



**FOR INFORMATION**

**PUBLIC**

**OPEN SESSION**

**TO:** University Affairs Board

**SPONSOR:** Professor Sandy Welsh, Vice-Provost, Students  
**CONTACT INFO:** 416-978-3870, vp.students@utoronto.ca

**PRESENTER:** See Sponsor.

**DATE:** February 19, 2025, for February 26, 2025

**AGENDA ITEM:** 4 (a)

**ITEM IDENTIFICATION:**

Advice from the Quality Service to Students Committee

**JURISDICTIONAL INFORMATION:**

Section 4 of the *Terms of Reference* provides that the University Affairs Board is responsible for “policy of a non-academic nature and matters that directly concern the quality of student and campus life”. Under Section 5, the Board is responsible for compulsory non-academic incidental fees for the University, as well as St. George and University-wide student services and co-curricular programs, services, and facilities.

Section 4 of the UTM Campus Affairs Committee’s (CAC) *Terms of Reference* provides that the UTM CAC is responsible for “matters that directly concern the quality of student and campus life” at UTM. Under Section 5, the UTM CAC is responsible for compulsory non-academic incidental fees, campus and student services, and co-curricular programs, services, and facilities at UTM. Section 5.3.2(b) states that “[a]nnual approval of the campus’s co-curricular programs’, services’ and facilities’ operating plans is the responsibility of the Committee” and section 5.3.3 states that “[t]he Committee is responsible for policy concerning campus and student services and for overseeing their operation. Changes to the level of service offered, fees charged for services and categories of users require the Committee’s approval”. Additionally, section 5.4.1 states that compulsory non-academic incidental fees “are approved by the UTM Council on the recommendation of the UTM Campus Affairs Committee”.

Pursuant to the terms of the *Memorandum of Agreement between The University of Toronto, The Students’ Administrative Council, The Graduate Students’ Union and The Association of Part-time Undergraduate Students for a Long-Term Protocol on the Increase or Introduction of Compulsory Non-tuition Related Fees*, the Quality Service to Students Committee reviews in detail the annual operating plans, including budgets and proposed compulsory non-academic incidental fees, of UTM student services and offers its advice to the UTM CAC on these plans.

## GOVERNANCE PATH:

1. UTM Campus Affairs Committee [For Information] (February 6, 2025)
2. **University Affairs Board [For Information] (February 26, 2025)**
3. UTM Campus Council [For Information] (March 3, 2025)
4. Executive Committee [For Information] (March 25, 2025)

## PREVIOUS ACTION TAKEN:

This report is compiled and presented annually and was last presented to the University Affairs Board for information on February 28, 2024.

## HIGHLIGHTS:

At its meeting, held on January 15, 2025, the Quality Service to Students Committee (QSS) considered the following proposals from the administration for the 2025-26 budget year:

**Increase the Health Services fee by \$2.68 (\$0.54 part-time) per session, from \$77.27 (\$15.45 part-time) to \$79.95 (\$15.99 part-time).**

This fee increase received unanimous support from the QSS members present and voting. Pursuant to the terms of the *Memorandum of Agreement between The University of Toronto, The Students' Administrative Council, The Graduate Students' Union and The Association of Part-time Undergraduate Students for a Long-Term Protocol on the Increase or Introduction of Compulsory Non-tuition Related Fees (the Protocol)*, the administration has presented plans to the UTM Campus Affairs Committee (CAC) which include a request for a permanent fee increase.

The increase in part supports the following highlights, with greater details in the attached **Health & Counselling Centre** management report:

- Increased costs
- Expanding program supports for diverse students
- Improving student awareness
- Implementing an online booking system
- Ongoing physician recruitment

**Increase the Recreation & Athletics fee by \$4.56 (\$0.91 part-time) per session, from \$218.45 (\$43.69 part-time) to \$223.01 (\$44.60 part-time).**

This fee increase did not receive the support of the majority of QSS student members present and voting. Pursuant to the terms of the *Protocol*, the administration has presented plans to the UTM CAC which include a request for a permanent fee increase and a temporary three-year fee increase. Although a fee increase was not supported by QSS, the administration's proposal is within the range allowable under the *Protocol*. \$4.37 (\$0.87 part-time) per session is sought as a permanent increase (as the lesser of the CPI or UTI) and \$0.19 (\$0.04 part-time) per session as a temporary three-year increase.

