RECOMMENDATION:

For information.

DOCUMENTATION PROVIDED:

Annual Report: Committee On Standing, Office of the Registrar, 2023-24

Annual Report: Committee on Standing, 2023-24

Prepared by: The Office of the Registrar

The University of Toronto Mississauga Office of the Registrar (OR) adjudicates petition requests on behalf of the Committee on Standing (COS) and coordinates the hearing of first appeals for refused petitions, which are brought before COS members. The committee is comprised of faculty members, the Dean of Student Affairs, and a current UTM student. The Registrar and Assistant Dean, Enrolment Management, serves as the Chair of COS.

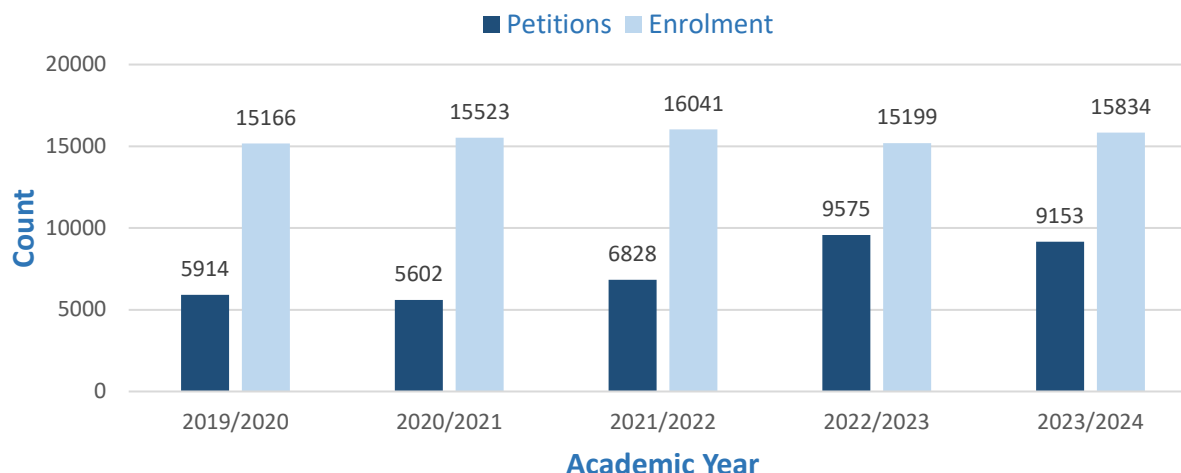
Staff in the OR responsible for handling petition requests include the Assistant Registrar, Academic Standards and Petitions, and two Academic Standards and Petitions Coordinators. OR representatives attend COS hearings in a non-voting capacity, with the exception of the Chair.

The report covers the period between September 1, 2023, to August 31, 2024.

Petitions and Committee on Standing - An Overview

- The OR processed 9153 petition requests on behalf of the COS in 2023-24.
- The most requested petition types are as follows:
 - 38% of all petitions were for First Deferral of Unwritten UTM Examinations
 - 12% of all petitions were for Late Withdrawal without Academic Penalty
 - 11% of all petitions were for Further Deferral of Unwritten UTM Examinations
 - 11% of all petitions were for Exception to Degree
- The above categories were also the most requested petition types in 2022-23, with the exception of Exception to Degree, a petition type that has seen increasing requests in recent years. This petition type increased from 642 in 2021-22 to 909 in 2022-23, and another to 1045 in 2023-24. Examples of Exception to Degree petitions include requests such as third attempts at a passed course, graduating with incomplete requirements, late applications of Credit-No Credit (CR/NCR) or Second Attempt for Credit (SAC).