The increase in part supports the following highlights, with greater details in the attached **Department of Recreation, Athletics & Wellness** management report:

- Support part-time student staff
- Capital reserve projects
- New Sunday evening residence time
- Increase external revenue for student programs

**Increase the Student Services fee by \$23.72 (\$4.74 part-time) per session, from \$283.98 (\$56.80 part-time) to \$307.70 (\$61.54 part-time).**

This fee increase received unanimous support from the QSS members present and voting. Pursuant to the terms of the *Protocol*, the administration has presented plans to the UTM CAC which include a request for a permanent fee increase.

The increase in part supports the following highlights, with greater detail available in the attached services' management reports:

**Shuttle**

- Remain at current level

**Career Centre**

- Remain at current level

**International Education Centre**

- Increase student employment opportunities to strengthen supports for international students
- Increase global learning participation

**Student Life Initiatives (Centre for Student Engagement)**

- Increase professional & student staff compensation
- Expanded student staff
- Increase funds for mentorship & volunteer programming
- Additional funding for student groups, BIPOC fund & UTM Orientation program delivery

**Student Service Hub**

- Increase for shared services as part of the Student Services fee bundle

**UTM Childcare**

- Maintain the funds available in the Child Care Grant

**Family Care**

- Support students with families
- Maintain presence on UTM campus
- Raise awareness for young caregivers
- Strengthen support for international student families

**FINANCIAL IMPLICATIONS:**

See cover sheet 4(b) on this agenda.

**RECOMMENDATION:**

This item is presented for information.

**DOCUMENTATION PROVIDED:**

- Advice from the Quality Service to Students Committee on Proposed Operating Plans and Fees:  
UTM Student Services



**TO: Members of the UTM Campus Affairs Committee**

**FROM: Mark Overton, Dean of Student Affairs**

**DATE: January 15, 2025**

**SUBJECT: Advice from the Quality Service to Students Committee on Proposed Operating Plans and Fees: UTM Student Services**

At the Quality Service to Students (QSS) meeting held on January 15, 2025, the administration made three proposals on Compulsory Non-Academic Incidental Fees associated with the UTM campus, consistent with the terms of the Protocol. A summary of the votes on these is provided below for the information of members of the Campus Affairs Committee (CAC) and Campus Council (CC).

**1) Health Services Fee**

Proposed Resolution:

*Be it resolved:*

*THAT the 2025-26 operating plans and budget for Health Services, as presented to QSS, be approved; and that the sessional fee for a full-time student on the UTM campus be increased from \$77.27 (\$15.45 for part-time students) to \$79.95 (\$15.99 for part-time students),*

The vote on the resolution was as follows:

In favour: 14 (including 8 students)

Opposed: 0 (including 0 students)

**Resolution passed.**

**2) Recreation & Athletics Fee**

Proposed Resolution:

*Be it resolved:*

*THAT the 2025-26 operating plans and budget for Recreation, Athletics & Wellness as presented to QSS, be approved; and that the sessional fee for a full-time student on the UTM campus be increased from \$218.45 (\$43.69 for part-time students) to \$223.01 (\$44.60 for part-time students),*

The vote on the resolution was as follows:

In favour: 9 (including 3 students)

Opposed: 5 (including 5 students)

**Resolution failed (for lack of a majority of students in favour).**

### **3) Student Services Fee**

Proposed Resolution:

*Be it resolved:*

*THAT the 2025-26 operating plans and budget for the Student Services Fee, as presented to QSS, be approved; and that the sessional fee for a full-time student on the UTM campus be increased from \$283.98 (\$56.80 for part-time students) to \$307.70 (\$61.54 for part-time students).*

The vote on the Student Services Fee resolution was as follows:

In favour: 14 (including 8 students)

Opposed: 0 (including 0 students)

**Resolution passed.**

*This year's QSS chairperson, UTM student Paramvir Singh, is available to offer comments from QSS and answer questions about its process.*