Petitions Processed and Enrolment: 5-year Overview



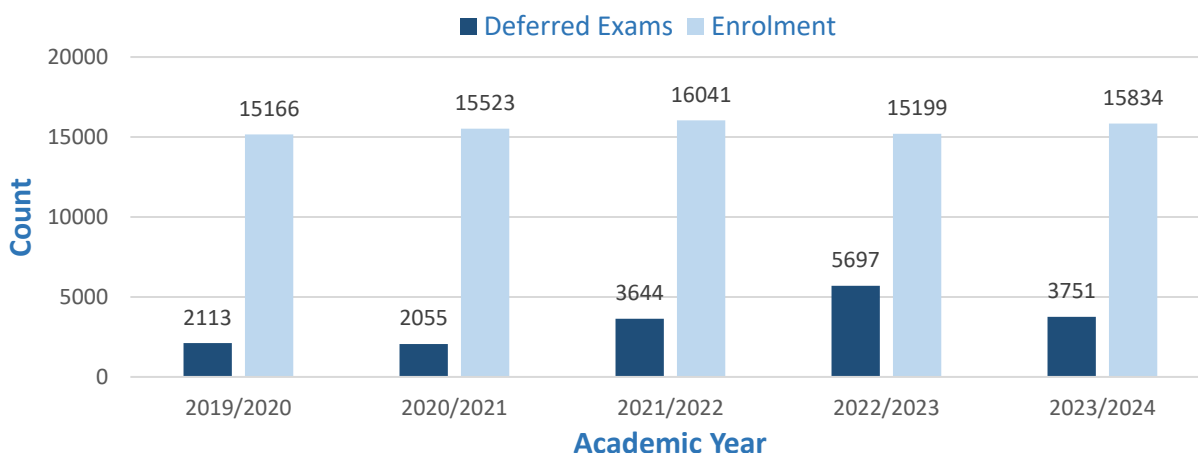
Petition Outcomes by Type: 2023-2024

Petition Type	Petitions	Granted	Refused	Deferred	Cancelled
Late withdrawal w/o academic penalty (WDR)	1134	492	623	0	19
Extension of time	511	196	292	0	23
First deferral of examination	3436	3406	18	3	9
Further deferral of examination	1045	847	146	3	49
Deferrals of UTSC/SG exams	304	255	32	1	16
Lift of 1-year suspension	122	17	81	0	24
Lift of 3-year suspension	17	4	11	0	2
Early Return, 3-yr suspension	16	4	7	1	4
Lift of refused further registration	5	1	3	0	1
Exception to degree	1042	465	520	6	51
Late enrolment	489	183	272	0	34
Course overload	956	473	308	54	121
Other	76	1	39	0	36
Total	9153	6344	2352	68	389

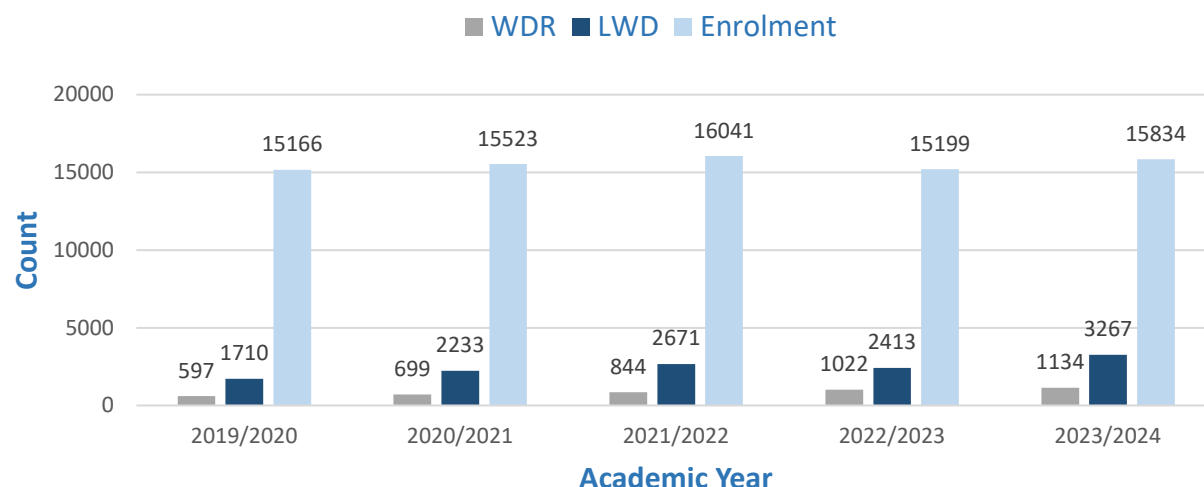
Regular and Deferred Exams

There were approximately 88,724 regular and deferred examinations prepared in the 2023-2024 during the 5 exam periods (December, February, April, June, August). For the April 2024 regular exam period, approximately 38,658 students were scheduled to write of which 37,475 were in-person exams prepared by the OR and the rest were deferred exams or administered by academic units.

Deferred Exams and Enrolment: 5-year Overview



Late Withdrawal without Academic Penalty (WDR) and Late Withdrawal after the Drop Deadline (LWD): 5-year Overview



Note: In 2019-20, LWDs were not processed in large numbers due to the COVID-19 pandemic and the University's temporary changes in policy to accommodate students. During this time, the last day to drop an S or Y course from the academic record was extended to April 22, 2020.

Committee on Standing Cases

The COS will review a written appeal with new information (not presented in the original petition request) within 90 days of the original petition decision date. All appeals must be heard by the COS before the student can further appeal to the UTM Academic Appeals Subcommittee.

The COS met 9 times to review 156 appeals; 11 were granted and 145 were refused. In this academic year, 11 appellants submitted 31 appeals to the Academic Appeals Subcommittee in 4 AAS meetings.

Appeal Outcome by Type

COS Appeal Type	Appellants	Appeals	Appeals Granted	Appeals Refused	Appeals Deferred
WDR	19	64	3	61	0
Lift of suspension	22	22	0	22	0
Deferral of examination	11	23	3	20	0
Extension of time	10	17	2	15	0
Exception to degree & CR/NCR	23	29	2	27	0
Other	1	1	1	0	0
Late enrolment	0	0	0	0	0
Total	86	156	11	145	0

WDR = Late withdrawal without academic penalty

Lift of Suspension, includes 1-year, 3-year, and Refused Further Registration

CR/NCR = Credit/No-Credit